

**MINUTES  
CITY OF LONSDALE  
PARK AND RECREATION ADVISORY BOARD  
July 14, 2009**

**MEMBERS PRESENT:**

Jeanette Morgan, Micki Ziskovsky, Kevin Kodada, Chris Kraimer,  
and Laura Carpentier

**MEMBERS ABSENT:**

None

**STAFF PRESENT:**

City Planner Benjamin Baker and Parks Maintenance Worker Jeff Heller

**1. CALL TO ORDER**

Chairperson Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

**2. AGENDA**

A motion was made by Morgan and seconded by Carpentier to approve the agenda as presented. Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None. Vote 5-0. Motion carried.

**3. MINUTES**

A motion was made by Carpentier and seconded by Ziskovsky to approve the minutes from the June 9, 2009 regular meeting. Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None. Vote 5-0. Motion carried.

**4. PUBLIC COMMENT**

None

**5. PUBLIC HEARING**

- a. Review Ordinance 2009-230 (Tree Ordinance), an Ordinance Amending City Code Chapter 30 and Title V, Establishing a Tree Board and Tree Care Regulations.  
Chair Kodada read through the public hearing notice and opened the hearing. Baker stated that one of the Park Board's goals for 2009 is to hold the status of Tree City USA. He mentioned that 2 of the 4 requirements to become a Tree City USA include the establishment of a "Tree Board" and a "Tree Care Ordinance". Baker said that the proposed ordinance language does both. He said that both the City Attorney and the DNR Forestry Office reviewed the ordinance, and their comments were incorporated into the proposed ordinance language. He said that at the June Park Board meeting, the Board members asked for an explanation on a few of the trees listed as prohibited. He provided a detailed response from Angela Yuska, DNR, regarding each of the questioned trees on the prohibited list. Baker proceeded to read through each section of the tree ordinance and the response from the DNR. Carpentier asked how the new ordinance would affect existing trees. Baker said that existing trees will be treated like non-conformities. The trees will be allowed to exist

and be maintained, but any new trees will need to conform to the new regulations. Kodada asked if any written or verbal comments were received. Baker said that the public hearing was published in the newspaper, but no comments were received.

A motion was made by Kraimer and seconded by Ziskovsky to close the public hearing. Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None. Vote 5-0. Motion carried.

## **6. OLD BUSINESS**

### **a. Discuss Possible Trail Bench Locations and Options.**

Baker stated that at the last two meetings, the Park Board discussed adding benches at strategic locations along the trails around the city. Per the Board's request, Heller obtained a quote from Westerman Lumber Co. for a 6' long treated bench, in the amount of \$76.99, that could be built in-house by the Public Works Department. Baker also provided a couple comparably sized stationary bench options from Summit Supply Co. ranging in price from \$100 - \$200 (not including shipping of sales tax). Kraimer asked if one of the Summit Supply benches might be a better option compared to using the Public Works guys. She said that if staff labor/time is added onto the \$77 materials cost, the prices may come out as a wash. The Board directed staff to obtain a quote from Summit Supply for the 6' PVC Coated (maintenance-free) bench. The Board also directed staff to contact Brushworks to see what sign/name plate options are available for businesses who may want to donate towards a trail bench. Heller stated that it would cost approximately \$50 to engrave a business name into the treated wood benches. Carpentier asked if weeds/tall grass would become a problem under the proposed trail benches. Heller said that Billy Turek, Seasonal Maintenance Worker, won't have any problem keeping the bench areas looking nice. Kraimer said that the trail benches should look similar to the picnic benches in the parks (green) for greater cohesiveness throughout the city. Ziskovsky and Carpentier stated that they would like to see a splash of color in the proposed benches. Ziskovsky mentioned that the benches could also be adopted by a family member as a memorial.

After reviewing a proposed trail bench location map, the Board directed City staff to obtain quotes on 5, 10, and 15 benches. The Board did not take action on any specific trail bench locations. Kodada said that the discussion will continue at the next meeting.

## **7. NEW BUSINESS**

### **a. Consider Approval of Ordinance 2009-230 (Tree Ordinance), an Ordinance Amending City Code Chapter 30 and Title V, Establishing a Tree Board and Tree Care Regulations.**

The Board reviewed and discussed the proposed ordinance and DNR response. They discussed the pros and cons of each questionable tree listed on the prohibited list. After discussing each questionable tree they decided that a new subsection should be added under "Prohibited Trees". The Board agreed that all the questionable trees except the silver maple, should be listed as prohibited tree species except in special circumstances and when approved by the Tree Inspector and/or Tree Board. They also recommended changing the term "City Forester" to "City Inspector", and they

suggested that the word “undesirable” be added in-between “unhealthy” and “invasive” in Section (B)(1).

A motion was made by Kraimer and seconded by Morgan to recommend approval of Ordinance 2009-230 (Tree Ordinance), an ordinance amending City Code Chapter 30 and Title V, establishing a Tree Board and tree care regulations. Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None. Vote 5-0. Motion carried.

- b. Consider Approval of Resolution 2009-24, a Resolution Prohibiting Self-Propelled Roller Devices at the DRS Filed Grand Stand, Concession Area, and View Deck. Baker said that in June of 2007, the City Council adopted Ordinance 2007-213 (Chapter 96) pertaining to the use of self-propelled roller devices, and in July of 2007, the Council adopted Resolution 2007-39, which indicated the areas in the city that roller device are prohibited. Baker provided a map showing the prohibited areas for self-propelled roller devices. He said that on July 1, 2009, staff was approached about what could be done to eliminate or reduce the loitering and/or roller device use at the DRS grandstand, concession area, and new viewing deck. He said that in order to have a legal basis to prohibit roller device use it is necessary to adopt the proposed resolution. He said that once the resolution is adopted, it will provide the City the necessary language to enforce Ordinance 2007-213 and will, in theory, reduce loitering, property damage, and vandalism that has been experienced over the last several years at the DRS grandstand and concession area.

Baker stated that both Heller and himself met with Administrator Erickson and Police Chief Schmitz earlier in the day to discuss adding additional language to the proposed resolution for specific areas in all parks. He said they discussed adding the following language: “destructive behavior and the defacing of property shall not be allowed in any parks by persons using self-propelled roller devices especially on or near park equipment or seating areas, including, but not limited to, picnic tables, bleachers, and benches”. The Board agreed that the additional language should be added to the resolution. The Board noted that they do not want to completely limit the areas where roller device users can be, and they stated that once enough funds become available a skate park area may be considered. Heller mentioned that the current tennis court may be the perfect place for a future skate park. He also mentioned that the “no self-propelled roller device” sign at Jaycee Park could be moved to the DRS Field concession and grandstand area.

A motion was made by Kraimer and seconded by Ziskovsky to recommend approval of Resolution 2009-24, a resolution prohibiting self-propelled roller devices at the DRS Filed Grand Stand, Concession Area, and Viewing Deck including the new additional language stated above. Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None. Vote 5-0. Motion carried.

- c. Discuss Dog Leash and Waste Signs at Strategic Locations Along the Lonsdale Trail System. Baker said that at the previous meeting, the Park Board asked about dog leash and waste signs along the trailways. Heller provided quotes for a “dog leash & waste” sign which ranged from \$9 - \$12 per sign. Staff also provided a map showing

existing and proposed trail signs, including “no motor vehicles” and “dog leash and waste” signs. The Board agreed with the proposed locations presented on the map. Heller said he would check into costs for t-posts. He also mentioned that adding the word “pet” instead of “dog” on the “dog leash and waste” sign may require a special order and additional cost. The Board also asked if they could get a price on a pet waste station.

**8. MISCELLANEOUS**

Baker presented the Board with a staff report and proposed ordinance language for three new zoning districts, including a “Parks & Open Space District”, to be reviewed as a public hearing by the Planning Commission on July 16, 2009.

Heller mentioned that he recently added mulch rings around the newly planted park trees. Carpentier stated that she would be willing to help the Public Works Department weed the tree nursery area.

Ziskovsky said that she recently planted 13 Campanulas around the landscaped area under the Fire Department sign. She also publicly thanked Fire Chief Yetzer for running a water hose from the building to the landscape/planting area.

**9. ADJOURNMENT**

A motion was made by Kraimer and seconded by Ziskovsky to adjourn the meeting. Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None. Vote 5-0. Motion carried. The meeting ended at 7:28 pm.

Respectfully Submitted:

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Benjamin Baker, City Planner