

**MINUTES
CITY OF LONSDALE
REGULAR CITY COUNCIL MEETING
JANUARY 27, 2011**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chamber, 415 Central St. W.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Present: Daleiden, Kodada, Rud, Furrer and Pelava

Absent: None

Staff Present: City Administrator Joel Erickson, Public Works Director Russ Vlasak and Chief of Police Jason Schmitz

4. AGENDA

Mayor Rud said the agenda goes through 10G and asked if anyone had any additions or deletions to the agenda. A motion was made by Daleiden and seconded by Pelava to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

5. APPROVAL OF MINUTES

- a. Consider Approval of the Minutes from the December 30, 2010 Regular Meeting, the January 6, 2011 Annual Meeting and the January 13, 2011 Regular Meeting

Mayor Rud asked if anyone had any additions or deletions to the minutes. A motion was made by Kodada and seconded by Pelava to approve the minutes from the December 30, 2010 Regular Meeting, the January 6, 2011 Annual Meeting and the January 13, 2011 Regular Meeting. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

- a. Monthly Bills
- b. Treasurer's Report
- c. Board and Commission Minutes

Mayor Rud asked if anyone wanted any of the Consent Agenda items pulled for discussion. A motion was made by Kodada and seconded by Daleiden to approve the Consent Agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

a. Consider Approval of an Invoice in the Amount of \$2,116.00 for the 2011 Rice County Drug and Special Operations Task Force

Chief Schmitz said the proposed payment was for 2011 Rice County Drug and Special Operations Task Force operations. He said the SWAT Team was not used in Lonsdale during 2010. He said the Drug Task Force made one bust on December. Mayor Rud asked if Schmitz was satisfied with the services provided by Rice County. Schmitz replied yes. Furrer asked if the payment would cover Rice County's expenses. Schmitz said the payment will cover operations but not salaries, as they are paid by the respective law enforcement agencies. A motion was made by Daleiden and seconded by Furrer to approve an invoice in the amount of \$2,116.00 to the Rice County Drug and Special Operations Task Force for 2011. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

b. Discuss Options for Selling the City's 1972 Michigan Pay Loader

Erickson said with the new loader being delivered earlier in the week and an estimated cost of between \$6,000.00 and \$10,000.00 to repair the Michigan loader, it was staff's recommendation to sell the Michigan loader. He said the City Council has two options to sell the Michigan: (1) advertise it for bids or (2) consider approval of the two bids received earlier in the week. Erickson said by law, the City does not need to advertise the loader for sale. Mayor Rud said running, similar loaders are selling for \$5,500.00. Vlasak asked if the plows would be included in the sale. Mayor Rud said yes, because there is no need for them. A motion was made by Pelava and seconded by Furrer to approve the bid submitted by Ruff Sales and Service, LLC in the amount of \$3,699.00 for the Michigan Clark loader with bucket, snow wing and plow. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

c. Presentation of the October, November and December 2010 Green Team Youth Recycling Check in the Amount of \$306.00 to the Lonsdale Public Library

Darrell Hoekstra of Waste Management was present to present a check in the amount of \$306.00 to the Lonsdale Public Library Teen Advisory Board and Summer Reading Program. He said the group recycled 40,860 pounds or 20.43 tons of cardboard and mixed paper. Library Director Diana Tallent and two children who attend the library on a regular basis accepted the check. Tallent thanked Waste Management for the check. Hoekstra said the current Green Team is the Trondhjem Church Youth Group.

d. Presentation of the Preliminary Plans and Specifications for the Water Treatment Plant – Bill Chang

Bill Chang was present to review the preliminary plans for the water treatment plant. He said they have been working on the plans for the last two months. Daleiden questioned the safety of the slope to the northeast of the plant. Chang said engineered fill will need to be brought in but the slope will still be able to be maintained at a 3:1 slope. Mayor Rud said if fill does need to be brought in, City staff should identify a local borrow site to potentially save money. Furrer asked if the plant will have two accesses. Chang said yes because there will be a “U” shaped driveway. Vlasak asked if the parking lot should be paved. The general discussion of the City Council was to have it paved but bid it as an alternate or have another contractor do the work. Furrer asked how far the plant will be set back from Idaho Street. Chang said the plant is set back about thirty five feet from Idaho St. Vlasak asked about the results of the soil borings conducted. Chang said that based on the borings, no large subcuts will have to be made. Chang reviewed the building materials and windows for the plant. Kodada asked if the roof insulation would be between two sheets of metal. Chang replied yes. Chang said the floor would be covered with epoxy paint. Kodada asked why the floor would be painted and not just sealed. Chang said with epoxy paint, maintenance would be easier. Pelava asked if heaters would be installed in the filter room. Chang said typically they are not needed but are being proposing to prevent freezing in a worst case scenario. Chang reviewed the layout for the (2) five hundred gallon per minute filter tanks. There was general discussion regarding a catwalk between the two tanks for maintenance of the tanks. Chang said after discussing it with staff, there was no bathroom included in the plans but said one could be installed. The City Council directed Chang to include in the plans a very basic bathroom. Chang reviewed the projected costs of the plant. He said with one tank, the projected cost is \$1,300,000.00 and with two tanks the projected cost is \$1,700,000.00. Chang also said the projected cost for the alternate bids requested by the City Council was \$175,000.00. Chang said the plans are fifty percent complete. Mayor Rud asked if the project would be bid in April of 2012. Chang said the project will be bid in mid-April of 2012. Chang asked the City Council to review the proposed exterior building materials and provide feedback within the next two weeks. Erickson suggested the City Council make a decision because the next meeting is not for two weeks. The City Council reviewed the colors and materials and selected the bottom option. Kodada recommended staff research the cost of an electric scissors lift given the estimated cost of the catwalk between the two filter tanks. Vlasak asked if it was worth it to build the mezzanine. Mayor Rud said it should be bid as an alternate to see the actual cost.

e. Consider Approval to make a Conditional Job Offer to Tony Stano for Part Time Liquor Store Clerk at Grade 2 / Step 1 (\$10.42/hour)

Erickson said the Liquor Store Committee met on Wednesday evening to interview five of the twenty-two applicants for the liquor store clerk positions recently advertised. He said when the positions were advertised, only two were

proposed to be hired. He said given the quality of the applicants, vacation and comp time use by full time employees and the fact this is a part time job, the committee was recommending hiring three of the applicants. Erickson said it was the committee's recommendation to make a conditional job offer to Tony Stano for part time liquor store clerk at grade 2 / step 1 (\$10.42/hr). A motion was made by Kodada and seconded by Daleiden to make a conditional job offer to Tony Stano for part time liquor store clerk at grade 2 / step 1 (\$10.42/hr). Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

f. Consider Approval to Make a Conditional Job Offer to Kathy Rocheford for Part Time Liquor Store Clerk at Grade 2 / Step 1 (\$10.42/hour)

Erickson said this item was a continuation of the last agenda item. He recommended the City Council make a conditional job offer to Kathy Rocheford as part time liquor store clerk at grade 2/ step 1. A motion was made by Kodada and seconded by Pelava to make a conditional job offer to Kathy Rocheford for part time liquor store clerk at grade 2 / step 1 (\$10.42/hr). Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

g. Consider Approval to Make a Conditional Job Offer to Sydney Wiley for Part Time Liquor Store Clerk at Grade 2 / Step 1 (\$10.42/hour)

Erickson said the liquor store committee's recommendation was to make a conditional job offer to Sydney Wiley as part time liquor store clerk at grade 2 / step 1. A motion was made by Kodada and seconded by Daleiden to make a conditional job offer to Sydney Wiley for part time liquor store clerk at grade 2 / step 1 (\$10.42/hr). Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

11. OTHER BUSINESS

a. Department Reports

Liquor Store – Daleiden said the liquor store committee held its February meeting in between interviews earlier in the week. He said cash has increased, inventory is down and below the goal set at the beginning of the year and the plan is repay the sewer fund more than was budgeted.

Parks – Kodada said the Park Board will be meeting on the second Tuesday of February.

Library – Furrer said at the last Library meeting, the Board resolved the payment due to the Villages of Lonsdale. She also said the library has been very successful since it opened.

EDA – Furrer said at the last EDA meeting, the Board held the drawing for the Lonsdale 1st program prizes.

Sky Warn – Furrer said Sky Warn will be holding their meeting next week.

Planning Commission – Pelava said the Planning Commission did not have a meeting in January due to a light agenda.

Mayor Rud – Mayor Rud said the City's new loader and snow blower arrived earlier in the week and are functional. He said he received a call from a resident looking for contact information to start a men's basketball league. He said the City met with the City of Montgomery and School District # 394 earlier in the week to discuss shared services. He said he received a call from MN Senator Al DeKrief inquiring about the City's LGA and the amount of sales tax the City pays because he is proposing a bill on the Senate floor to eliminate sales tax for cities. Mayor Rud said the Chamber is holding its annual Showcase on Saturday, March 6th. Mayor Rud also said the American Legion is holding its Sweetheart breakfast on Saturday, February 13th.

12. ADJOURNMENT

A motion was made by Daleiden and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 8:21 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator