

**MINUTES  
CITY OF LONSDALE  
LONSDALE PUBLIC LIBRARY BOARD  
OCTOBER 21, 2009**

**1. CALL TO ORDER**

The meeting was called to order by Rud at 6:30 p.m. at Library Meeting Room, 1006 Birch Street NE.

**2. ROLL CALL**

**MEMBERS PRESENT:**

Zellner, Buckridge, Matchinski, Rud

**MEMBERS ABSENT:**

None

**STAFF PRESENT:**

City Administrator Joel Erickson

**OTHERS PRESENT:**

City Council Member Cindy Furrer

Brian, Michelle, Nathan, Brianna Shaver from YALE

**3. APPROVAL OF AGENDA**

A motion was made by Matchinski to approve agenda; seconded by Zellner. Vote for: Zellner, Buckridge, Matchinski, Rud. Against: None. Vote: 4-0. Motion carried.

**4. APPROVAL OF THE MINUTES**

A motion was made by Zellner to approve the September 16, 2009 minutes; seconded by Matchinski. Vote for: Zellner, Buckridge, Matchinski, Rud. Against: None. Vote: 4-0. Motion carried.

**5. PUBLIC HEARINGS**

None

**6. PRESENTATION OF CITIZENS PETITIONS AND COMMENTS – COMMENTS LIMITED TO TWO (2) MINUTES**

None

**7. APPROVAL OF THE CONSENT AGENDA**

The items listed on the Consent Agenda are considered routine and non-controversial and are to be acted upon by the Board in a single motion. There will be no discussion of these items unless a Board Member or citizen so request, in which event the item will be removed from the Consent Agenda and considered during the New Business.

None

**8. FINANCIAL REPORT**

None

**9. LIBRARY COORDINATOR'S REPORT**

None

**10. COMMITTEE REPORTS**

None

**11. OLD BUSINESS**

- a. The Shaver family and Board members discussed ongoing plans for the Grand Opening celebration. Date of celebration decided to be January 23<sup>rd</sup> from 10am until 2pm. The Shaver family presented a tentative schedule for the day. They are still waiting to hear from the juggler Tuey Wilson on whether or not he will be able to perform. Board is waiting to hear what the juggler will charge before okaying the compensation. The Lonsdale Lion's Club and the FAITH Co-op have volunteered to help sort books and man stations during the celebration. Erickson will obtain popcorn machine from the liquor store for the opening, and will talk to Subway about a party sub donation. Buckridge's wife will be providing the cake. The decision on which drinks will be provided will be postponed until after we find out what the Senior Center used for their open house. Board members and Shaver family will contact local businesses and individuals for donations of a basket of items for a silent auction. The point was made that there will need to be recognition of the donors, but no specific plans on how that will be done yet.
- b. Buckridge is continuing to work on plans for the Friends of the Library group. He attended workshops concerning Friends groups at MLA in Saint Cloud, and will work with Erickson to provide a brochure that can be mailed out or handed out at the grand opening, detailing what the purpose of the Friend's group is.
- c. Trondhjem Preservation Society has offered to loan the library some photos for the Heritage room. 3R will also provide the library with some artifacts. Erickson will arrange a meeting with representatives from both groups present, so as to maximize the impact of the display, with perhaps complimenting pieces being displayed. Erickson has also obtained photos/plans of displays used at the Minnesota Historical Society that may be useful in displaying our items.

**12. NEW BUSINESS**

- a. Board discussed the recommendation to make a conditional job offer for Library Director to Diana Tallent. Members of the hiring committee explained their reasoning. A motion was made by Zellner to approve making a conditional job offer to Diana Tallant for Library Director at Grade 7 / Step 1; seconded by Matchinski.

Votes for: Buckridge, Rud, Matchinski, Zellner. Votes against: none. Votes: 4-0. Motion passed. Erickson will call Tallent and offer her the position tomorrow.

- b.** Quotes for furniture were included in packet received prior to meeting. After Reviewing the quotes, the board agreed that US Office Furniture had the products that were needed by the library at a reasonable price. A motion was made by Zellner to approve the quote of \$48,857.66 for furniture and installation at the library; seconded by Buckridge. Vote for: Matchinski, Zellner, Buckridge, Rud. Against: none. Votes: 4-0. Motion passed. Erickson to contact Office Furniture again and make arrangements with them.
- c.** Grebis resigned from the Library Board. According to bylaws, the city council will appoint an individual to finish out Grebis' term, which will end December 31, 2009. Applications will begin to be accepted in Mid-November for a permanent board member. For the remainder of the term, Buckridge shall be acting president.
- d.** Pending acceptance of offer by Diana Tallant, a special meeting was discussed for the board members to meet the new Library Director on November 4<sup>th</sup>, at 6:30 pm, at the Library Meeting Room, 1006 Birch Street NE. A motion was made by Matchinski to approve the special meeting; seconded by Zellner. Votes for: Matchinski, Rud, Buckridge, Zellner. Votes against: none. Votes: 4-0. Motion passed.

### **13. ADJOURNMENT**

Motion made to adjourn the meeting by Zellner, seconded by Matchinski. Vote for: Zellner, Buckridge, Matchinski. Against: None. Vote: 3-0. Motion carried. Meeting was adjourned at 8:36 p.m.