

**MINUTES
CITY OF LONSDALE
PARK AND RECREATION ADVISORY BOARD
June 8, 2010**

MEMBERS PRESENT:

Jeanette Morgan, Micki Ziskovsky, Kevin Kodada, Laura Carpentier, and Shelly Narum

MEMBERS ABSENT:

None

STAFF PRESENT:

City Planner Benjamin Baker and Jeff Heller – Public Works-Parks

1. CALL TO ORDER

Chairperson Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

2. AGENDA

A motion was made by Morgan and seconded by Ziskovsky to approve the agenda as presented. Vote for: Morgan, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

3. MINUTES

A motion was made by Carpentier and seconded by Ziskovsky to approve the minutes from the May 11, 2010 meeting. Vote for: Morgan, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

4. PUBLIC COMMENT

None

5. PUBLIC HEARINGS

None

6. GENERAL BUSINESS

- a. Update on Statewide Health Improvement Program (SHIP) Grant Meeting
Baker stated that he attended a SHIP meeting in Northfield on May 28th. He said that he proposed the trailhead kiosk and trail marker idea discussed at the May 11th Park Board meeting to the SHIP Committee. The proposed plan called for two medium sized and three smaller sized message center trail kiosks totaling \$2,657.08. Baker mentioned that the City of Faribault also proposed a similar idea with kiosks and trail markers. He said that South Central College may be asked to help out with the construction of similar looking county-wide trail kiosks. Baker said that SHIP funding allocation amounts have not been determined at this time.

b. Consider Approval of the July-Aug-Sept Green Team

Baker mentioned that the City currently has two Green team applications on file: 1) Wheatland Wheaties 4-H Club and 2) Trondhjem Lutheran Church Youth Group. He provided a list to the Board showing the previous Green Teams, and he said that the last time the Wheaties served as the Green Team was in 2007.

A motion was made by Carpentier and seconded by Morgan to approve the Wheatland Wheaties 4-H Club as the July-Aug-Sept 2010 Green Team. Vote for: Morgan, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

c. Discuss Welcome Sign Lighting

Baker suggested that before the landscaping is put in around the new City welcome signs in September, the City should consider installing appropriate electrical wiring and lighting for the new signs. He said that the City did request donations from both MVEC and Steele-Waseca for the project, and he mentioned that both electrical cooperatives will be contributing equipment or funding. He stated that Steele-Waseca has agreed to donate a transformer valued at \$1,500.00 and that MVEC has already provided a check to the City in the amount of \$500.00 from their MVEC Operation Round Up Grant fund.

Baker presented three quotes to the Park Board for consideration from Vosejka Electric, Stasney Electric, and SOL solar lighting systems. He also said that MVEC could provide the electrical work and equipment on the west-side sign for approximately \$4,500.00 - \$5,000.00. Baker recommended going with low bids for each sign: Vosejka Electric's quote in the amount of \$1,070.31 for the east-side sign and Stasney Electric's quote in the amount of \$1,882.00 (\$3,082.00 including the MVEC transformer) for the west-side sign. Kodada agreed that lighting is needed for the signs. Carpentier asked if the Park Development Fund was the only funding source for this project. Baker said yes. Morgan agreed with splitting the work between the two electrical contractors to obtain the best price for the work and sign lights.

A motion was made by Carpentier and seconded by Morgan to approve an electrical work and lighting quote submitted by Vosejka Electric in the amount of \$1,070.31 for the east-side welcome sign and a quote submitted by Stasney Electric in the amount of \$1,882.00 (\$3,082.00 including the MVEC transformer) for the west-side welcome sign. Vote for: Morgan, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

d. Discuss MnDOT Community Roadside Landscaping Program

The Park Board, City staff, Fran Sticha, and MnDOT Natural Resource Coordinator Dan Gullickson gathered around the table to discuss the Hwy 19 and welcome signs landscaping project. Baker provided the group with maps of the welcome sign areas along with soil preparation recommendations from MnDOT.

He reviewed the discussion from the previous landscape committee meetings, and he asked the group to talk about what specific plantings should be incorporated into the landscape design.

The group discussed what the landscaping areas around the signs should look like and what types of plantings should be included. Carpentier, Narum, Ziskovsky, Morgan, and Sticha provided suggestions on plant types/colors that they would like to include in the project. Carpentier suggested keeping the landscaping area simple and as low maintenance as possible.

The group agreed on two concepts for the areas around the east and west side signs. The plans showed trees located in the back of the sign, scattered split rock limestone rocks throughout the landscaping, and a small retaining wall in front. Kodada provided insight on different types of landscaping rock. The group also discussed using a mixture of mainly landscaping rock along with some shredded tree bark that would rest on top of landscaping fabric and be enclosed within black landscaping edging. Heller talked about the future maintenance of the sites. Gullickson recommended going with a nearby MnDOT approved compost vendor to create a perfectly fertilized base for the landscape plantings. Gullickson stated that he would forward those concept plans and planting recommendations onto MnDOT for creation of final plans and estimated plant quantities.

7. MISCELLANEOUS

Ziskovsky asked about the status of the skate park concrete pad project. Kodada stated that the project has been approved by the City Council, but he wants to make sure the timing is right considering the looming budget.

Narum asked if trash receptacles could be placed next to the benches. Kodada suggested that personal donations towards trash receptacles would be greatly appreciated.

Baker asked the Park Board to be thinking about any situations/events where the Park Board and City Council might consider allowing temporary overnight camping in a City park.

8. ADJOURNMENT

A motion was made by Carpentier and seconded by Ziskovsky to adjourn the meeting. Vote for: Morgan, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried. The meeting ended at 7:32 pm.

Respectfully Submitted:

Benjamin Baker, City Planner