

**MINUTES
CITY OF LONSDALE
PARK AND RECREATION ADVISORY BOARD
September 8, 2009**

MEMBERS PRESENT:

Jeanette Morgan, Micki Ziskovsky, Kevin Kodada, and Chris Kraimer

MEMBERS ABSENT:

Laura Carpentier

STAFF PRESENT:

City Planner Benjamin Baker and Parks Maintenance Worker Jeff Heller

1. CALL TO ORDER

Chairperson Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

2. AGENDA

A motion was made by Kraimer and seconded by Morgan to approve as presented.

Vote for: Morgan, Ziskovsky, Kodada, and Kraimer; Against: None. Vote 4-0.

Motion carried.

3. MINUTES

A motion was made by Kraimer and seconded by Ziskovsky to approve the minutes from the August 11, 2009 regular meeting. Vote for: Morgan, Ziskovsky, Kodada, and Kraimer; Against: None. Vote 4-0. Motion carried.

4. PUBLIC COMMENT

None

5. PUBLIC HEARING

None

6. OLD BUSINESS

a. Update on Recent Council & Park Board Action

Baker provided the Board with an update on recent action by the City Council. He said that (8) "No Motorized Vehicle Allowed" and (28) "Dog Waste" signs are currently being installed at the designated locations by the Public Works Department. He also said that the Council approved the 2010 Tree City USA application that will be submitted in December. Baker reminded the Board that the Council will be adopting the City's 2010 Budget and Property Tax Levy on September 10, 2009. He explained that property tax revenues will not be designated towards park improvement projects, similar to previous years. He mentioned that funds for new park improvement projects will come from what

little remains in the “Park Development Fund”. Kodada said that the Council is proposing to keep taxes flat.

b. Consider Approval of the 2009 Trail Bench Location Map

Baker said that the Council approved the purchase of 15 trail benches at their meeting on August 13, 2009, but the exact locations of the trail benches are still undecided. He said that over the past few weeks that the majority of the Park Board members relayed their comments and suggestions via email to City Hall regarding proposed trail bench locations. Baker provided the Board’s comments in a staff report, and he asked the Board to review the proposed bench locations. Kraimer recommended that Location # 11 be moved southward to overlook Sticha Park near the sledding hill. Baker asked if any benches should be located in the northwest section of town or at 8th Avenue Park. Kodada reminded the Board that residents living near the 8th Avenue Park expressed that they did not want any amenities added to that park according to a survey that was conducted a few years back. Kodada asked if any of the benches would need a pad to go underneath. Heller said that all the proposed benches will be located in areas that will not require pads.

A motion was made by Morgan and seconded by Ziskovsky to approve the 2009 Trail Bench Location Map with the following map amendment:

- Bench Location # 11 shall be moved from the WELCO wetland overlook to the Sticha Park Sledding Hill overlook.

Vote for: Morgan, Ziskovsky, Kodada, and Kraimer; Against: None. Vote 4-0. Motion carried.

c. Discuss Adopt-a-Bench Program

Baker provided the Board with an Adopt-a-Bench business letter written by Jeanette Morgan, a proposed program brochure, and information and pricing from Nameplate & Panel Technology. Baker asked the Board if they would also like to include an Adopt-a-Tree program along with the bench program. The Board liked the idea of adding trees to the program flyer. Morgan said that the same brochure could be used for both programs, but she mentioned that two separate application forms should be inserted. Baker asked the Board if they could think of a catchier name for the proposed program, but they agreed to maintain the “Adopt-a-Bench” program name. Kodada mentioned that all the name plates should be kept simple and consistent.

The Board directed City staff to acquire additional quotes from other name plate companies and to also ask Nameplate Technology if the City could pre-order the bulk quantity name plates to receive the reduced price.

7. NEW BUSINESS

a. Discuss Jaycee Park Ice Rink Lights – Dale Stepka

Dale Stepka stated that he has access to a few 1,500W metal halide lights from the City of Burnsville that could be used to replace and update the current lights around the Jaycee Park Ice Rink. He mentioned the current rink lights are quartz, and he said that quartz does not perform as well as metal halide lights. Heller stated that if approved, the Public Works Department would be working along with Stepka on the project. He mentioned that they could use Kodada's auger to install two additional poles which are currently laying unused in storage. Stepka provided the Board with two proposals to consider: 1) replace the existing light fixtures, mounting brackets, and breaker for approximately \$600.00 or 2) do the same work as Proposal # 1 with the addition of 2 poles, wire trenching, and pipe work for approximately \$1,500.00. Kodada asked if the existing poles are up to code. Heller said yes, the Public Works Department recently rewired the poles. Stepka said that the existing 3-Phase Service inside the Pump House is more than adequate to power the new lights. He said that the lights should last 4 – 7 years, and he mentioned that they are the same bulbs as the DRS Field lights. Kraimer asked Stepka if the new lights would affect the neighboring residents along 7th Avenue NW. Stepka explained that the new lights can be directed toward the rink to avoid sending direct light beams onto neighboring properties. Kraimer suggested that the M-L Hockey Association should consider adding an extra \$15 season fee to help fund rink improvements. She also talked about funding half of Proposal # 2 with Park Board money and asking for donations to fund the other half. Kodada said that he is completely onboard with the project. The rest of the Board agreed. Stepka said that he would try to solicit funds from the Lions and Fire Department for the project. The Board said that the project should be done right. Ziskovsky said that the new lights will definitely make it a lot brighter, and she said that she was in favor of the project. Kodada suggested fully funding the project in the not-to-exceed amount of \$1,500.00 and then recouping some of the expenses through donations. The Board thanked Stepka for his efforts.

A motion was made by Kramier and seconded by Ziskovsky to approve funding in the not-to-exceed amount of \$1,500.00 for the installation of ice rink and basketball lights at Jaycee Park. Vote for: Morgan, Ziskovsky, Kodada, and Kraimer; Against: None. Vote 4-0. Motion carried.

b. Consider Approval of the Oct-Nov-Dec Green Team

Baker provided the Board with the current applications on file: 1) M-L Youth Wrestling, 2) Wheatland Wheaties 4-H Club, and 3) Most Holy Trinity Religious Education Group. He also provided the Board with a list of past Green Teams. He mentioned that the Wheaties were the only group out of the three that has been a past Green Team (July-Aug-Sept 2007 Green Team). He said that both "Trinity" and "M-L Wrestling" marked the same priority choices on their application but "M-L Wrestling's" application was submitted first. Baker said that he talked to both "Trinity" and "M-L Wrestling", and "M-L Wrestling" said that they still preferred the Jan-Feb-March Term. He also talked with "Trinity",

and they were fine with working the Oct-Nov-Dec Term. Baker recommended Most Holy Trinity Religious Education Group as the next Green Team.

A motion was made by Kramier and seconded by Morgan to approve Most Holy Trinity Religious Education Group as the Oct-Nov-Dec Green Team. Vote for: Morgan, Ziskovsky, Kodada, and Kraimer; Against: None. Vote 4-0. Motion carried.

c. Discuss Future Skate Park Location

Baker said that at the August 13, 2009 City Council meeting, Mayor Rud requested that the Park Board discuss and identify a location for a future skate park. Baker provided the Board with skate park layout options, an aerial photo of Jaycee Park and Trena Memorial Park, and background information on past skate park conversations. The Board discussed using the current tennis court as the skate park, but Kraimer said that interest and use of the court has picked up over the last few years. Baker asked the Board if they wanted to pour a pad somewhere in Jaycee Park. Kodada said that it is already too crowded in Jaycee Park. The Board agreed that the best location right now for a future skate park is inside the Jaycee Park Ice Rink even though the hockey boards are not regulation size. They mentioned that a concrete pad would help keep ice better in the winter months and could serve as a smooth skating surface in the summer months. The Board agreed that due to the high cost, Phase I would probably just entail the pouring of a portion of the rink to start with. Morgan mentioned that she was open to helping out local youth with fundraising ideas and management.

A motion was made by Morgan and seconded by Ziskovsky to approve the Jaycee Park Ice Rink as the proposed site of a future skate park. Vote for: Morgan, Ziskovsky, Kodada, and Kraimer; Against: None. Vote 4-0. Motion carried.

d. Accessible Parking Stalls at Jaycee Park

Baker reminded the Board that in 1981, the City of Lonsdale received an Outdoor Recreation Grant from the Minnesota DNR. He said that the City received a letter dated August 25, 2009 from the DNR Grants Manger in regards to any outstanding items that were not completed along with the awarded grant. The Grants Manger commented that two accessible parking spaces were still needed at Jaycee Park.

A motion was made by Kraimer and seconded by Morgan to approve two ADA Accessible Parking Stalls at Jaycee Park. Vote for: Morgan, Ziskovsky, Kodada, and Kraimer; Against: None. Vote 4-0. Motion carried.

8. MISCELLANEOUS

9. ADJOURNMENT

A motion was made by Ziskovsky and seconded by Kraimer to adjourn the meeting.
Vote for: Morgan, Ziskovsky, Kodada, and Kraimer; Against: None. Vote 5-0.
Motion carried. The meeting ended at 7:12 pm.

Respectfully Submitted:

Benjamin Baker, City Planner