

**MINUTES  
CITY OF LONSDALE  
REGULAR CITY COUNCIL MEETING  
March 31, 2011**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 pm in the Council Chambers at 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the Pledge of Allegiance.

**3. ROLL CALL**

Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Absent: None

Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer Kevin Kawlewski, and Public Works Director Russ Vlasak

**4. AGENDA**

Mayor Rud asked if anyone had any additions, deletions, or corrections to the agenda.

A motion was made by Furrer and seconded by Daleiden to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

**5. APPROVAL OF MINUTES**

A motion was made by Kodada and seconded by Pelava to approve the Minutes from the February 24, 2011 Regular Meeting and the March 9, 2011 Regular Meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

**6. PUBLIC HEARINGS**

None

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

Jeff Smisek, 220 4<sup>th</sup> Avenue NW, asked the City Council to consider their annual request for the July 3<sup>rd</sup> Fireworks Display. He stated that the show will start at 10:00pm, and he said that they will be launching from Otto Homburg's property south of Idaho Street. He mentioned that the staging area will be over 700 feet away from any spectators.

The Council thanked Smisek for presented the request, and Rud mentioned that they would discuss the issue further under Agenda Item 10(d).

## 8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Kodada and seconded by Pelava to approve the consent agenda as follows:

- a. Monthly Bills
- b. Treasurer's Report
- c. Board and Commission Minutes

Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

## 9. OLD BUSINESS

- a. None

## 10. NEW BUSINESS

- a. Consider Approval of Resolution 2011-08, a Resolution Proclaiming April 7, 2011 as Wear Blue and Teal Day

Rice County Hope Center Representative Rene Thompson provided an overview on the Hope Center, which is run with the help of 79 volunteers. She mentioned that the Center helped 528 adults and 63 children in 2010. She said that 581 people received information, 355 victims received legal help, and the Center provided 153 days of shelter. Thompson asked the City Council to consider proclaiming April 7, 2011 as Wear Blue and Teal Day, in recognition of April being National Sexual Assault Awareness / Child Abuse Prevention Month. Rud read through Resolution 2011-08 in its entirety. The Council thanked Thompson and the Hope Center.

A motion was made by Kodada and seconded by Furrer to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- b. Consider Approval of a Request Submitted by Tim's Small Engine Repair for a Reduced Monthly Sewer Rate for 2011

Erickson explained that Tim's Small Engine Repair had a leaking toilet, and they are requesting the City consider using their January and February usage from 2010 and the actual usage for March 2011. Daleiden stated that the City should be promoting water conservation, and he asked if businesses are charged differently than residential homes. Erickson explained that both are charged the same way. Pelava mentioned that a second water meter would be the only way to actually capture the outside water usage, but it can be an expensive option. Kodada mentioned that the Council has approved similar requests in the past.

A motion was made by Kodada and seconded by Pelava to approve a request submitted by Tim's Small Engine Repair for a reduced monthly sewer rate for 2011 and use the water usage from March, April, and May 2011 to calculate the average sewer rate for

June – December 2011. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

c. Consider Approval of a Request Submitted by Jared Nordquist for a Reduced Monthly Sewer Rate for 2011

Erickson explained that Jared Nordquist had a malfunctioning water softener in his home, and that he has requested that the City use another month to calculate his average sewer bill for 2011. The Council reviewed the water usage history provided in the Staff report. Rud confirmed that the water softener malfunction was verified by City staff.

A motion was made by Kodada and seconded by Furrer to approve a request submitted by Jared Nordquist for a reduced monthly sewer rate for 2011 and use the months of January, March, and April 2011 to calculate the average sewer rate for May – December 2011. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

d. Consider Approval of the 2011 Lonsdale Community Days Committee's Requests

Eva Buckingham and Karmin Stanley, representing the Lonsdale Community Days Committee, provided the City Council with their annual request letter for City help. Buckingham and Stanley provided the Council with a brief overview of the proposed community event and then they read through the list of requested items. Jeff Smisek also provided the Council with further information on the location for the July 3<sup>rd</sup> Fireworks Display. The Council thanked all the volunteers involved with the community events.

A motion was made by Kodada and seconded by Pelava to approve the following requested items by the 2011 Lonsdale Community Days Committee:

- Portable restrooms
- Approval for extra hours/pay if needed for Police and Street Departments
- Liquor license for Main Street North and South
- Fireworks permit
- Administrative Interim Use Permit for outdoor movie theater event @ the Rolling Ridge Market Place

Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

A motion was made by Daleiden and seconded by Pelava to approve a July 3<sup>rd</sup> Fireworks Display. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

e. Consider Approval of an Agreement Between the City of Lonsdale and the Northfield Hospital & Clinics for Medical Direction Oversight and Education

Erickson explained that the Lonsdale Fire Department is in need of a Medical Director to approve and sign off on the department's policies/procedures and training. He said the department is required to have a Medical Director because of the use of defibrillators and

the increased necessity to treat diabetic patients. He went through the key points of the agreement, including the responsibilities of Northfield Hospital and the responsibilities of the City. Erickson explained that the Northfield Ambulance Association has agreed to pay for the cost of providing these services. He mentioned that the City Attorney did review the proposed agreement.

A motion was made by Kodada and seconded by Furrer to approve an agreement between the City of Lonsdale and the Northfield Hospital and Clinics for medical direction and oversight. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

f. Consider Approval to Request a Proposal from WSB & Associates, Inc. to Complete the Application to be Placed on the Minnesota Public Facilities Authority's Intended Use Plan for the Drinking Water Revolving Fund for Area # 5 of the City Capital Improvement Plan

Erickson said that with the informational hearing held earlier in the month for Area # 5, that the next step(s) in the process are to decide if the City will likely proceed with the project or a portion of it and whether or not to request proposals for engineering services. Erickson mentioned that the process is similar to that of the Water Treatment Plant. He asked the Council to provide direction on the scope of the project. Kodada asked about any prevailing wage implications. Kawlewski stated that only a grant would kick in that requirement. The Council discussed how the 2<sup>nd</sup> Avenue NW informational meeting may play into a possible larger or split project. They also discussed getting onto PFA's Intended Use Plan list.

Vlasak described the infrastructure and drainage problems occurring around 2<sup>nd</sup> Avenue NW. Rud asked if the City could possibly carry the cost of the proposed 2<sup>nd</sup> Avenue NW Project, and he asked City staff to research hardship assessment criteria for the next meeting. The City Council agreed to wait until the next scheduled meeting before making a decision, so that information on prevailing wage, interest percentages, and hardship assessment criteria can be further researched by City staff.

A motion was made by Kodada and seconded by Furrer to table the issue. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

g. Consider Approval to Authorize Staff to Draft an Engineering Services Request for Proposals (RFP) for Area # 5 of the City's Capital Improvement Plan (CIP)

Erickson stated the City has the option to request proposals for engineering services or negotiate directly with the City Engineer. He said that the Council could have a feasibility study completed to accurately compare bidding items. Kawlewski mentioned that such a study could cost approximately \$10,000 - \$15,000. Erickson said that the 429 Process requires a feasibility study to be completed regardless. He also explained the valuation requirement and process for assessed projects. After further discussion the Council decided they had enough information to proceed with an Area # 5 RFP.

A motion was made by Kodada and seconded by Furrer to authorize City staff to draft an engineering services request for proposals for an Area # 5 of the City's CIP. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

h. Consider Approval to Schedule an Informational Meeting on April 14, 2011 for a Street and Utility Reconstruction Project for 2<sup>nd</sup> Ave NW

Erickson provided the Council with details and maps on the proposed 2<sup>nd</sup> Avenue NW Reconstruction Project. Vlasak described some of the various issues that have come up in the past in this area. The Council decided that an informational meeting could be held at City Hall due to the low turnout numbers from the Area # 5 informational held on March 9<sup>th</sup>.

A motion was made by Kodada and seconded by Furrer to schedule an informational meeting on April 14, 2011 @ 6:00pm concerning a street and utility reconstruction project for 2<sup>nd</sup> Avenue NW. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

i. Update on the Water Treatment Plant Project

Erickson provided an update on the Water Treatment Plant Project. He said that eight bids were received on March 29, 2011 ranging from \$1.5 - \$1.7 million. The Council was provided with a detailed abstract of bids to review. All the Council members commented positively on all the competitive bids that came in. Erickson said that funding options will be discussed at the April 14<sup>th</sup> meeting.

No action was taken on this issue.

j. Consider Approval of the Redbird Booster Club as the Youth Recycling Green Team for April, May and June 2011

Baker stated that the Park & Recreation Commission recommended approval of the Redbird Booster Club as the April-May-June 2011 Green Team at their meeting on March 8<sup>th</sup>. Baker noted that the Redbird Booster Club has not served as the Green Team yet. He also stated that the Hockey Association recently submitted a Green Team application too.

A motion was made by Daleiden and seconded by Furrer to approve the Redbird Booster Club as the Youth Recycling Green Team for April, May and June 2011. Vote for: Daleiden, Rud, Furrer, and Pelava. Against: None. Abstained: Kodada. Vote: 4-0. Motion carried.

## 11. OTHER BUSINESS

a. Department Reports:

*Council Member Daleiden*

Daleiden reported that Liquor Store patrons are spending about the same amount as last year but total sales are down about 3%.

*Council Member Kodada*

Kodada mentioned that the Park Board will be meeting on April 12<sup>th</sup>. He also said that registration for youth ball was going good so far.

*Council Member Furrer*

Furrer stated that Skywarn will meet on April 4<sup>th</sup>. She mentioned that the EDA will be discussing I-35 Lonsdale billboard at their April 21<sup>st</sup> meeting. She said that the Library Board is working on establishing the Friends of the Library program.

*Council Member Pelava*

Pelava said that the Planning Commission will be meeting on April 21<sup>st</sup>. He mentioned that the Councilperson Furrer and himself attended the water treatment plant bid opening.

*Council Member Rud*

Rud mentioned that Lonsdale was recently awarded the status of Tree City USA for a second year in-a-row. Baker provided a brief overview on the four standards set by the National Arbor Day Foundation that the City achieved in 2010. Rud wished Mary Malecha a happy birthday. He announced that Andrea Nelson recently stepped down from her position at the Lonsdale Area Chamber of Commerce, and he thanked her for doing a good job. He stated that Lonsdale was the 11<sup>th</sup> fastest growing cities in Minnesota over the last decade. Rud announced that the Lions Breakfast and Fireworks Bailout Dinner were coming up.

**12. ADJOURNMENT**

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried. The meeting closed at 8:23 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator