

**MINUTES  
CITY OF LONSDALE  
ECONOMIC DEVELOPMENT AUTHORITY  
JULY 15, 2010**

**1. CALL TO ORDER**

President Lieske called the meeting to order at 7:00 am in the City Council Chambers at 415 Central St. W.

**MEMBERS PRESENT:**

Furrer, Duban, Lieske, Kuchinka, Daleiden, Dietz

**MEMBERS ABSENT:**

Pierskalla

**STAFF PRESENT:** None

**OTHERS PRESENT:**

Lonsdale Area Chamber of Commerce President Andrea Nelson and Chamber Board Member Jared Langhoff

**2. AGENDA**

Lieske asked if there were any additions or deletions to the agenda. A motion was made by Daleiden and seconded by Kuchinka to approve the agenda as presented. Vote for: Furrer, Duban, Lieske, Kuchinka, Daleiden and Dietz. Against: None Vote 6-0. Motion carried.

**3. APPROVAL OF THE MINUTES FROM THE JUNE 17, 2010 REGULAR MEETING**

Lieske asked if there were any additions or deletions to the minutes. A motion was made by Duban and seconded by Kuchinka to approve the minutes of the June 17, 2010 regular meeting. Vote for: Furrer, Duban, Lieske, Kuchinka, Daleiden and Dietz. Against: None Vote 6-0. Motion carried.

**4. TREASURER'S REPORT**

Board members reviewed the Treasurer's Report. Duban asked if Heritage Heating and Air was current on their payments. Furrer reported that as of 7/14/10 the payments had not been made. A motion was made by Daleiden and seconded by Duban to approve the Treasurer's Report. Vote for: Furrer, Duban, Lieske, Kuchinka, Daleiden and Dietz. Against: None Vote 6-0. Motion carried.

Board members also reviewed the submitted expenses. A motion was made by Daleiden and seconded by Dietz to pay these bills: Vikla Farm and Greenhouse \$432.84 for the flower planters and Evelyn Duban \$12.63 for mileage. Vote for: Furrer, Duban, Lieske, Kuchinka, Daleiden and Dietz. Against: None Vote 6-0. Motion carried.

## **5. OLD BUSINESS**

### **a. Consider Approval of the Proposed I-35 signage:**

Board members reviewed the bid from Fredrickson Outdoor Advertising for installation of the signpost and backboard. It was felt that having a second bid, from M&M Sign would help in the decision-making. Board members requested staff to contact M&M sign to get a bid for sign installation for the next meeting. Discussion then turned to the choice of layout for the sign. Option D was found to be the preferred choice. A motion was made by Daleiden and by Kuchinka to use Option D for the signage. Vote for: Furrer, Duban, Lieske, Kuchinka, Daleiden and Dietz. Against: None Vote 6-0. Motion carried.

### **b. Discuss Construction of an Incubator Building on City Owned Industrial Property:**

Board members discussed the tour of the US Office Furniture building and the R&L Woodcraft building. Both buildings had many of the traits that the EDA felt should be included in an incubator building: windows, mezzanine, loading dock (both ground level and truck height) and 24' height ceiling. Since there are no numbers as to the cost of the building, it was requested to have Staff contact Marv Deutsch as to the cost of the US Office Furniture building. Members felt that this size building would be similar to what we would want constructed, understanding that any changes to the building would also affect costs. It was also felt that as many local contractors as possible be involved in the construction of the incubator building.

## **6. NEW BUSINESS**

### **a. Discuss the EDA's 2011 Proposed Budget**

Furrer and Daleiden reminded the board members that no city money was budgeted to the EDA in 2010 or 2011 and the EDA would have to operate with their current fund balance of \$278,180.73. Members discussed the expenses involved with the I-35 signage. It was felt that allocating \$17,500 to advertising would cover the cost of the land lease, purchasing the sign and having it installed.

It was felt that incubator building expenses would fall in the capital outlay category. Daleidan suggested that \$200,000 be directed to capital outlay for the incubator building. The cost of the building would most likely be financed through bonding, USDA loan or a combination. All other amounts were appropriate.

## **7. OTHER BUSINESS:**

The Third Thursday Chat will be at 9:00 AM at the Chamber Office.

## **8. ADJOURNMENT:**

A motion was made by Duban and seconded by Daleiden to adjourn the meeting at 7:45 AM. Vote for: Furrer, Duban, Lieske, Kuchinka, Daleiden and Dietz. Against: None Vote 6-0. Motion carried.

Respectfully Submitted:

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Joel A. Erickson, City Administrator