

**MINUTES
CITY OF LONSDALE
PARK AND RECREATION ADVISORY BOARD
May 13, 2008**

MEMBERS PRESENT:

Tony Churchill, Chad Vosejпка, and Kevin Kodada

MEMBERS ABSENT:

Chris Kraimer, and Laura Carpentier

STAFF PRESENT:

City Planner Benjamin Baker, Public Works Director Russ Vlasak, Maintenance Worker Jeff Heller.

1. CALL TO ORDER

Chairperson Kodada called the meeting to order at 6:05 pm in the Council Chambers at 415 Central Street West.

2. AGENDA

Kodada asked if there were any additions or deletions to the agenda.

A motion was made by Vosejпка and seconded by Churchill to approve the agenda presented. Vote for: Churchill, Vosejпка, and Kodada; Against: None. Vote 3-0. Motion carried.

3. MINUTES

A motion was made by Churchill and seconded by Vosejпка to approve the minutes of the April 9, 2008 regular meeting. Vote for: Churchill, Vosejпка, and Kodada; Against: None. Vote 3-0. Motion carried.

4. PUBLIC COMMENT

None

5. PUBLIC HEARING

None

6. OLD BUSINESS

None

7. NEW BUSINESS

a. Consider Approval of Willow Creek Heights Trail Section Quote

Baker reported that the trail section behind the homes along Glen View Drive and Bluff Heights Drive (Willow Creek Heights) is in need of patching and overlay work. He said that the Public Works Department has provided two (2) quotes for review: (1) Ideal Paving Quote - \$8,253.00; and (2) Bituminous Materials Quote - \$10,114.00. Kodada asked if the tile project was completed. Jeff Heller said that the project was finished

except for some mulch replacement. Kodada asked how many outlets ran under the trail. Heller said only 1 goes under the trail.

A motion was made by Vosejka and seconded by Churchill to approve the quote submitted by Ideal Paving in the amount of \$8,253.00. Vote for: Churchill, Vosejka, and Kodada; Against: None. Vote 3-0. Motion carried.

b. Consider Approval of Jaycee Park Drinking Fountain Quote

Baker reported that the drinking fountain at Jaycee Park is leaking and in need of repair. Heller explained that the current fountain will need to be destroyed in order to find the leak. Heller said that the fountain will be for Field # 1. Staff presented three pages from the Summit Supply catalog showing pictures of different types of drinking fountains, different options, and pricing. Public Works provided 3 quotes for the Board to review: (1) ADF-3701 Concrete Fountain - \$3,281.00; (2) 5700 Dual Fountain - \$3,482.00; and (3) 5325 Surface Mount (single fountain) - \$2,048.00. Baker reminded the Board that development funds haven't been coming in for a couple of years and that the current payment in-lieu-of parkland dedication fund may be exhausted after 2008. Baker referred to the recently adopted Parks & Trails Improvement Plan, and he said that future park funds will come directly from tax payers and not from development. Baker relayed a message from the City Administrator reminding the Board to be frugal with their spending recommendations in light of the current economic situation. Churchill suggested saving money by removing the \$472 jug filler option, and he recommended Model No. 5700 (dual fountain with hose end and locking cover). Kodada stated that it does make sense to have two fountains.

A motion was made by Churchill and seconded by Vosejka to approve a quote submitted by Summit Supply Corporation in the amount of \$3,010.00 for Drinking Fountain Model No. 5700, ADA accessible dual fountain, with the hose end option. Vote for: Churchill, Vosejka, and Kodada; Against: None. Vote 3-0. Motion carried.

c. Discuss Compost Site Locations

Baker said in order to make room for park amenities at Sticha Park, the current compost site must be relocated to a different spot. He presented the Board with 5 different site location options. He said that Option 2 and 3 were not currently owned by the City of Lonsdale. Baker explained that he met with Travis Fristed of WSB Engineers earlier in the day regarding Option 4-A. Fristed suggested that Site Option 4-A may be in a wetland area. Baker said further study by WSB would be needed in order to determine the exact wetland boundaries in that area. Baker said the current compost site is approximately ½ acre. Baker also presented the Board with another site option located just off Garfield Avenue. He said that the City could require the developer of the future business park (at Hwy 19 and Garfield Avenue) to provide land for a future compost site. He said the Garfield location would provide a permanent location for compost for at least 15 – 20 years until the site developed. The Board stated that the more remote Garfield location might attract more out-of-town dumpers and violators. Kodada mentioned that the Public Works Department likes Option 4-B since it is located near the Waste Water Treatment Plant and Public Works facility. Churchill suggested that a donation box be placed near the compost site entrance, since dumping is currently free to anyone. Kodada asked the Board if they liked Option 4-B. The Board agreed with the proposed site at 829

Industrial Park Drive SE (Site Option 4-B), and they mentioned it would probably be hidden from the view of neighboring residential neighborhoods.

A motion was made by Churchill and seconded by Vosejka to approve Compost Site Option 4B (829 Industrial Park Drive SE) as their first choice and Option 3 (near the intersection of Idaho Street SE & Bluff Heights Drive SE) as their second choice. Vote for: Churchill, Vosejka, and Kodada; Against: None. Vote 3-0. Motion carried.

d. Discuss Sticha Park Site Plans

Baker presented Site Plan Option 1 and 1A (WSB Project # 01586-21) to the Board for their review and comments. Kodada said that Option 1A had already been approved by the Park & Recreation Board. Baker asked if the Board still liked the site layout. Kodada mentioned maybe adding a few more parking spaces along the northeast side of the park and expanding the future pavilion shelter.

The Advisory Board decided to continue pursuing the development Site Plan Option 1A as shown (horseshoe pits to the west, a 300' softball field in the middle, and a restroom/concession stand/shelter building, 2 sand volleyball courts, and a play area on the east side of the park).

e. Discuss Parks & Recreation Webpage

Baker mentioned that the Parks & Recreation webpage was recently updated. He also presented the Board with a new Parks Map and Parks Inventory. He asked the Board to review the items on the webpage and provide comments. Baker said he would take more pictures of the parks during the summer to add to the webpage.

8. MISCELLANEOUS

Public Works Director Vlasak updated the Park Board regarding his recent meeting with MnDOT about the 2010 Hwy 19 Mill and Overlay Project.

Kodada said that Jaycee Park softball players parking their cars in the Rice County Hwy Department's parking lot are getting wet while walking to the fields. He said the City may want to research if a bridge crossing may be possible.

Kodada mentioned that City staff might want to add information pertaining to the City's water billing policy and process to the City Website.

9. ADJOURNMENT

A motion was made by Vosejka and seconded by Churchill to adjourn the meeting. Vote for: Churchill, Vosejka, and Kodada; Against: None. Vote 3-0. Motion carried. The meeting ended at 7:06 pm.

Respectfully Submitted:

Benjamin Baker, City Planner