

**MINUTES  
CITY OF LONSDALE  
PARK AND RECREATION ADVISORY BOARD  
APRIL 9, 2008**

**MEMBERS PRESENT:**

Tony Churchill, Chad Vosejпка, Kevin Kodada, and Laura Carpentier

**MEMBERS ABSENT:**

Chris Kraimer

**STAFF PRESENT:**

City Planner Benjamin Baker, Public Works Director Russ Vlasak, Maintenance Worker Jeff Heller.

**1. CALL TO ORDER**

Chairperson Kodada called the meeting to order at 6:05 pm in the Council Chambers at 415 Central Street West.

**2. AGENDA**

Kodada asked if there were any additions or deletions to the agenda. Baker added 7(c), Twins Fields for Kids Grant to the agenda.

A motion was made by Vosejпка and seconded by Carpentier to approve the agenda with the noted addition. Vote for: Churchill, Vosejпка, Kodada, and Carpentier; Against: None. Vote 4-0. Motion carried.

**3. MINUTES**

A motion was made by Carpentier and seconded by Churchill to approve the minutes of the March 12, 2008 regular meeting. Vote for: Churchill, Vosejпка, Kodada, and Carpentier; Against: None. Vote 4-0. Motion carried.

**4. PUBLIC COMMENT**

Bonnie Simon, Lonsdale Telephone Company, 126 Main Street South, presented a parkland donation idea to the Park Board regarding the wetland area behind their building at 617 Industrial Park Drive Southeast. She said Donny Novak is interested in upgrading the wetland area and then turning it over to the City. Churchill asked what the land was currently zoned as. Simon said the entire parcel was zoned as commercial. Simon said the area could be a nice location for a walking trail or dog park. Kodada said it sounds like a good idea, and he directed Simon to continue to work with City staff.

**5. PUBLIC HEARING**

None.

**6. OLD BUSINESS**

a. Consider Approval of Parks & Trails Priority Ranking

Baker presented the 2008 Park and Trails priority Ranking Spreadsheet to the Board. The Board reviewed the spreadsheet to make sure everything was correct from their

previous meeting. Kodada suggested adding cottonwood tree removal as a high priority project to the items listed under Trena Memorial Park.

A motion was made by Carpentier and seconded by Vosejpka to approve the 2008 Parks & Trails Priority Ranking Spreadsheet with the noted addition. Vote for: Churchill, Vosejpka, Kodada, and Carpentier; Against: None. Vote 4-0. Motion carried.

- b. Consider Approval of a 5-Year & 10-Year Parks & Trails Improvement Plan  
Baker presented a 5-Year and 10-Year Parks and Trails Improvement Plan to the Board. He explained that the plans were based on the project rankings listed on the 2008 Parks and Trails Priority Ranking Spreadsheet. He mentioned that the 10-Year Plan is based on a budget of \$50,000/year and the 5-Year Plan is based on \$100,000/year. He said each improvement plan shows the exact same projects being completed, just in different time frames. He said the plans will help the City Council and City Administrator with the annual budgeting process in August. Baker went through each item listed on the plan. He reminded the Board that no new development payment in-lieu-of parkland dedication funds have been collected recently. Therefore, projects slated for 2009 or later will need Council approved funds. The Commission discussed the two plans and agreed with the timeline of listed project items. The Board agreed that the plans would help as a budgeting tool for the Council.

Vlasak said that the lighting at Trena Memorial Park is getting old and will need replacing in the future. Vosejpka agreed that the lights and poles need to be replaced. Bob Brezina said the lights were erected in 1981. Vlasak recommended saving up for the future expense. Kodada recommended having an independent consultant come and check out the field lights. Vlasak said new lights would also provide for energy savings.

A motion was made by Vosejpka and seconded by Churchill to approve both the 5-Year and 10-Year Parks & Trails Improvement Plans. Vote for: Churchill, Vosejpka, Kodada, and Carpentier; Against: None. Vote 4-0. Motion carried.

- c. Consider Approval of a Fence Quote from Caron Fence in the Amount of \$3,450.00 for Sticha Park and Trena Memorial Park  
Baker said at the last meeting the Park Board directed staff to obtain new quotes for fencing along each foul line at Trena Memorial Park and Sticha Park. He presented two quotes to the Board: (1) Caron Fence Quote in the amount of \$3,450 and (2) Century Fence Quote in the amount of \$4,486. Baker said the quotes were for four – 50 ft sections of fence. Kodada asked if 50 ft was too long. Vlasak recommended not going shorter than 50 feet. Kodada asked if anyone had checked on the settlement issues at Sticha Park. Vlasak said it definitely dips around the outfield area. The Board discussed adding additional fencing at Trena Memorial Park. Heller suggested using temporary fencing around the outfield.

A motion was made by Carpentier and seconded by Vosejpka to approve the fence quote from Caron Fence in the amount of \$3,450. Vote for: Churchill, Vosejpka, Kodada, and Carpentier; Against: None. Vote 4-0. Motion carried.

d. Discuss Shelter Quotes for Jaycee Park – Field # 2

Baker said at the previous meeting the Board directed staff to obtain shelter quotes for a similar structure to the shelter currently located in Jaycee Park. Baker first presented the Board with four different locations for the park shelter. The Board discussed the different locations and they choose location # 2 because it would give onlookers the best view of the game. Baker also presented the Board with 10 shelter quotes. Two of the quotes were for a 20' x 30' shelter similar to the existing shelter. The other quotes were for maintenance-free shelters of varying sizes. The Board asked about shelter lighting. Heller said he took the bulbs out of the existing shelter. Kodada said that electrical conduit could be stubbed in along with a concrete slab. Vlasak said the police department would prefer to have lighting in the shelter. The Board discussed the possibility of homeruns and foul balls hitting a steel roof. Churchill asked about the gage of steel. Kodada said the park catalog stated 24 and 29 gage steel. The Board discussed how to get concrete back to the site. Kodada said for an extra \$1,000, it could be pumped from the parking lot. Joe Kodada suggested constructing the structure first then waiting until later in the summer to bring cement trucks back there.

A motion was made by Vosejpkka and seconded by Churchill to approve shelter location # 2 and the quote from Joe Kodada in the amount of \$12,964. Vote for: Churchill, Vosejpkka, and Carpentier; Against: None. Vote 3-0. Kodada abstained from the vote. Motion carried.

**7. NEW BUSINESS**

a. Discuss Portable Toilet Options for Bastyr Park

Baker said that staff received a complaint from a neighboring homeowner regarding portable toilet vandalism at Bastyr Park. He said the same resident also reported excess noise coming from kids slamming the same portable toilet door shut. He said the resident recommended removing the toilet from the park. Baker recommended strategically locating the portable toilet in a location that would be the least offensive to neighboring home owners. He also recommended erecting a screening fence around the toilet. Baker showed the Board an aerial photo of Bastyr Park, and he asked the Board what they wanted to do. Carpentier suggested eliminating the portable toilet. Baker said that families with smaller children living a few blocks away definitely utilize nearby toilets. The Board directed staff to erect a cedar privacy fence around the portable toilet. Kodada said if the cost for fencing comes in at a reasonable price, maybe all the portable toilets should have fencing around them.

b. Discuss Trenda Memorial Park Issues (Lonsdale Aces – Bob Brezina)

Bob Brezina said he has been with the Lonsdale Aces association for over five years. He presented the Board with a quote from TruGreen in the amount of \$1,448 to apply 4 applications of fertilizer throughout the ball season. He asked if the City wanted to share half the cost with the association. Kodada suggested that more quotes may be needed. Kodada asked if the project would be too big for the City Maintenance Department. Vlasak and Heller said they would make it work. Kodada suggested having the City do it this year and see how it goes. The Board discussed different methods of fertilizing.

A motion was made by Churchill and seconded by Carpentier to have City staff to apply fertilizer to Trena Memorial Park. Vote for: Churchill, Vosejpka, Kodada, and Carpentier; Against: None. Vote 4-0. Motion carried.

Vosejpka asked how often the field would be cut. He also asked if the City has enough resources to cut the field. Brezina explained that last year he picked up the clippings with his own personal lawn mower and bagger after the City was done cutting the field. Heller suggested that the field be cut at about 2½ inches tall. Vlasak said that the City just purchased a new side discharge mower. The Board discussed other mowers. The Board directed staff to look into the cost of a trailer unit with a bagger.

Brezina brought up another maintenance issue regarding the batting cage fence. Vlasak said he would look into the issue. Vosejpka suggested adding a net. Carpentier asked why the batting cage was locked. Kodada said that private funding was used to build the cage. Brezina said that kids would ruin the cage if it was left open. Baker asked the Board if they wanted to plan for another batting cage that could be open to the public.

c. Twins Field for Kids Grant

Baker presented the Board with information regarding a Twins Fields for Kids Grant. Kodada suggested giving the information to Tim Kes and Lonsdale Youth Baseball. He said it would be better if a youth organization requested the funds and not the City. Baker also presented information on the Twins Youth Clinic. The Board directed staff to apply for the clinic next year. Vosejpka said that St. Cloud State University could also host a clinic in Lonsdale.

**8. MISCELLANEOUS**

None.

**9. ADJOURNMENT**

A motion was made by Vosejpka and seconded by Churchill to adjourn the meeting. Vote for: Churchill, Vosejpka, Carpentier, and Kodada; Against: None. Vote 4-0. Motion carried. The meeting ended at 7:30 pm.

Respectfully Submitted:

---

Benjamin Baker, City Planner