

**MINUTES
CITY OF LONSDALE
REGULAR CITY COUNCIL MEETING
JANUARY 12, 2012**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. at the Lonsdale American Legion, 115 2nd Ave NW.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Present: Daleiden, Kodada, Rud, Furrer and Pelava

Absent: None

Staff Present: City Administrator Joel Erickson, Public Works Director Russ Vlasak and City Engineer Kevin Kawlewski

4. AGENDA

Mayor Rud said the agenda went through 10D and asked if there were any additions or deletions to the agenda. Erickson requested that the public hearing be moved to the second to last agenda item. A motion was made by Kodada and seconded by Pelava to approve the agenda with the public hearing being moved to the second to last agenda item. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

a. Improvement Hearing for the Area # 2 Street and Utility Improvement Project – Kevin Kawlewski, WSB & Associates

Mayor Rud called the Public Hearing to order at 7:10 pm. City Engineer Kevin Kawlewski welcomed everyone to the public hearing and said there are comment cards and a sign in sheet in the back of the room. Kawlewski's presentation consisted of a review of the City's Capital Improvement Plan, Area # 2 project conditions and location, the proposed improvements including alternates, a cost estimate including alternates, financing options, proposed assessments, assessment deferrals and the proposed project timeline.

Harold Vosejпка asked if properties located on Main St. were going to be assessed. Kawlewski said properties located on Main St. which are adjacent to side streets included in the project will be assessed for street, storm sewer and an area charge for water main. Mayor Rud questioned access to properties during construction. Kawlewski said the contractor will be required to provide access at the end of each day. He also said that access might not be available when water main is being installed. Scott Duban asked if properties on Main St. will be assessed. Kawlewski said yes. Duban asked if properties on Main St. will be assessed for water main when it is replaced in Main St. Kawlewski said they

would be assessed for the water main when it is replaced. A resident asked if the project would be started all at once or if it would be staged. Kawlewski said the project will be staged. A resident asked how it will be determined if the curb and gutter is replaced. Kawlewski said the curb and gutter is in pretty good shape and the determination will be made after the bids are opened. Mayor Rud said the City has done spot repair and complete removal and replacement of the curb and gutter on the two previous projects. He said property owners in past projects were not happy with the spot repair because everyone was assessed the same and not everyone's curb and gutter was replaced. Dale Stepka asked if the cost estimates presented were accurate or estimated on the high side. Kawlewski said the cost estimates are projected on the high side and hopefully are less than presented. Don Sticha asked if there was going to be a catch basin installed on Cottonwood St. NW between Main St. and 2nd Ave NW. Kawlewski said no but it can be looked into. Sticha said there was one currently and it needs to be included in the project. Harold Vosejпка said the water main should not be bid as an alternative rather as part of the base bid because the residents do not want a new street until the water main is replaced. Mayor Rud said it was very likely that the water main will be included in the project but the City Council wants to know the cost first. Ben Sticha asked if there was going to be a catch basin at the intersection of 2nd Ave NW and County Road 70. Kawlewski said the storm sewer and catch basins will be installed one block south of the intersection. Larry McFadden asked a question about his sump line. Kawlewski said the City will work with residents to find the best location of the sump pump service line. There were no other public comments. A motion was made by Kodada and seconded by Pelava to close the public hearing. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Partial Payment No. 7 in the Amount of \$185,197.75 to Municipal Builders, Inc. for the Water Treatment Plant Project – Bill Chang, BDM Consulting Engineers and Surveyors

Erickson reviewed the proposed pay request in the amount of \$185,197.75. He said the majority of the pay request was for electrical work, the roof, plumbing and process piping. He said the work that will be completed during the next month will consist of painting and electrical work. He said the project is ahead of schedule with startup and training scheduled for the week of March 26, 2012. Mayor Rud asked if there will be any change orders coming soon. Erickson said there will be changes orders in the near future. He said current change orders that are known about are contract price deducts. Mayor Rud summarized the water treatment plant project for the audience. A motion was made by Kodada and seconded by Pelava to approve Partial Pay Request No. 7 in the amount of

\$185,197.75. Mayor Rud asked if there was any further discussion. Daleiden asked if the City was hold retainage on the project. Erickson said the City has and will continue to hold 5% retainage until substantial completion. Erickson said the City has a one year warranty on the project after substantial completion. Mayor Rud asked Public Works Director Vlasak if he felt the project was 85% complete as indicated on the pay request. Vlasak replied yes. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

b. Consider Approval to Withdraw a Conditional Job Offer Made to Shelly Milton as Part Time Police Officer

Police Chief Jason Schmitz said the City Council approved to make a conditional job offer to Shelly Milton as Part Time Police Officer and the background investigation was started. He said during the background investigation, an item was found that was not listed on in the background information provided by Milton. Schmitz said he was requesting the City Council motion to withdraw the conditional job offer made to Milton. Mayor Rud asked if the City Council had any questions for Schmitz. There were none. A motion was made by Daleiden and seconded by Pelava to withdraw the conditional job offer made to Milton as Part Time Police Officer. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

c. Consider Approval to Make a Conditional Job Offer to Rebecca Turgeon as Part Time Police Officer at Grade 8 / Step 1 (\$17.64/ hr.) – Jason Schmitz, Chief of Police

Schmitz said with the conditional job offer to Shelly Milton withdrawn, he was requesting approval for the City Council to make a conditional job offer to Rebecca Turgeon as Part Time Police Officer at Grade 8 / Step 1 (\$17.64/hour). He said Turgeon was ranked as third based on the interviews recently held to fill two Part Time Police Officer positions. He said he spoke to Turgeon and she is still interested in the position. A motion was made by Kodada and seconded by Pelava to make a conditional job offer to Rebecca Turgeon as Part Time Police Officer at Grade 8 / Step 1 (\$17.64/hour). Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

d. Consider Approval of Resolution 2012-04, a Resolution Ordering the Improvement of the Area # 2 Street and Utility Improvement Project

Erickson said the public hearing was held earlier in the meeting. He reviewed the proposed resolution. Mayor Rud asked if there were any questions. Daleiden said he did not have any questions. A motion was made by Daleiden and seconded by Furrer to approve Resolution 2012-04. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

11. OTHER BUSINESS

a. Department Reports

Liquor Store – Daleiden said the last meeting was held on January 10, 2012. He said inventory was down to \$226,000.00, which was a reduction of \$75,000.00 for the year. He said he anticipates the Liquor Fund making a sizable repayment to the Sewer Fund for 2011.

Park Board – Kodada said the next meeting is scheduled for January 31, 2012.

EDA – Furrer said the next EDA meeting is scheduled for next week.

Library Board – Furrer said the next Library Board meeting is scheduled for next week.

Planning Commission – Pelava said the next Planning Commission meeting is scheduled for next week.

Mayor Rud – Mayor Rud thanked the City Council for their efforts and commitment to the City. He said the interior improvements to the Legion looked very nice. He said the Lonsdale Area Chamber of Commerce will be holding their annual dinner on January 21, 2012. He said the Lonsdale Lions will be having their spaghetti dinner on January 14, 2012.

- b. Reminder of January 19, 2012 Special City Council Meeting – Montgomery City Hall, 201 Ash St. SW
Mayor Rud reminded everyone about the Special Meeting in Montgomery on January 19, 2012 at 6:00 pm.

12. ADJOURNMENT

A motion was made by Furrer and seconded by Pelava to adjourn the meeting.
Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0.
Motion carried. The meeting ended at 7:51 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator