

**MINUTES
CITY OF LONSDALE
PARK AND RECREATION ADVISORY BOARD
January 11, 2011**

MEMBERS PRESENT:

Jeanette Utecht, Micki Ziskovsky, Kevin Kodada, and Shelly Narum

MEMBERS ABSENT:

Laura Carpentier

STAFF PRESENT:

City Planner Benjamin Baker and Parks Maintenance Worker Jeff Heller

1. CALL TO ORDER

Chairperson Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

2. AGENDA

A motion was made by Ziskovsky and seconded by Narum to approve the agenda as presented. Vote for: Ziskovsky, Kodada, and Narum; Against: None. Vote 3-0. Motion carried.

3. MINUTES

A motion was made by Narum and seconded by Ziskovsky to approve the minutes from the December 14, 2010 regular meeting. Vote for: Ziskovsky, Kodada, and Narum; Against: None. Vote 3-0. Motion carried.

4. PUBLIC COMMENT

None

5. PUBLIC HEARING

None

6. GENERAL BUSINESS

a. City Council Annual Meeting Appointments for the Park Board

Baker mentioned that the City Council approved all the annual appointments, including the applicable Park Board positions, at their meeting on January 6th. The Park & Recreation Commissioners and City Staff congratulated Micki Ziskovsky and Kevin Kodada on being re-appointed to the Park Board again. Ziskovsky's term is set to expire on December 31, 2014. Baker also presented the Park Board with a copy of Section 30.01, Park and Recreation Advisory Commission, to review concerning the purpose, organization, duties, and powers of the Park Board.

b. Annual Park Board Officer Appointments

Baker mentioned that the Parks & Recreation Commission should elect a chairperson and other officers for 2011. The Board briefly discussed having a Board officer titled

as Jaycee Park Skate Park and Ice Rink Controller, but Baker stated that both Utecht and Ziskovsky have been the main Park Board member contacts for Jaycee Park.

A motion was made by Ziskovsky and seconded by Narum to approve the Park & Recreation Commission Officers Roster as follows:

- Kevin Kodada, Chair (Council Representative)
- Jeanette Utecht, Vice Chairperson
- Laura Carpentier, Director of Horticulture & Landscape Design
- Mary (Micki) Ziskovsky, Arbor Day Event Planner
- Shelly Narum, Water Recreation Planner

Vote for: Ziskovsky, Kodada, and Narum; Against: None. Vote 3-0. Motion carried.

Jeanette Utecht arrives to the meeting.

c. Discuss Lonsdale Tree Nursery Phase III - Rice County Soil & Water 2011 Tree Order Form

Baker stated that in the Spring of 2009, the Park Board initiated a tree nursery on City property along Idaho Street SW with 25 Black Hills Spruce trees and 25 Sugar Maple trees. He mentioned that Phase II of the nursery included the planting of 50 Common Purple Lilac trees, 25 River Birch, and a mix of 50 Oak and Maple trees. Baker noted that the City is planning to construct a Water Treatment Plant along Idaho Street directly south of the tree nursery, so future phases to the tree nursery could possibly be impacted. Kodada stated that a water stub should be included on the north side of the new treatment plant for watering the trees.

The Board members each provided input on the trees and shrubs that they would like to see in the nursery. Narum stated that Red Dogwoods would provide some variety. Heller agreed. Utecht mentioned that both Spruce and Pine trees are a nice mix. Kodada asked City staff to take an inventory of the existing trees in the nursery and report back to the February meeting. He also asked City staff to provide an updated Park Development Fund budget for the next meeting.

d. Discuss Trail System and Trail Planning

The Board was provided colored aerial photos of Lonsdale and the outlying areas around City limits along with the new parks and trails map. Kodada asked the Board to review the maps and think about future trail connections that need to be planned for.

Kodada mentioned that it would be great if the WELCO trail could connect with a new Hwy 19 trail running within the highway's south right-of-way, from Casey's General Store to 15th Avenue SE, near the Lonsdale Family Medical Clinic. He also said that it would be nice to somehow connect to the trails across Hwy 19 too. He mentioned that an at-grade crossing is probably more realistic than a culvert tunnel or bridge crossing Hwy 19. The Board briefly discussed running a trail through the scenic Lonsdale Telephone Co. property located south of Hwy 19, between Industrial

Drive SE and Willow Creek Commons. They also talked about the failing retaining wall along the east-side hill of the WELCO development.

Ziskovsky stated that a trail/sidewalk connection should be made along Main Street South, from Idaho Street to Downtown Lonsdale. She also said that the City is lacking any trails on the northwest side of town, and she suggested adding a future trail along 10th Avenue NW. Baker mentioned that a connection is needed between the north-side of Downtown Lonsdale to the Trendera Memorial Park trail. The Board discussed a trail that would follow the old rail line route behind the Whistle Stop and north of the Eagle Creek and Shadow Stone neighborhoods.

e. 2011 Park & Recreation Commission Goal Setting & Planning

Baker asked the Board to think about any goals, ideas, and/or plans that the Board may have for the upcoming year. He provided the Board with a copy of the Master Parks & Open Space Plan and Chapter 7, Parks, Trails, and Open Space, from the Comprehensive Plan to review before the next meeting. The Board briefly discussed proposed priority projects for the upcoming year including the surfacing of the Jaycee Park skate park and moving the composite site away from Sticha Park.

7. MISCELLANEOUS

Heller provided a Public Works update on the status of snow plowing on the local trail system. He mentioned that they will be placing the updated parks and trails maps in the new trail kiosks once they secure new Plexiglas to the display area. Utecht stated that she has seen patrons using the Jaycee Park ice rink, but she asked about the warming house hours. Heller said that the warming house should be opening in the mornings along with morning rounds, and it should be closed and locked up at night by the Police Department.

8. ADJOURNMENT

A motion was made by Utecht and seconded by Ziskovsky to adjourn the meeting. Vote for: Morgan, Ziskovsky, Kodada, and Narum; Against: None. Vote 4-0. Motion carried. The meeting ended at 7:09 pm.

Respectfully Submitted:

Benjamin Baker, City Planner