

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
JANUARY 10, 2013**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Ben Baker, Public Works Director Russ Vlasak, City Engineer Kevin Kawlewski, Police Chief Jason Schmitz, and Liquor Store Manger Lynette Moe

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

Erickson asked if “Consider Approval to Authorize Staff to Advertise for Sale by Sealed Bid a Forfeited 2003 Jeep Grand Cherokee” could be removed from the agenda. A motion was made by Pelava and seconded by Furrer to approve the agenda with the noted deletion. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

[The Following Agenda Item was Removed from the Agenda: Consider Approval to Authorize Staff to Advertise for Sale by Sealed Bid a Forfeited 2003 Jeep Grand Cherokee]

- a. Consider Approval to Authorize Staff to Advertise for a Full-Time Police Officer at Grade 8 / Step 1 (\$17.64/hr.) – Jason Schmitz, Chief of Police
Police Chief Schmitz detailed the reasons why the Department has been short staffed over the last year. He said that funds were budgeted by the Council to hire a fifth full-time officer starting in April-May 2013. He stated that with another full-time officer, the community will be back to 24-7 coverage. Schmitz stated that there could be around 100 applicants for the full-time position. He said that depending on the officer's experience it could take anywhere from 4 – 6 weeks of training before the new officer is working by themselves.

A motion was made by Furrer and seconded by Pelava authorizing Staff to advertise for a Full-Time Police Officer at Grade 8 / Step 1 (\$17.64/hr.). Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

Pelava asked about the Police Reserve Program. Schmitz said that they are still trying to get the Reserve Program going. Rud asked the City's Police Department to work with Public Works Department to obtain ex-military equipment. Vlasak said that the equipment needs to be used for specific projects such as construction of a gun range.

- b. Consider Approval of Resolution 2013-04, a Resolution Approving a Transfer From the Liquor Fund to the Sewer Fund in the Amount of \$10,800.00
Erickson provided the Council with a detailed financial spreadsheet report for Lonsdale Liquor. He explained the important revenue, expense, and profit numbers from the store. He said that the store's inventory is right on target. He said that \$1,600/month was transferred throughout 2012 along with a \$70,000 transfer in May 2012. Erickson said that by transferring \$10,800, it would bring the total transferred amount to the Sewer Fund to \$100,000 and reduce the outstanding balance on the loan to \$400,000.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2013-04, a resolution approving a transfer from the Liquor Fund to the Sewer Fund in the amount of \$10,800.00. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval of Resolution 2013-05, a Resolution Approving a Monthly Transfer in the Amount of \$3,200.00 From the Liquor Fund to the Sewer Fund – Joel Erickson, City Administrator
Erickson said that due to the increased profitability at the liquor store over the past year, the Liquor Store Committee recently recommended approval to increase the monthly

transfer from the Liquor Fund to the Sewer Fund from \$1,600/month (\$19,200 annually) to \$3,200/month (\$38,400 annually).

A motion was made by Furrer and seconded by Kodada to approve Resolution 2013-05, a resolution approving a monthly transfer in the amount of \$3,200.00 From the Liquor Fund to the Sewer Fund. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

d. Consider Approval of Resolution 2013-06, a Resolution Approving a Transfer in the Amount of \$10,000.00 From the Liquor Fund to the Park Fund – Joel Erickson, City Administrator

Erickson said that in late 2012, the City Council directed City staff to propose a way that the liquor store could begin funding future park improvements. He said that at their December 2012 meeting, the Liquor Store Committee recommended that:

- The Liquor Fund minimum balance would not be less than \$90,000;
- The repayment to the Sewer Fund would be \$3,200/month; and
- The difference between the Liquor Fund balance and \$90,000 would be allocated between the Sewer Fund, Park Fund, and other possible transfers.

A motion was made by Kodada and seconded by Furrer to approve 2013-06, a resolution approving a transfer in the amount of \$10,000.00 from the Liquor Fund to the Park Fund. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

Rud reminded everyone that over the last decade, Lonsdale's park improvements have not been funded through the City's tax levy. Rud thanked City Administrator Erickson, Liquor Store Manager Lynette Moe, and the Liquor Store Committee for doing a great job running the store's finances.

11. OTHER BUSINESS

a. Project Updates
None

b. Reminder: Lonsdale Area Chamber of Commerce Annual Dinner – January 19, 2013 at 5:30 pm – American Legion

c. Council / Department Reports

Council Member Daleiden
None

Council Member Kodada

Kodada provided an update on the Sticha Park Pavilion Project. He said that Structural Engineer Aaron Nelson from WSB was at the January 8th meeting, and he provided the Board with different foundation/structure options to consider based on the geotechnical

report provided by NTI. Kodada mentioned that due to the poor soils found at Sticha Park, the Board agreed that an open air park shelter would probably best suite that site. He said that the Board is still interested in constructing a larger park pavilion structure at either Kalina Park or at another large park complex.

He said that the Board will be ordering 75 seedling trees from RSWCD for the Idaho Tree Nursery.

Council Member Furrer

Furrer stated that the Library Board will be meeting next week. She said that the EDA is working on implementing some streetscape improvements to Downtown Main Street.

Council Member Pelava

Pelava mentioned that a Community Development report would be given at the next meeting. He also said that the Planning Commission will be meeting next week.

Mayor Rud

Rud announced that the Annual Lions Spaghetti Dinner will be held on January 18th. He announced that the Lonsdale Area Chamber of Commerce Annual Banquet will be held on January 19th. He said that the Bloodmobile will be in town on January 23rd.

12. ADJOURNMENT

A motion was made by Daleiden and seconded by Kodada to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 7:45 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator