

**MINUTES  
CITY OF LONSDALE  
REGULAR CITY COUNCIL MEETING  
April 28, 2011**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 pm in the Council Chambers at 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the Pledge of Allegiance.

**3. ROLL CALL**

Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Absent: None

Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer Kevin Kawlewski, and Public Works Director Russ Vlasak

**4. AGENDA**

Mayor Rud asked if anyone had any additions, deletions, or corrections to the agenda.

A motion was made by Kodada and seconded by Pelava to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

**5. APPROVAL OF MINUTES**

A motion was made by Daleiden and seconded by Furrer to approve the Minutes from the March 31, 2011 Regular Meeting, the April 14, 2011 Special City Council Meeting, and the April 14, 2011 Regular Meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

**6. PUBLIC HEARINGS**

None

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

None

**8. APPROVAL OF THE CONSENT AGENDA**

A motion was made by Kodada and seconded by Pelava to approve the consent agenda as follows:

a. Monthly Bills

b. Treasurer's Report

c. Board and Commission Minutes

Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

**9. OLD BUSINESS**

- a. None

**10. NEW BUSINESS**

- a. Update on City Wide Tree Plantings and Proposed Tree Planting Projects – Micki Ziskovsky, Arbor Day Coordinator

Arbor Day Event Coordinator Micki Ziskovsky announced that Lonsdale was awarded the honor of being recognized as a Tree City USA again for the second year. She said that although Arbor Day is nationally celebrated on the last Friday of April, the City actually recognized its Arbor Day on April 15<sup>th</sup>. She mentioned that the public was invited to help plant trees at the City's Idaho Street Tree Nursery. Despite the cold and windy weather, Ziskovsky said that 75 new trees were carefully planted away from the construction limits of the new water treatment plant. She listed the specific types of trees that were planted, and she highlighted some of the past tree plantings as shown in a detailed map. Ziskovsky also provided detailed information on the proposed plan for Phase II of the MnDOT-Lonsdale Joint Landscape Partnership Program which calls for another 75 new trees.

Furrer asked about the old Cottonwood trees located in Trendera Memorial Park. Ziskovsky stated that the Park Board has discussed those particular trees in the past, but the Board decided not to cut them down yet. Rud and the Council members thanked Ziskovsky and all the Park Board members for doing a great job with the parks and with planting trees.

- b. Consider Approval of a Site Plan for 601 Central Street East (Highway 19) – Generation Home Building Center

Baker provided the City Council with a detailed staff report including associated site plan documents and Resolution 2011-12. He stated that the applicant, Randy Stangler of Generation Home Building Center, is seeking site plan approval in order to construct two new outbuildings, four storage rack islands, and improve the existing building's façade. He explained that the existing north-south trail running through the property is proposed to be relocated either further toward the west or rerouted along the south and eastern property lines to make room for the new outbuildings. Baker said that the new outbuildings will be located about 30 ft. away from the western property line (the required side-yard setback for the B-2 District is 20 ft.).

Rud invited Chad Hanson, the neighboring property owner at 537 Arizona Street SE, to relay any concerns he had with the proposed project and trail rerouting options. Hanson stated that if Trail Route Option 1 is constructed, then a privacy fence should be installed along his eastern property line extending from his rear yard to the front yard. Baker

reviewed the proposed screening treatments and trail routing options that would be required as part of a development agreement with subject property owner. He also passed along the two different recommendations from the Park Board and Planning Commission for the Heath Creek Trail realignment. Rud stated that Trail Route Option 1 should be extended to tie in with Arizona Street SE. Kodada stated that the Trail Route Option 2 is ultimately the preferred route.

A motion was made by Kodada and seconded by Pelava to approve Resolution 2011-12, a resolution approving the site plan for 601 Central Street East (Highway 19) submitted by Generation Home Building Center. Vote for: Kodada, Rud, Furrer, and Pelava. Against: None. Abstained: Daleiden. Vote: 4-0-1. Motion carried.

- c. Consider Approval of Ordinance No. 2011-242, an Ordinance Amending City Code § 153.071 Fences and Retaining Walls and Adding City Code § 153.082, Retaining Walls  
Baker stated that the Planning Commission has been working on updating the fence ordinance on-and-off since July 2010. He explained some of the major problems with the current fence regulations and permit process. He stated that the Planning Commission thoroughly discussed and reviewed the subject in an effort to create the best possible fence and retaining wall ordinance for all parties involved. He mentioned that the Commission held a public hearing on the issue at their April 21<sup>st</sup> meeting, but no one from the public expressed any comments or concerns, verbal or written, with the proposed ordinance. Pelava stated that the Planning Commission recommended approval of Ordinance 2011-242.

A motion was made by Furrer and seconded by Pelava to approve Ordinance 2011-242, an ordinance amending City Code § 153.071, Fences (and Retaining Walls) and Adding City Code § 153.082, Retaining Walls . Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- d. Consider Approval of a Site Plan for Two (2) Proposed Volleyball Courts at Sticha Park  
Baker provided the City Council with an aerial photo and an oblique photo both showing the proposed layout for two sand volleyball courts and off-street parking at Sticha Park. He also provided the Council with sand quotes from SMC and Malecha Trucking to review and compare. Kodada explained that the Park Board chose the proposed location for the courts because the compost site is currently in the way of future park improvements. Vlasak talked about the construction details of the proposed project including drainage excavating, curb work, and soil conditions. Furrer asked if “no parking” would still be enforced on the north-side of Industrial Drive SE. Vlasak said yes. Baker stated that the Park & Recreation Commission recommended approval of the Sticha Park Site Plan and a quote from Malecha Trucking at their meeting on April 12<sup>th</sup>. Erickson mentioned that funds have been budgeted for the project.

A motion was made by Kodada and seconded by Furrer to approve the Sticha Park Site Plan showing 2 volleyball courts and off-street parking all located on the west-site of the ball field. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- e. Consider Approval of a Quote Submitted by Malecha Trucking in the Amount of \$6,336.00 for 800 Tons of Washed Concrete Sand for the Volleyball Courts

A motion was made by Daleiden and seconded by Pelava to approve a quote submitted by Malecha Trucking in the amount of \$6,336.00 for washed concrete (volleyball) sand. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

The Council directed Vlasak to get gravel quotes for the off-street parking area. Rud and Kodada talked about someday moving the temporary compost site away from Sticha Park to clean up the look of that whole area.

- f. Consider Approval of a Permanent Drainage Easement Agreement Between the City of Lonsdale and Ronald and Pamela Johnson

Erickson stated that at the February 24, 2011 City Council meeting, the Council approved a site plan for GreatWrench Auto Repair with the stipulation that an easement be granted to the City over Heath Creek for drainage/maintenance purposes. Erickson provided the Council with a staff report and a copy of the proposed agreement for a permanent drainage easement over Heath Creek. He read through the seven main points of the agreement, and he recommended approval of the easement agreement with the owners of the GreatWrench property, Ron and Pam Johnson. Furrer stated that it is always good to get something in writing from the property owners. Rud mentioned that City staff should still continue their pursuit to obtain written easement agreements from the remaining property owners along Heath Creek to the south.

A motion was made by Kodada and seconded by Furrer to approve an agreement with Ronald and Pamela Johnson for a sixty foot wide permanent drainage easement over Heath Creek. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- g. Consider Approval of Resolution 2011-12, a Resolution Approving the City of Lonsdale's Sidewalk Inspection and Maintenance Policy

Erickson provided the City Council with a staff report and a copy of the proposed Sidewalk Inspection & Maintenance Policy to review. He said that the League of Minnesota Cities Loss Control staff recommended adopting such a policy to reduce potential public hazards and the City's liability. He detailed the key points of the policy including inspection procedures, repair and replacement policy, and maintenance. Kodada asked if City trails should be added into the policy. Vlasak said that a separate policy for bituminous asphalt trails will come before the Council for review sometime in the near future.

A motion was made by Daleiden and seconded by Pelava to approve of Resolution 2011-12, a resolution approving the City of Lonsdale's Sidewalk Inspection and Maintenance Policy. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

h. Consider Approval of a Quote Submitted by Water Conservation Services, Inc. in the Not To Exceed Amount of \$1,600.00 for Citywide Leak Detection Services

The Council was provided with quotes from Water Conservation Services, Inc. and TKDA for citywide water leak detection services. Vlasak said that the City used Water Conservation Services (WCS) back in 2008, and he recommended going with WCS. He said that the leak detection service will also help with the reports needed for the DNR.

A motion was made by Kodada and seconded by Pelava to approve a quote submitted by Water Conservation Services, Inc. in the not to exceed amount of \$1,600.00 for citywide leak detection services. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

i. Consider Approval of a Quote Submitted by Pearson Bros., Inc. in the Amount of \$41,425.28 for 39,832 Square Yards of Sealcoating

The City Council was provided with background information on sealcoating along with a corresponding sealcoating priority map. Vlasak explained that the City has fallen behind on its annual sealcoating schedule over the last two years due to budget cuts. He said that street maintenance needs become a high priority again, and he proposed that sealcoating be implemented again in 2011 in the Willow Creek 1<sup>st</sup> Addition area. He mentioned that several quotes were requested but only one quote was received from Pearson Brothers, Inc. in the amount of \$41,425.28. Kodada said that maybe more streets could be included into the 2011 plan once the State's bi-annual budget becomes official.

A motion was made by Kodada and seconded by Furrer to approve a quote submitted by Pearson Bros., Inc. in the amount of \$41,425.28 for 39,832 square yards of sealcoating. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

j. Consider Approval of Resolution 2011-13, a Resolution of Sponsorship for the Lonsdale Snow Wizards

Erickson explained that Resolution 2011-13 is annual request necessary in order for the Lonsdale Snow Wizards to receive compensation from the DNR for trail maintenance. He said that a governmental agency must sponsor a snowmobile club and act as the pay agent.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2011-13, a resolution of sponsorship for the Lonsdale Snow Wizards. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

k. Consider Approval to Attend the League of Minnesota Cities 2011 Annual Conference in Rochester, June 15<sup>th</sup>, 16<sup>th</sup> and 17<sup>th</sup>

Erickson provided the Council with a brochure and details on the 2011 LMC Annual Conference. He mentioned that \$2,400.00 was budgeted for the conference.

A motion was made by Daleiden and seconded by Pelava to approve the allowance of three members of the City Council and City staff to attend the League of Minnesota Cities 2011 Annual Conference in Rochester on June 15<sup>th</sup>, 16<sup>th</sup> and 17<sup>th</sup>. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

1. Consider Approval of Resolution 2011-15, a Resolution Requesting MnDOT to Conduct a Speed Study on Trunk Highway 19 Between 3<sup>rd</sup> Avenue SE and Garfield Avenue. Erickson explained that in conjunction with the earlier approved site plan for 601 Central Street East, a MnDOT authorized speed study could help in determining if a trail crossing is feasible at the intersection of Hwy 19 and 8<sup>th</sup> Avenue NE. He mentioned that MnDOT will not mark crosswalks in speed zones over 40 MPH, and he said that section of Hwy 19 is currently marked as 45 MPH.

A motion was made by Kodada and seconded by Pelava to approve Resolution 2011-15, a resolution requesting MnDOT to conduct a speed study on Trunk Highway 19 between 3<sup>rd</sup> Avenue SE and Garfield Avenue. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

## 11. OTHER BUSINESS

- a. Department Reports:

### *Council Member Daleiden*

Daleiden provided a brief report on the liquor store. He said that store's sales numbers were down a little.

### *Council Member Kodada*

Kodada mentioned that he would like to be a part of the Hwy 19 Sidewalk Project walkthrough team to identify cracks and other issues that need to be fixed.

### *Council Member Furrer*

Furrer stated that SkyWarn will be raising money at the Pioneer Power event. She mentioned that there was light attendance for the Friends of the Library event, but some donations were received. She said that the Library Board will be ordering a bike rack to encourage orderly bicycle parking at the Library. She also said that the EDA is still working to erect a advertisement sign along Interstate -35 to promote Lonsdale.

### *Council Member Pelava*

Pelava said that the Planning Commission recently made recommendations on the new fence/retaining wall ordinance and site plan for 601 Central Street East.

### *Council Member Rud*

Rud announced that May 7<sup>th</sup> will be the annual city-wide garage sale event. He also announced the upcoming Lions waffle breakfast, the Jaycee's Pitch, Hit, and Run, and two local benefit events. He mentioned that the Lions scholarship applications are due very soon. He said that the annual Fireman's Steak Fry will be on May 21<sup>st</sup>. He stated that the next Meeting with the Mayor is scheduled for May 14<sup>th</sup> from 8:30 – 10:30 am.

## **12. ADJOURNMENT**

A motion was made by Pelava and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried. The meeting closed at 8:40 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator