

**MINUTES
CITY OF LONSDALE
LONSDALE PUBLIC LIBRARY BOARD
APRIL 22, 2009**

1. CALL TO ORDER

Mayor Rud called the meeting to order at 7:00 a.m. at City Hall, 415 Central St. W.

MEMBERS PRESENT:

Rud, Grebis, Zellner, Buckridge and Matchinski

MEMBERS ABSENT:

None

STAFF PRESENT:

City Administrator Joel Erickson

OTHERS PRESENT:

None

2. APPROVAL OF AGENDA

Mayor Rud asked if anyone had an additions or deletions to the agenda. A motion was made by Zellner and seconded by Buckridge to approve the agenda as presented. Vote for: Rud, Grebis, Zellner, Buckridge and Matchinski Against: None Vote 5-0. Motion carried.

3. APPROVAL OF THE MINUTES

a. Consider Approval of the Minutes for the April 8, 2009 Meeting

Mayor Rud asked if anyone had any corrections to the minutes. Erickson said the meeting time needs to be changed to 7:00 pm. A motion was made by Szellner and seconded by Buckridge to approve the minutes with the noted amendment. Vote for: Rud, Grebis, Zellner, Buckridge and Matchinski Against: None Vote 5-0. Motion carried.

4. PUBLIC HEARINGS

None

**6. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS –
COMMENTS LIMITED TO TWO (2) MINUTES**

None

7. APPROVAL OF THE CONSENT AGENDA

The items on the Consent Agenda are considered routine and non-controversial and are to be acted upon by the Board in a single motion. There will be no discussion of these items unless a Board Member or citizen so request, in which event the item will be removed from the Consent Agenda and considered during New Business.

- a. None

8. FINANCIAL REPORT

- a. None

9. LIBRARY COORDINATOR'S REPORT

- a. None

10. COMMITTEE REPORTS

- a. None

11. OLD BUSINESS

- a. Introductions of Board Members

Mayor Rud said the Library Board is important and thanked everyone for giving their time to serve on the Board. The board members introduced themselves.

- b. Consider Approval of the Lonsdale Public Library Board By-Laws

Erickson said the By-Laws were reviewed at the last meeting and the comments made were incorporated. Grebis asked if there should be a term limit or not. There was general discussion of whether or not to include term limits. The consensus was to delete language pertaining to term limits. Matchinski said if term limit language is deleted there is no need to Section II (b). A motion was made by Grebis and seconded by Matchinski to approve the By-Laws and deleting language pertaining to term limits. Vote for: Rud, Grebis, Zellner, Buckridge and Matchinski Against: None Vote 5-0. Motion carried.

- c. Election of Officers (President, Vice-President and Secretary)

Erickson said with the By-Laws being approved, the next step is to appoint officers. There was general discussion on officer duties. Rud opened nominations. Zellner nominated Grebis as President, Buckridge as Vice-President and Matchinski as Secretary. Nominations were closed. A motion was made by Zellner and seconded by Rud to approve the nomination of Grebis as President, Buckridge as Vice-President and Matchinski as Secretary. Vote for: Rud, Grebis, Zellner, Buckridge and Matchinski Against: None Vote 5-0. Motion carried.

- d. Review Proposed Library Management Agreement Between the City of Lonsdale and the City of Northfield

Erickson asked if there were any concerns with the proposed agreement. Buckridge said he was okay with Section 2 but questioned planning/scheduling. Erickson said that would entail story time, etc. Buckridge asked about scheduling of the meeting rooms. Erickson said it would not be so much the meeting rooms but he would like to see them do it. Grebis said he would be okay with Section 2 as long as it included the following language “with the supervision of the Lonsdale Public Library Board”. There was general discussion pertaining Section 4. The Board discussed Lonsdale hiring their own employees and contracting with Northfield for management. Mayor Rud said he preferred hiring City of

Lonsdale employees for the library staff. The Board agreed that local people should be hired to work at the library. Matchinski said maybe the bookmobile employee would be hired to work at the library since those hours would be reduced and she lives just outside of Lonsdale. The Board felt that Section 4 should be eliminated. Rud suggested setting a price for the books that Northfield is planning to donate/loan to the City of Lonsdale upfront. There was discussion if the City would be paying a fee to be part of SELCO. Erickson said he believes Rice County pays a fee to be a member of SELCO. The Board discussed Section 10 and agreed the contract should be reviewed annually and not every three years. The Board discussed options provided by Grebis for shelving and computers.

12. NEW BUSINESS

- a. Schedule Next Meeting with Lynne Young of the Northfield Library for Wednesday, April 29, 2009 at 6:30 pm

A meeting was scheduled for April 29, 2009 at 6:30 pm to meeting with Lynne Young to review the proposed management agreement between Lonsdale and Northfield.

13. ADJOURNMENT

A motion was made by Zellner and seconded by Matchinski to adjourn the meeting. Vote for: Rud, Grebis, Zellner, Buckridge and Matchinski Against: None Vote 5-0. Motion carried. The meeting ended at 7:50 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator