

**MINUTES  
CITY OF LONSDALE  
ECONOMIC DEVELOPMENT AUTHORITY  
FEBRUARY 28, 2008**

**1. CALL TO ORDER**

President Kuchinka called the meeting to order at 7:05 a.m. in the Council Chambers at 415 Central St. W.

**MEMBERS PRESENT:**

Pierskalla, Duban, Kuchinka, Lieske, Furrer and Dietz

**MEMBERS ABSENT:**

Smith

**STAFF PRESENT:**

City Administrator Joel Erickson

**OTHERS PRESENT:**

None

**2. AGENDA**

Kuchinka asked if anyone had any additions or deletions to the agenda. Erickson requested an update to the USDA meeting be added to the agenda. A motion was made by Duban and seconded by Pierskalla to approve the agenda with the addition. Vote for: Pierskalla, Duban, Kuchinka, Lieske, Furrer and Dietz. Against: None Vote 6-0. Motion carried.

**3. APPROVAL OF THE MINUTES FROM THE JANUARY 17, 2007 REGULAR MEETING**

Kuchinka asked if anyone had any addition or deletions to the minutes. Pierskalla said he should not be included in the motion to adjourn because he left before the meeting ended. Dietz said she also was not present for adjournment. A motion was made by Lieske and seconded by Duban to approve the minutes of January 17, 2008 meeting. Vote for: Pierskalla, Duban, Kuchinka, Lieske, Furrer and Dietz. Against: None Vote 6-0. Motion carried.

**4. APPROVAL OF THE TREASURER'S REPORT**

Erickson said he did not have a report to give. He said he would get a copy of the January report to the board for their review before the next meeting.

**5. OLD BUSINESS**

a. Discuss 2008 Priorities/Goals

Erickson proposed Main Street business signage on Highway 19 and the possibility of requesting development proposals for builders or developers for commercial use. The board discussed signage and if it should be on a building or a stand alone sign. It was the consensus of the board to have the signs be stand alone. Dietz said signs are needed to draw attention to downtown because there currently is no draw. She also said the EDA should be looking at recommending parts of the downtown streetscape project to create a draw. Kuchinka said the downtown businesses owners on the EDA need to be supportive of the project from the beginning.

The 2008 goals discussed by the EDA included: (1) downtown streetscape project, (2) signs for downtown businesses, (3) development RFP, (4) website improvements and (5) guest column in Lonsdale Area News Review. A motion was made by Furrer and seconded by Dietz to approve the 2008 goals for the EDA. Vote for: Pierskalla, Duban, Kuchinka, Lieske, Furrer and Dietz. Against: None Vote 6-0. Motion carried.

**6. NEW BUSINESS**

- a. Consider Approval of a Feasibility Study Proposal Submitted by Municipal Development Group, Inc. in the Amount of \$7,000.00 for the Proposed Business Park

Erickson stated that the City has been working with the developer and owner of the Rezac property. He said staff and the developer have meet with a planning consultant and the City's financial consultant about creating a feasibility study on the business park development. Erickson said the City Council approved the Market Study proposal of \$7,000.00 but was requesting the EDA review the proposal and pay for it. Erickson said the developer has agreed to make a donation to the EDA to offset the cost of the proposal. A motion was made by Lieske and seconded by Duban to approve the proposal from Municipal Development Group in the amount of \$7,000.00 for the feasibility study. Vote for: Pierskalla, Duban, Kuchinka, Lieske, Furrer and Dietz. Against: None Vote 6-0. Motion carried.

**7. OTHER BUSINESS**

- a. Potential Business Update

Erickson updated the EDA on a site visit for Sibley Engineering and Children's Learning and Adventure Center.

- b. Revolving Loan Fund

Duban said funds for the Revolving Loan Fund should be given out when needed and after the improvements have been made. Erickson said the Ordinance would have to be amended for the change to be effective. Kuchinka said the program was set up to be flexible and evaluated on a case-by-case basis. Duban suggested payment when a building permit is issued. There was general discussion on the Revolving Loan Fund.

**8. ADJOURNMENT**

A motion was made by Duban and seconded by Dietz to adjourn the meeting. Vote for: Vote for: Pierskalla, Duban, Kuchinka, Lieske, Furrer and Dietz. Against: None Vote 560. Motion carried. The meeting ended at 8:23 a.m.

Respectfully Submitted:

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Joel A. Erickson, City Administrator