

**MINUTES  
CITY OF LONSDALE  
LONSDALE PUBLIC LIBRARY BOARD  
JANUARY 19, 2011**

**1. CALL TO ORDER**

The meeting was called to order by Zellner at 6:33 p.m. in Library Meeting Room, 1006 Birch Street NE

**2. ROLL CALL**

**MEMBERS PRESENT:**

Furrer, Boyda, Matchinski, Zellner

**MEMBERS ABSENT:**

Langer

**STAFF PRESENT:**

Library Director Diana Tallent

City Administrator Joel Erickson

**OTHERS PRESENT:**

None

**3. APPROVAL OF AGENDA**

A motion was made by Matchinski to approve agenda; seconded by Furrer. Vote for: Boyda, Matchinski, Furrer, Zellner. Against: None. Vote: 4-0. Motion carried.

**4. APPROVAL OF THE MINUTES**

A motion was made by Furrer to approve the minutes from the December 15, 2010 meeting; seconded by Matchinski. Vote for: Boyda, Matchinski, Furrer, Zellner. Against: none. Vote: 4-0. Motion carried.

**5. PUBLIC HEARINGS**

None

**6. PRESENTATION OF CITIZENS PETITIONS AND COMMENTS – COMMENTS LIMITED TO TWO (2) MINUTES**

None

**7. APPROVAL OF THE CONSENT AGENDA**

The items listed on the Consent Agenda are considered routine and non-controversial and are to be acted upon by the Board in a single motion. There will be no discussion of these items unless a Board Member or citizen so request, in which event the item will be removed from the Consent Agenda and considered during the New Business.

None

**8. FINANCIAL REPORT**

E to check into why library was charged for the Lonsdale First program, when it didn't participate. Motion was made to accept financial report as stated, with the Lonsdale First issue pending; seconded by Boyda. Votes for: Matchinski, Boyda, Furrer, Zellner. Votes: 4-0. Motion passed.

**9. COMMITTEE REPORTS**

None

**10. DIRECTOR'S REPORT**

Green Team netted \$306.00 for use for the summer reading program and Teen Advisory Board (TAB). Tallent will try to let the Board know when the presentation of the check will take place.

Overdrive, the new program that allows patrons to download free ebooks, is very successful.

Antique books that were donated have been weeded through. Many of the books will go into the annual book sale at higher prices than most books.

Hot Reads for Cold Nights began last week, and is seeing very good participation.

Tallent is currently working on the annual state report.

Double course of shelving has been ordered. These shelves will be placed near the break room to provide a larger area for the permanent book sale.

Furrer suggested posting a library wish list on website in case someone wants to donate a gift, rather than just funding. Tallent to work on that.

Bike rack that spells "read" is not functional (only holds 3 bikes) or affordable (\$1100). Tallent still looking for alternative funding/alternative vendors for a bike rack.

Yoga/pilates class to begin February 3, and run for 6 weeks. The cost will be \$42 for the 6 weeks, and part of the funding will be donated to the library.

15,000 items were circulated in 2010.

**11. OLD BUSINESS**

- a. Villages of Lonsdale (VOL) Billing – a phone conversation occurred between Erickson and Mike for VOL concerning existing bill. The only things the VOL are willing to negotiate on are pest control and taxes. The lease mentions nothing about who is responsible for pest control, and libraries are a tax-free entity. Tallent recommends to the board to not pay for taxes and pest control. VOL calculates the water/sewer and gas as a percentage of the total square footage of the building. The library occupies approximately 6.7% of the building, so library should pay 6.7% of the VOL bill. Library is kept much cooler than the building, but since no better way to determine the library's percentage of these bills exists, Tallent recommends paying the water/sewer and gas that the VOL asks for. The parking lot care is debatable, because the lease states that all outside maintenance is the responsibility of the VOL. A motion was made by Zellner to have Erickson and Tallent let VOL know what the board discussed, and to pay for only the water/sewer and gas portion of the bill; seconded by Furrer. Votes for: Matchinski, Furrer, Zellner, Boyda. Votes against: none. Votes: 4-0. Motion passed.
- b. Buckridge was supposed to provide Erickson with a copy of the letter to send to prospective Friends of the Library members, but Erickson has not received it yet. Tallent to contact him again. Introductory meeting for the Friends of the Library set for March 16, 2011 at 7:00pm, directly after the board meeting. Tallent to see if someone from Northfield's Friends group will come and help at the meeting.

**12. NEW BUSINESS**

- a. Welcome extended by all board members to newest member Bev Boyda.
- b. Nominations for the following were as follows: Furrer for secretary, Matchinski for Vice-President, and Zellner for president. Motion made by Furrer to close nominations and accept recommendations as nominated; seconded by Matchinski. Votes for: Matchinski, Furrer, Zellner, Boyda. Votes against: none. Votes: 4-0. Nominations closed and positions filled as nominated. Positions will be assumed at next meeting.
- c. Next board meeting to take place February 16, 2011.

**13. ADJOURNMENT**

Motion made to adjourn meeting by Furrer, seconded by Boyda. Votes for: Matchinski, Furrer, Boyda, Zellner. Against: None. Vote: 4-0. Motion carried. Meeting was adjourned at 7:25 p.m.