

**MINUTES
CITY OF LONSDALE
PARK AND RECREATION ADVISORY BOARD
July 13, 2010**

MEMBERS PRESENT:

Jeanette Morgan, Micki Ziskovsky, Kevin Kodada, Laura Carpentier, and Shelly Narum

MEMBERS ABSENT:

None

STAFF PRESENT:

City Planner Benjamin Baker, City Administrator Joel Erickson, and Jeff Heller – Public Works-Parks

1. CALL TO ORDER

Chairperson Kodada called the meeting to order at 5:45 pm in the Council Chambers at 415 Central Street West.

2. AGENDA

A motion was made by Morgan and seconded by Carpentier to approve the agenda as presented. Vote for: Morgan, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

3. MINUTES

A motion was made by Carpentier and seconded by Ziskovsky to approve the minutes from the June 8, 2010 meeting. Vote for: Morgan, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

4. PUBLIC COMMENT

None

5. PUBLIC HEARINGS

None

6. GENERAL BUSINESS

a. Update on Recent City Council Action and Projects

Baker provided the Board with an update on recent City Council action items and projects. He mentioned that the Council approved the paving of the unfinished portion of the Co Rd 33 trail. He said that the project will be completed by Prior Lake Blacktop along with their work on the Harmony Meadows trail and with the paving of Singing Hills Drive. Erickson mentioned that trail project should start over the next couple of weeks.

Baker provided a brief update on the Hwy 19 Improvement Project, and he said that the sidewalk portion of the project should be nearing completion by the end of July. He mentioned that the City should be receiving some trail kiosks, funded through the Rice County SHIP Grant, soon. He also stated that Administrator Erickson recently contacted On-Site Marketing about the possibility of a land donation for an archery range, and On-Site stated that their attorney and accountant will be reviewing the proposed land transfer.

b. Consider a Request by Cindy Flicek for Overnight Camping at City Parks

Baker stated that Cindy Flicek has requested approval from the Park Board and City Council to provide softball tournament participants the opportunity to camp overnight at a City park during Community Days. Baker provided a staff report, and he asked the Board to consider potential park camping issues such as site selection, trash clean up, restroom availability, alcohol consumption, campfires, pets, insurance, and fees. He recommended approving overnight camping at Jaycee Park with the conditions listed in the report. The Park Board reviewed the staff report and discussed the anticipated issues. Narum asked how many campers were expected. Flicek said that she did not know. She stated that the ball games would be ending around 6:00pm. Kodada asked about requiring additional insurance. Erickson explained that the City should require a Certificate of Insurance naming the City as an additional insured.

The Board agreed that the Community Days tournament is a good way to help promote Lonsdale and support local businesses, and they stated that they were aware that there are not any lodging options within the City. Ziskovsky mentioned that the rules for alcohol should remain the same since the Lions will be running the concession stand at Jaycee Park. Kodada stated that the City's noise ordinance should be enforced. The Board agreed that the tents should be located within or near the hockey rink and that campers should pick up after themselves.

A motion was made by Carpentier and seconded by Narum to approve a temporary overnight camping request by Cindy Flicek at Jaycee Park during Community Days conditioned upon the following stipulations:

1. The City Council shall approve a detailed resolution allowing overnight camping at Jaycee Park including a special event variance from the applicable regulations listed in the Code.
2. The applicant and/or softball tournament participants shall be responsible for any extra cleanup caused by camping related activities.
3. Tents shall be located within or near the Jaycee Park Hockey Rink. Larger campers and RVs shall be located in the Jaycee Park overflow parking lot (located between Co. Rd. 4 and Arizona Street SW).

4. Due to the close proximity of residential homes, no loud music and/or noisy conduct shall be allowed between the hours of 10:00 pm – 6:00 am.
5. No campfires shall be allowed.
6. City Code Section 94.02 shall regulate alcoholic beverages for the event.
7. No pets shall be allowed between the hours of 11:00 pm – 6:00am.
8. A Certificate of Insurance shall be required for the event listing the City as an additional insured.

Vote for: Morgan, Ziskovsky, Kodada, Carpentier, and Narum; Against: None.
Vote 5-0. Motion carried.

c. Discuss MnDOT-Lonsdale Community Roadside Partnership Landscaping Program

MnDOT's Dan Gullickson and Nathan Gregor presented the proposed landscaping plan for the area around the two welcome signs and the northeastern stretch of Hwy 19, between Fig Street and 7th Avenue NW. Gullickson went through the MnDOT plan (dated 7/12/2010) with the Board, which showed a general layout, estimated quantities, plant stock tabulations, detailed landscaping plan, and stand planting details. Gullickson estimated that the total project cost would be approximately \$14,000.00, and he estimated the hardscape materials (boulders and retaining wall) to be around \$3,000.00. Gullickson stated that the City would be responsible for covering any hardscape features, and Gregor said that the City would receive \$8,000.00 from MnDOT District 6 for Phase I of the project. Gullickson mentioned that Phase I funding should be enough to cover the landscaping materials around both of the welcome signs. Gregor also mentioned that the landscaping program has six new communities interested in participating this year. The Board reviewed and approved the plan, and then they discussed the proposed cooperative agreement schedule.

7. MISCELLANEOUS

None

8. ADJOURNMENT

A motion was made by Carpentier and seconded by Ziskovsky to adjourn the meeting. Vote for: Morgan, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried. The meeting ended at 6:25 pm.

Respectfully Submitted:

Benjamin Baker, City Planner