

**MINUTES
CITY OF LONSDALE
LONSDALE PUBLIC LIBRARY BOARD
FEBRUARY 10, 2010**

1. CALL TO ORDER

The meeting was called to order by Buckridge at 6:30 p.m. in Library, 1006 Birch Street NE

2. ROLL CALL

MEMBERS PRESENT:

Furrer, Buckridge, Rud, Zellner, Langer, Matchinski

MEMBERS ABSENT:

none

STAFF PRESENT:

City Administrator Joel Erickson
Library Coordinator Diana Tallent
Mayor Tim Rud

OTHERS PRESENT:

none

3. APPROVAL OF AGENDA

A motion was made by Furrer to approve agenda; seconded by Langer. Vote for: Langer, Buckridge, Matchinski, Furrer, Zellner. Against: None. Vote: 5-0. Motion carried.

4. APPROVAL OF THE MINUTES

A motion was made by Buckridge to approve minutes from January 20, 2010 meeting; seconded by Langer. Vote for: Buckridge, Matchinski, Furrer, Langer, Zellner. Against: None. Vote: 5-0. Motion carried.

5. PUBLIC HEARINGS

None

6. PRESENTATION OF CITIZENS PETITIONS AND COMMENTS – COMMENTS LIMITED TO TWO (2) MINUTES

None

7. APPROVAL OF THE CONSENT AGENDA

The items listed on the Consent Agenda are considered routine and non-controversial and are to be acted upon by the Board in a single motion. There will be no discussion of these items unless a Board Member or citizen so request, in which event the item will be removed from the Consent Agenda and considered during the New Business.

None

8. FINANCIAL REPORT

- a. Erickson presented financial report to board. Motion was made by Matchinski to approve of financial report; seconded by Langer. Votes for: Matchinski, Furrer, Zellner, Langer, Buckridge. Votes against: none. Motion carried.
- b. Tallent presented her expenditures to date to the board. Motion was made by Zellner to approve expenditure report; seconded by Matchinski. Votes for: Matchinski, Furrer, Zellner, Langer, Buckridge. Votes against: none. Motion carried.

9. LIBRARY COORDINATOR'S REPORT

Tallent updated board on existing library status. Shelving, computer tables, reading tables, and circulation desk have all arrived and been installed. Shelving is not secured in the center as we were told it would be; Tallent in contact with DEMCO over this. Also, DEMCO rep noticed that periodical shelving was not included, and will straighten out the issue. Circulation desk has been wired for electricity, phone, and computer systems. The electric bill was excessively high in previous months, so Tallent is currently monitoring the usage. Part-time employees Kim El-Wailli and Deanna Jones began work on February 01, 2010. Tallent was contacted by an individual wishing to sell shelving to the library; currently Tallent is undecided upon a purchase. Tallent was also contacted by a community member wishing to make a donation. Tallent will create a wish list for the library.

10. COMMITTEE REPORTS

None

11. OLD BUSINESS

- a. Soft seating and café table are not expected to ship until at least February 18th. Board decided that items shipping should be in place before opening. Motion made by Zellner to set opening date of March 2, 2010; seconded by Furrer. Votes for: Matchinski, Buckridge, Langer, Furrer, Zellner. Votes against: none. Votes: 5-0. Motion carried. Tallent to contact Shaver family with this information, and ask for their recommendation on a grand opening date.
- b. Friends of the Library plans moving along well. Buckridge walked the board through the tentative brochure for the Friends of the Library. Buckridge will also contact other community members who expressed interest in the group. Erickson pointed out the need for the Friends group, once formed, to establish their own bank accounts.
- c. Library has received approximately \$20,000 back from US Office concerning the deposit paid for work that was not performed. Approximately \$8,000 is still outstanding.

12. NEW BUSINESS

Board agreed that next meeting would be Wednesday, March 10, 2010 at 6:30 p.m. at the Library.

13. ADJOURNMENT

Motion made by to adjourn meeting by Zellner, seconded by Matchinski. Votes for: Zellner, Buckridge, Matchinski, Furrer, Langer. Against: None. Vote: 5-0. Motion carried. Meeting was adjourned at 7:40 p.m.