

**MINUTES
CITY OF LONSDALE
ECONOMIC DEVELOPMENT AUTHORITY
SEPTEMBER 18, 2008**

1. CALL TO ORDER

Secretary Erickson called the meeting to order at 7:05 a.m. in the Council Chambers at 415 Central St. W.

MEMBERS PRESENT:

Pierskalla, Dietz, Furrer, Duban and Smith

MEMBERS ABSENT:

Kuchinka and Lieske

STAFF PRESENT:

City Administrator Joel Erickson

OTHERS PRESENT:

None

2. AGENDA

Erickson asked if anyone had an additions or deletions to the agenda. A motion was made by Smith and seconded by Furrer to approve the agenda as presented. Vote for: Pierskalla, Dietz, Furrer, Duban and Smith Against: None Vote 5-0. Motion carried.

3. APPROVAL OF THE MINUTES FROM THE AUGUST 21, 2008 REGULAR MEETING

Erickson asked if anyone had any addition or deletions to the minutes. A motion was made by Furrer and seconded by Smith to approve the minutes of August 21, 2008 meeting. Vote for: Pierskalla, Dietz, Furrer, Duban and Smith Against: None Vote 5-0. Motion carried.

4. APPROVAL OF THE TREASURER'S REPORT

Erickson reviewed the August 2008 Treasurer's report. A motion was made by Duban and seconded by Dietz to approve the August 2008 Treasurer Report. Vote for: Pierskalla, Dietz, Furrer, Duban and Smith Against: None Vote 5-0. Motion carried.

5. OLD BUSINESS

a. Update on Proposed Business Park

Erickson said at the last Planning and Zoning Commission meeting, the Commission held two public hearings and in the end, motioned to approve the Comprehensive Plan Amendment and Rezoning requested by the property owner. He said later in the meeting, the EDA will consider a contract with Municipal Development Group for grant writing services.

b. Discuss Main Street Lighting and Landscaping Options

Erickson said he met with Xcel Energy regarding the street lighting project. He reviewed the key points of the meeting. Pierskalla asked who would be responsible for paying for the photometric design. Erickson said the City would be responsible for the cost. Dietz asked if the City is billed 100% of the cost if Xcel owns the light poles and fixtures. She also said she spoke to a mason and existing concrete cannot be stained. The EDA discussed two options for a photometric design and to also price both aluminum and fiberglass poles. After discussion, the consensus of the EDA was to go with the Washington pole in black and the classic acorn fixture.

Furrer stated she gave Kevin Malecha the streetlight plans so a landscaping proposal can be given to the EDA.

c. Update on Downtown Businesses Signs for Highway 19

Erickson said he is working with MnDoT on the project.

d. Update on Small Cities Development Grant (SCDG) Joint Application with Montgomery

Erickson said the grant pre-application has been submitted and the EDA should be notified in November as to whether or not MN DEED wants the EDA to submit a full application. Dietz left the meeting at 8:14 am.

e. Update on 2009 Budget Request

Erickson said the City Council approved the City's preliminary property tax levy and budget for 2009. Erickson said the EDA is slated to receive \$50,000.00 in 2009. Vote for: Pierskalla, Furrer, Duban and Smith Against: None Vote 4-0. Motion carried.

6. NEW BUSINESS

a. Consider Approval of a Contract Between the City of Lonsdale's Economic Development Authority (EDA) and Municipal Development Group, Inc. for Consulting Services

Erickson said the proposed agreement is for grant writing services relating to the proposed business park on the east side of town. He said the grant is for matching funding up to \$250,000.00 Erickson recommended approval of the contract. A motion was made by Pierskalla and seconded by Furrer to enter into a contract with Municipal Development Group for grant writing services relating to the proposed business park.

7. OTHER BUSINESS

a. None

8. ADJOURNMENT

A motion was made by Smith and seconded by Duban to adjourn the meeting. Vote for: Pierskalla, Furrer, Duban and Smith. Against: None Vote 4-0. Motion carried. The meeting ended at 8:20 a.m.

Respectfully Submitted:

Joel A. Erickson, City Administrator