

**MINUTES
CITY OF LONSDALE
REGULAR CITY COUNCIL MEETING
June 24, 2010**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 pm in the Council Chambers at 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

3. ROLL CALL

Present: Daleiden, Kodada, Rud, Furrer, and Pelava
Absent: None

Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer Kevin Kawlewski, and Public Works Director Russ Vlasak

4. AGENDA

Mayor Rud asked if anyone had any additions, deletions, or corrections to the agenda.

A motion was made by Kodada and seconded by Pelava to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

A motion was made by Daleiden and seconded by Furrer to approve the minutes from the May 27, 2010 Regular Meeting, the June 3, 2010 Special Meeting, and the June 10, 2010 Regular Meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Kodada and seconded by Furrer to approve the consent agenda as follows:

- a. Monthly Bills
- b. Treasurer's Report
- c. Board and Commission Minutes

Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Resolution 2010-16, a Resolution Appointing Election Judges for the 2010 State Primary Election and the State General Election

Erickson said that due to recent changes in election laws, the State Primary Election will be held on Tuesday, August 10, 2010, which is about amount a month earlier than past State Primary Elections. He said that the State's General Election will be held on Tuesday, November 2, 2010. Erickson mentioned that according to MN Statute §204B.21, Subd. 2, the City is required to appoint Election Judges for all precincts in the City. The Council was given a list of eight proposed judges, and he mentioned that the rate of pay would be \$7.25/hr. He also mentioned that all the judges will need to go through election training this year.

A motion was made by Daleiden and seconded by Pelava to approve Resolution 2010-16, a resolution appointing election judges for the 2010 State Primary Election and the State General Election. Vote for: Daleiden, Kodada, Rud, and Pelava. Against: None. Abstained: Furrer. Vote: 4-0. Motion carried.

- b. Consider Approval of the Following Liquor Licenses: (1) Lonsdale Liquor – Off-Sale; (2) Flicek's Sports Bar & Grill – On-Sale Liquor, Sunday Liquor, Special Sunday; (3) American Legion Post # 586 – Club License, Sunday Liquor, Special Sunday; (4) Whistle Stop Tavern & Grill, Inc. – On-Sale Liquor, Sunday Liquor, Special Sunday; (5) Casey's General Store – 3.2% Off-Sale; (6) The Lonsdale Baseball Association – 3.2% Off-Sale; and (7) The Lonsdale Lions Concessions – 3.2% Off-Sale

Erickson stated that the City typically approves liquor licenses once a year. He said that the Chief of Police reviewed and signed off on the submitted liquor license applications.

A motion was made by Kodada and seconded by Furrer to approve the following Liquor Licenses: (1) Lonsdale Liquor – Off-Sale; (2) Flicek's Sports Bar & Grill – On-Sale Liquor, Sunday Liquor, Special Sunday; (3) American Legion Post # 586 – Club License, Sunday Liquor, Special Sunday; (4) Whistle Stop Tavern & Grill, Inc. – On-Sale Liquor, Sunday Liquor, Special Sunday; (5) Casey's General Store – 3.2% Off-Sale; (6) The Lonsdale Baseball Association – 3.2% Off-Sale; and (7) The Lonsdale Lions Concessions – 3.2% Off-Sale. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- c. Consider Approval to Schedule a Special Meeting to Discuss the 2011 City Budget

Erickson provided a list of potential dates/times for the Council to consider holding a special meeting to discuss the 2011 City budget.

A motion was made by Kodada and seconded by Furrer to schedule a special City Council meeting for the following dates/times: July 13th at 6:30 pm and then July 26th, August 9th, August 23rd, and August 30th all at 6:00 pm. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

d. Update on Highway 19 Sidewalk Improvement Project

City Engineer Kawlewski stated that the improvement project was suppose to start this week, but he informed the Council that the contractor is a couple weeks behind schedule due to the recent rain events. He said that the sidewalk portion of the project won't start until after the 4th of July. Kawlewski stated that the contractor will still be held to the same completion date. The Council directed City staff to send a warning letter to the contractor stating that liquidated damages will be imposed if the work is not completed on time. Erickson stated that he will be sending out a weekly newsletter to the affected property owners on the status of the project.

e. Review of Proposed Water Treatment Plant Construction Timeline

Erickson presented a proposed water treatment plant construction timeline for the Council to review and discuss. He mentioned that City staff has been touring other communities' water treatment plants and visiting with their operators to gain more insight. Rud said that the residents he has been talking with are in favor of going ahead with the project. He mentioned that it would be ideal if any amendments to the water rates were ready to be approved at their annual meeting in January. Erickson briefly talked about the Minnesota Department of Health PFA loans available, and he stated that appropriate water rate numbers can be calculated once the Council determines an approximate cost of the water treatment improvement. Furrer asked if the City was going to advertise for qualified engineers before a RFP was sent out. Erickson said that the RFP will require that a resume be included. Daleiden suggested that alternate pricing be explored.

f. Consider Approval of Administrative Interim Use Permit No. 2010-1, a Permit Allowing a Temporary Drive-In Movie Event Associated with Community Days at 750 Ash St. NE (Fred's IGA Foods)

Baker presented a staff report and Administrative Interim Use Permit No. 2010-1, including a site plan, to the Council for review. He said that the Lonsdale Community Days Committee is requesting approval to erect a movie screen and host a drive-in movie event at 750 Ash Street NE. He stated that the Planning Commission reviewed the request at their meeting on June 17th, and they recommended approval. Furrer asked if the movie screen should come down within 30 days after the event is finished. Kodada stated that he was fine with allowing the committee 60 days to take down the movie screen structure. Daleiden asked if the City's Public Works Department should help. Pelava mentioned that with the City's help, the screen and poles could be down in an hour.

A motion was made by Daleiden and seconded by Kodada to approve Administrative Interim Use Permit 2010-1, a permit allowing a temporary drive-in movie associated with Lonsdale Community Days at 750 Ash Street NE, with the following condition:

1. The City's Public Works Department will assist with the removal of the movie screen and poles.

Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

a. Department Reports:

Council Member Daleiden

Daleiden provided a brief Lonsdale Liquor report.

Council Member Kodada

Kodada stated that the Park Board's next meeting is on July 13th. He also mentioned that the parks are being used every night and the condition of the parks looks great.

Council Member Furrer

Furrer said that the EDA recently looked at a possible site for a proposed Lonsdale billboard along southbound Interstate-35. She also mentioned that the EDA toured the US Office Furniture building to get ideas for a possible business incubator building. Furrer reported that the Library Board recently hired Darleen Smisek to help with shelving books.

Council Member Pelava

Pelava provided an brief update from the last Planning Commission meeting.

Council Member Rud

Rud acknowledged the retirement of two community icons: Jim Kodada and Darrel Vosejпка. He asked that Park Board to add overnight camping to their next agenda. He also asked the EDA to keep researching the possibility of a business incubator.

Administrator Erickson presented the updated draft personal policy to the City Council. He briefly explained the reasoning for the updated sections within the policy. Joe Daleiden stated that all employees' job descriptions should be updated to help the Council make decision with the upcoming budget process. Kodada mentioned that some job duties may be consolidated.

Public Works Director Vlasak stated that he will be bringing quotes and information regarding possible road/trail paving and patching projects to the next City Council meeting.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Kodada, Rud, Smith, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried. The meeting closed at 7:47 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator