

**MINUTES
CITY OF LONSDALE
PARK AND RECREATION ADVISORY BOARD
October 13, 2009**

MEMBERS PRESENT:

Jeanette Morgan, Micki Ziskovsky, Kevin Kodada, Chris Kraimer, and Laura Carpentier

MEMBERS ABSENT:

None

STAFF PRESENT:

City Planner Benjamin Baker

1. CALL TO ORDER

Chairperson Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

2. AGENDA

Baker asked the Board to consider adding “Approval of a CSAH 33 Trail Project Guardrail Quote” to the agenda.

A motion was made by Kraimer and seconded by Carpentier to approve the agenda with the noted addition. Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None. Vote 5-0. Motion carried.

3. MINUTES

A motion was made by Kraimer and seconded by Morgan to approve the minutes from the September 8, 2009 regular meeting. Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None. Vote 5-0. Motion carried.

4. PUBLIC COMMENT

John Duban, 800 8th Avenue NW, warned the Board not to go overboard with the price to adopt a new trail bench. He suggested that the Board only go as far as to recoup the cost of the bench and the name plate.

5. PUBLIC HEARING

None

6. OLD BUSINESS

a. Update On Recent Council and Park Board Action/Projects

Baker provided the Board with a summary of recent activity related to the Park Board. He mentioned that Heller was still heading up the Jaycee Park Outfield Leveling Project and working with Dale Stepka on the Jaycee Park Ice Rink

Lights. He mentioned that Dale Stepka had also asked the Lonsdale Lions for a donation towards the project. Baker reported that the Public Works Department was looking for mulch to place around the little trees for the winter. Kodada suggested contacting Northern States Power Company or demoing a chipper. Carpentier said that only four yards of mulch was needed. She mentioned that mulch helps protect the trees from the freezing conditions and it helps guard the tree's root systems. Baker also stated that the Council recently approved a joint powers agreement between the City of Elko-New Market and the City of Lonsdale for shared planning services. Baker explained that he would be working a few hours a week for Elko-New Market to help them save money on consulting expenses and help Lonsdale balance employee costs.

b. Consider Approval of an "Adopt-a-Bench" Program

Baker provided the Board with a staff report, proposed Adopt-a-Bench business letter, and trail bench map to review. He reminded the Board that at their last meeting they approved the proposed business letter and preferred mounting option. He asked the Board to decide on a name plate style and cost. Baker mentioned that he did talk with Nameplate & Panel Technology about different ordering options, and they said that their minimal order is 10 plates or \$150.00 and they will not accept pre-orders or individual plate orders for under the minimal amount. Kodada asked the Board if they should hold out on ordering any nameplates until 10 benches have been adopted. Some of the Board members expressed concern in that it may take a while for 10 benches to get adopted, leaving persons/businesses that do adopt a bench unrecognized.

After reviewing quotes from Nameplate and Panel Technology and Award Centre Engraving, the Board agreed that \$225 would be an affordable donation amount to cover the cost of the bench and nameplate expenses. The Board suggested sending the letter out to all the Lonsdale Area Chamber of Commerce businesses. They also suggested posting the information on the City's website and having letters available at the Municipal Liquor Store and City Hall.

A motion was made by Morgan and seconded by Carpentier to approve the Adopt-a-Bench program and informational letter. Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None. Vote 5-0. Motion carried.

c. Discuss Future Jaycee Park – Skate Park

Baker said that at their last meeting, the Board identified the ice rink area at Jaycee Park as the proposed location for a future skate park. Since a location was decided upon, he provided the Board with cost estimates for pouring the inside of the rink with a concrete skating surface. He provided the cost estimates for three sizes: 1) full size rink pad - \$55,440, 2) half size rink pad - \$27,720, and 3) 1/3 size rink pad - \$18,364. Baker said that a 1/3 size rink pad would be adequate for a Phase I skate park. He provided the Board with a couple different park design layout options from American Ramp Company. After reviewing the different designs and cost estimates, the Board suggested pursuing a 1/3 size rink pad with

approximately 10 – 12 different obstacles. Baker also mentioned that the Public Works Department said that the hockey rink boards may need replacing as well. He estimated that the total project cost for a Phase I Skate Park would be \$41,364.50.

Ziskovsky asked if the Board should still be considering other possibilities besides Jaycee Park for a future skate park. She suggested that since concrete surfacing costs are so high, that maybe the current tennis court or another paved surface could be utilized as a skate park. Kraimer and Carpentier stated that people still use the tennis court, and Carpentier said that the Board shouldn't be taking away recreational opportunities that currently exist. Baker suggested leaving Jaycee Park as Option # 1 for now, but he said the Board should be open to other ideas and possibilities that may come forward in the future.

Baker also presented the Board with some information on the Tony Hawk Foundation Grant. The Board discussed and debated whether or not to apply for the grant based on the required stipulations. Kraimer suggested applying for the grant, and Carpentier agreed that something needs to be done in town for the youth. Morgan asked about the stipulation stating that parks receiving grant funding need to be open 365 days a year. Baker said that he would look into it.

A motion was made by Kraimer and seconded by Morgan to authorize City staff to apply for a skate park grant based on a 53 ft. x 70 ft. (3,710 sq. ft.) pad size and allowing for 10 – 12 obstacles. Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None. Vote 5-0. Motion carried.

7. NEW BUSINESS

- a. Consider Approval of Quote Submitted by H & R Construction Company in the amount of \$8,250.00 for the Installation of Guardrail Along CSAH 33
Baker provided the Board with an updated Park Development Fund budget current through October 2009. He went through the list of completed and outstanding projects. He mentioned that \$54,000 was budgeted for the CSAH 33 Trail Project. Baker provided the Board with a CSAH 33 Trail Project summary showing paid and remaining expenses to Minnesota Dirt Works. He also provided a quote in the amount of \$8,250 from H & R Construction Co. for the installation of 400 ft. of guardrail running along CSAH 33 between the road and the new trail section. Carpentier asked if a lower speed limit would be possible for that stretch of roadway. Kodada described the County Road 4 speed study process, and he explained how long it takes to obtain a MnDOT initiated speed study.

A motion was made by Carpentier and seconded by Kraimer to recommend approval of a quote submitted by H & R Construction Company in the amount of \$8,250.00 for the installing of guardrail along CSAH 33 based on the following stipulation:

1. The City Engineer recommends erecting said guardrail because it is a required by Rice County and/or MnDOT.

Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None.
Vote 5-0. Motion carried.

8. MISCELLANEOUS

Baker asked the Board to think about different goals and ideas that they may have in terms of parks and recreation for the upcoming 2010 calendar year. He suggested that the Park Board consider sending out an updated community survey to see how the City is doing in terms of providing adequate parks, open space, and recreational opportunities. Kodada agreed that a new survey is a great idea.

9. ADJOURNMENT

A motion was made by Carpentier and seconded by Kraimer to adjourn the meeting.
Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None.
Vote 5-0. Motion carried. The meeting ended at 7:03 pm.

Respectfully Submitted:

Benjamin Baker, City Planner