

**MINUTES
CITY OF LONSDALE
LONSDALE PUBLIC LIBRARY BOARD
MARCH 10, 2010**

1. CALL TO ORDER

The meeting was called to order by Buckridge at 6:30 p.m. in Library, 1006 Birch Street NE

2. ROLL CALL

MEMBERS PRESENT:

Furrer, Buckridge, Langer, Matchinski

MEMBERS ABSENT:

Zellner

STAFF PRESENT:

City Administrator Joel Erickson

Library Director Diana Tallent

OTHERS PRESENT:

Michelle Shaver

Nathan Shaver

3. APPROVAL OF AGENDA

A motion was made by Furrer to approve agenda; seconded by Langer. Vote for: Langer, Buckridge, Matchinski, Furrer. Against: None. Vote: 4-0. Motion carried.

4. APPROVAL OF THE MINUTES

A motion was made by Furrer to approve minutes from February 10, 2010 meeting; seconded by Buckridge. Vote for: Buckridge, Matchinski, Furrer, Langer. Against: None. Vote: 4-0. Motion carried.

5. PUBLIC HEARINGS

None

6. PRESENTATION OF CITIZENS PETITIONS AND COMMENTS – COMMENTS LIMITED TO TWO (2) MINUTES

None

7. APPROVAL OF THE CONSENT AGENDA

The items listed on the Consent Agenda are considered routine and non-controversial and are to be acted upon by the Board in a single motion. There will be no discussion of these items unless a Board Member or citizen so request, in which event the item will be removed from the Consent Agenda and considered during the New Business.

None

8. FINANCIAL REPORT

- a. Treasurer's report was not present at meeting.
- b. Tallent presented her expenditures to date to the board. Motion was made by Buckridge to approve expenditure report; seconded by Matchinski. Votes for: Matchinski, Furrer, Langer, Buckridge. Votes against: none. Motion carried.

9. LIBRARY COORDINATOR'S REPORT

Tallent updated board on existing library status. Opening day on March 2 went well. New items are still being added to the system, and Tallent will begin adding donations as well. A sizable donation was received from a woman in Lakeville, and is appreciated. Interlibrary loan delivery is occurring 3 days a week, and is busy. Our intern, Kristy Hegberg from Faribault Buckham Memorial, is implementing an infant sign story time and a preschool story time, as well as working on a web page for us to consider using. The enlarger that was donated has received a lot of attention from the seniors in the community. Other donations received: a DVD player, donated by RJ and Fran Sticha; a Tag school reader from the Matchinski family; a plant and a \$50 cash donation from the Northfield Library; and an American flag and flag stand from the Legion women's group. A security issue was found in a wiring mistake made by Lonsdale Telephone, and has been resolved. Village of Lonsdale residents had a private tour, and received registration for library cards. Periodical shelving arrived from DEMCO, and is installed, and securing the center shelves has been taken care of. Tallent purchased a locking cash drawer. Tallent will also be undergoing more SELCO training the near future.

10. COMMITTEE REPORTS

None

11. OLD BUSINESS

- a. Board discussed grand opening date. Michelle Shaver had proposed April 10th or April 24th as the best dates for her family, if we would still like them to put on the grand opening celebration. Much discussion ensued amongst board members. Furrer made a motion to hold the grand opening celebration on Saturday, April 10, from 10 am until 2 pm; motion seconded by Matchinski. Votes for: Matchinski, Furrer, Buckridge, Langer. Votes against: none. Votes: 4-0. Motion passed. Board members responsible for obtaining gift baskets for silent auction. Erickson to call Steve Vosejka concerning history presentation. Erickson also to contact liquor store about borrowing the popcorn machine.
- b. Friends of the Library plans moving along well. Buckridge will e-mail brochure to Erickson to get printed up.

12. NEW BUSINESS

- a. Board discussed US Office payment proposal concerning the remaining \$8,724.00. US Office contacted the city and verbally agreed to repay the Library

Board in 4 payments of \$2,000.00 and 1 payment of the balance by April 30, 2010. At the time of the board meeting, US Office had missed the first agreed payment. After missing the payment, the City Attorney drew up a Confession of Judgement. Buckridge motioned to serve US Office with the Confession of Judgement, seconded by Furrer. Votes for: Matchinski, Buckridge, Furrer, Langer. Votes against: none. Votes: 4-0. Motion passed. City will serve Confession of Judgement to US Office.

- b. Board agreed that next meeting would be Wednesday, April 7, 2010 at 6:30 p.m. at the Library.

13. ADJOURNMENT

Motion made to adjourn meeting by Furrer, seconded by Buckridge. Votes for: Buckridge, Matchinski, Furrer, Langer. Against: None. Vote: 4-0. Motion carried. Meeting was adjourned at 7:50 p.m.