

**MINUTES
CITY OF LONSDALE
REGULAR CITY COUNCIL MEETING
July 8, 2010**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 pm in the Council Chambers at 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

3. ROLL CALL

Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Absent: None

Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer Kevin Kawlewski, and Public Works Director Russ Vlasak

4. AGENDA

Mayor Rud asked if anyone had any additions, deletions, or corrections to the agenda.

A motion was made by Kodada and seconded by Pelava to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Presentation of a Plaque to Jim Kodada for 36 Years of Coordinating the 4th of Fireworks Display

The City Council presented a plaque and recognized Jim Kodada for helping coordinate

the Independence Day Fireworks in Lonsdale. Kodada gave a short speech. The Council thanked Kodada for his years of service, and everyone applauded.

b. Consider Approval of a Request Submitted by Anibal & Becky Velarde for a Reduced Monthly Sewer Rate for the Remainder of 2010

Erickson presented a request from Anibal & Becky Velarde to the Council asking for a reduction in their monthly sewer rate for the remainder of 2010. He mentioned that when compared to all other winter months, the January 2010 usage of 28,000 gallons seems to be out of line. Anibal Velarde explained their situation and his request to the Council. Erickson recommended approval of a sewer rate adjustment to 4,333 gallons per month for the remainder of the year beginning in July. He mentioned that the adjusted rate represents a savings of \$31.60/month for the Velarde Family. Kodada stated that he felt comfortable with the proposed adjustment, and he mentioned that the Council has taken similar action before. Pelava mentioned that the sewer was not even used in this case.

A motion was made by Kodada and seconded by Pelava to approve an adjusted sewer rate of 4,333 gallons per month for the remainder of the year beginning in July for Anibal & Becky Velarde. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

c. Consider Approval to Authorize Staff to Advertise for a Part-Time Police Officer at Grade 8 / Step 1 (\$17.64/hr)

Erickson presented a memo from Police Chief Jason Schmitz to the City Council. The memo asked the Council to consider advertising for one part-time police officer to replace Officer Alison Vikla. Erickson mentioned that Vikla has found full-time employment with another agency and she will be submitting her letter of resignation in the near future. The Council asked about the pay scale for part-timers, and Erickson explained that pay grades and steps are based on responsibilities and the State's pay equity requirements. The Council suggested that future employees be warned that pay rates may change along with the upcoming budget discussions.

A motion was made by Kodada and seconded by Furrer to authorize Staff to advertise for a part-time police officer at Grade 8 / Step 1 (17.64/hr). Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

Rud stated that Vikla did a great job as a Police Officer in Lonsdale.

d. Consider Approval of the City's 2009 Year End Audit

City Auditor Joel Stencil of Eide Bailly provided the Council with the City's Year End Audit. He presented an overview of specific funds to the Council using user-friendly tables and graphs. He went through the audit explaining trends and providing insight into the numbers. Stencil said that the City is in very good financial shape, and he said that such a good status should help the City weather through the current and upcoming tough economic conditions. Erickson said that reporting forms were submitted to the State Auditor's Office by the deadline of June 30, 2010.

Rud thanked Eide Bailly for their help with the Audit. He stated that City is in good financial condition, and he mentioned that the City may pursue constructing a water treatment in the near future. Daleiden stated that the City should be reconciling cash on a monthly basis.

A motion was made by Kodada and seconded by Daleiden to approve the City's 2009 Year End Audit. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

e. Consider Approval of the First Amendment to the Land Lease Between the City of Lonsdale and Midwest Wireless d/b/a Verizon Wireless

Erickson provided a brief history of the lease agreement that was initiated back in 2001 with Midwest Wireless (now Verizon Wireless). He explained the terms of the lease and his reasoning for wanting to amend the current lease agreement. He stated that he negotiated with Verizon and they agreed to an annual rent in the amount of \$8,000.00, compared to a previous amount of \$4,000.00 annually. Erickson also explained that the new agreement allows the City to choose any cell phone provider that they want. Kodada stated that he was in favor of the new cell tower land lease agreement because the City will be doubling its income compared to prior years. Furrer asked about future maintenance issues that might come up. Erickson said that Verizon is responsible for all maintenance to the site/tower.

A motion was made by Daliden and seconded by Pelava to approve the first amendment to the land lease between the City of Lonsdale and Midwest Wireless d/b/a Verizon Wireless. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

f. Consider Approval to Not Waive the Monetary Limits on Municipal Tort Liability Established by Minnesota Statutes 466.04

Erickson explained three options for the City to consider regarding municipal tort liability. He said that in the past the City has not waived the monetary limits on municipal tort liability. Rud suggested approving similar limits as in years past.

A motion was made by Kodada and seconded by Furrer to not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

g. Consider Approval of Resolution 2010-17, a Resolution Approving Worker's Compensation for Elected Officials

Erickson stated that in order for elected officials to be covered under the City's Worker's Compensation Plan, a resolution must be adopted. Daleiden stated that it would be a good idea to have coverage for events such as Arbor Day.

A motion was made by Daleiden and seconded by Furrer to approve Resolution 2010-17, a resolution approving worker's compensation for elected officials. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- h. Consider Approval of a Quote Submitted by Prior Lake Blacktop, Inc. in the Amount of \$62,280.65 for a Two (2) Inch Overlay of Singing Hills Dr. SE (Singing Hills Development)

Public Works Director Vlasak provided the Council with three quotes for resurfacing Singing Hills Drive as follows: 1) Prior Lake Blacktop - \$62,280.65; 2) Crane Creek Asphalt - \$64,027.00; and 3) Ideal Paving - \$67,810.00. Vlasak said that the low bid, Prior Lake Blacktop, does meet City specifications and will include milling the blacktop adjacent to the driveways and the curb along Singing Hills Park. He said that patch work will be completed by the Public Works Department before the overlay. Rud stated that it has been 15 years since the road has been improved, and he suggested doing it this summer. Erickson stated that there are enough funds to cover the project. Furrer asked how long the overlay will last. Vlasak said it depends on seal coating and proper maintenance. He said that Prior Lake Blacktop may be able to start the project within a couple weeks. Kodada stated that Prior Lake Blacktop did a satisfactory job last year in Lonsdale.

A motion was made by Daleiden and seconded by Kodada to approve a quote submitted by Prior Lake Blacktop, Inc. in the amount of \$62,280.65 for a two (2) inch overlay of Singing Hills Dr. SE (Singing Hills Development). Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- i. Consider Approval of a Quote Submitted by Prior Lake Blacktop, Inc. in the Amount of \$7,979.00 for Paving the C.S.A.H. # 33 Trail (City Portion Only)

Vlasak stated that he asked the same bidders for the Singing Hill Drive project provide quotes for paving the unfinished portion of the Co Rd 33 Trail. He said that funds for the project will come from the Park Development Fund. Rud said that it will be nice to finish the last link to the City's trail system. Kawlewski and Vlasak stated that they were satisfied with the trail settlement that has taken place on the trail base since its construction. Kawlewski also confirmed that all the asphalt mixes were a similar product in the quotes.

A motion was made by Kodada and seconded by Furrer to approve a quote submitted by Prior Lake Blacktop, Inc. in the amount of \$7,979.00 for paving the C.S.A.H. # 33 Trail (City Portion Only). Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- j. Update on Highway 19 Sidewalk Improvement Project

Kawlewski provided an update on the Hwy 19 Improvement Project to the Council. He said that the initial sewer and water repair work was already being completed and that the sidewalk portion of the project should start the week of July 12th. He said that main mill and overlay work on Hwy 19 should start around the first part of August. He also mentioned that MnDOT will be addressing the loop detector issues.

11. OTHER BUSINESS

a. Reminder of July 13, 2010 Special City Council Meeting at 6:30 pm

Rud reminded everyone of the special City Council meeting on July 13, 2010 to discuss the 2011 budget.

b. Department Reports:

Council Member Daleiden

Daleiden stated that they have been analyzing the effects of not having a large promotion event at the Liquor Store. He also suggested that the Liquor Store should be paying back the Sewer Fund on a monthly basis. Rud thanked Council Members Daleiden and Kodada along with Administrator Erickson for their excellent work with the Liquor Store.

Council Member Kodada

Kodada mentioned that the west-side City welcome sign is now lit up at night. He announced that the youth baseball event is coming up on July 15th.

Council Member Furrer

Furrer said that both the Library Board and EDA will be meeting next week. She stated that Lonsdale will be meeting soon with the County Board of Commissioners to discuss county-wide library budgeting.

Council Member Pelava

Pelava stated that the Planning & Zoning Commission will be meeting on July 15th.

Council Member Rud

Rud asked if more mosquito spraying could be done in the parks. He announced that July 24th will be the next Meeting with the Mayor date. Rud stated that On-Site Marketing may be willing to donate land for an archery range along Co. Rd. 33.

Erickson and the Council discussed safety issues associated with the culvert and driveway width at the entrance/exit to City Hall.

A motion was made by Daleiden and seconded by Pelava to approve the repair/widening of the City Hall culvert and driveway. Vote for: Kodada, Rud, Smith, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

12. ADJOURNMENT

A motion was made by Daleiden and seconded by Furrer to adjourn the meeting. Vote for: Kodada, Rud, Smith, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried. The meeting closed at 8:14 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator