

**MINUTES
CITY OF LONSDALE
SPECIAL CITY COUNCIL MEETING
JANUARY 3, 2012**

1. CALL TO ORDER

Mayor Rud called a special meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central St. W.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Present: Daleiden, Kodada, Rud, Furrer and Pelava

Absent: None

Staff Present: City Administrator Joel Erickson and Public Works Director Russ Vlasak

4. AGENDA

Mayor Rud said the agenda went through 10f and asked if there were any additions or deletions to the agenda. Erickson requested that approval of a Revised November 2011 Treasurer's Report be added to the agenda. A motion was made by Daleiden and seconded by Pelava to approve the agenda with the requested addition. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

a. Ordinance 2012-249 (2012 Fee Schedule), an Ordinance Amending City Ordinance 2011-243 (2011 Fee Schedule)

Mayor Rud called the Public Hearing to order at 7:03 pm and read the public hearing notice. Erickson said the public hearing was for the proposed 2012 Fee Schedule and addresses fees pertaining to Land Use, Water/Sewer Fees (WAC/SAC), Development Fees, Building Permits, Public Works/Engineering, Zoning, Liquor Licenses, Misc. Permits and Fees, Public Safety Fees and Equipment Fees. He said staff was proposing to increase the Equipment Fees by \$5.00/hour, elimination of the current "Weed Control" fee, addition of Water/Sewer Inspection (televising) at \$75.00/hour. Erickson said that consulting Attorney fees were proposed to increase less than 2% and Engineer fees were proposed to increase less than 1.5% overall. Mayor Rud asked for any public comment. There was none. Mayor Rud asked if there any written or verbal comments received by staff. Erickson said staff did not receive any written or verbal comments regarding the proposed ordinance. A motion was made by Kodada and seconded by Pelava to close the Public Hearing. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

a. Oath of Office - Swearing In of Recently Elected Officials

Erickson said the City held an election in November of 2011 and Mayor Rud and City Councilmembers Kodada and Furrer were reelected. He said the recently elected officials need to be sworn in. Mayor Rud and City Councilmembers Kodada and Furrer were sworn in.

b. Consider Approval of Resolution 2012-01, a Resolution Designating Official Appointments

Erickson said by State Statute, the Mayor at the first meeting of the year is responsible for recommending appointments to boards for City Council consideration. He reviewed the accomplishments of each board in 2011 and thanked each board member for their commitment to the City. Mayor Rud thanked Debbie Zellner for her service on the Library Board. Mayor Rud reviewed the interviews conducted for the Library Board by saying Audrey Umbriet interviewed well and was qualified to serve on the Board. Rud said the other applicant was Stacy Kodada who also was qualified and has served on many boards with the recent school referendums and building projects and also has coordinated the girls' softball program. He said his recommendation to the Library Board was Stacy Kodada. Mayor Rud said his recommendation was to reappoint Joe Kodada and Jim Freid to the Planning Commission. Mayor Rud said was also recommending reappointing Bruce Lieske to the Economic Development Authority. Also, Mayor Rud said he was recommending Jeanette Utecht for reappointment to the Park Board. Mayor Rud said the other change to the appointments was to appoint Dave Pfluke as the City's representative to the Northfield Area Ambulance Association, replacing Fritz Duban who served the City in that capacity for nearly thirty years. Rud thanked Duban for his years of service. Kodada asked if there is a City Council liaison to the Library Board. Erickson said the Library Board is technically a separate Board from the City and City Council. Erickson said Councilmember Furrer is an actual member of the Library Board and essentially serves as the liaison. A motion was made by Kodada and seconded by Furrer to approve Resolution 2012-01. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

c. Consider Approval of Resolution 2012-02, a Resolution Designating Official Depositories for City Funds

Erickson said this is an annual resolution adopted by the City Council. He said the City Council needs to designate official depositories for the City within the first thirty days of the fiscal year and if not, the City Treasurer can select up to four depositories. Erickson said the proposed depositories are the same as 2011. He said in addition to the depositories, the City Administrator and City Treasurer are authorized to designate depositories and make investments per State Statute § 118A.01 – § 118.06 and the City's investment policy. A motion was made by

Daleiden and seconded by Pelava to approve Resolution 2012-02. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

d. Consider Approval of Resolution 2012-03, a Resolution Designating the Official Newspaper for 2011

Erickson said the City Council needs to designate an official newspaper for 2012. He reviewed the criteria established by State Statute for designating the City's official newspaper and said the only newspaper that meets the requirements is the Lonsdale Area News Review. A motion was made by Kodada and seconded by Furrer to approve Resolution 2012-03. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

e. Consider Approval of Ordinance 2012-249 (2011 Fee Schedule), an Ordinance Amending City Ordinances 2011-243 (2011 Fee Schedule)

Erickson said the public hearing for the proposed ordinance was held earlier in the meeting and there was no public comment. Kodada asked the difference between televising for \$80.00/hour and televising for \$75.00. Erickson said televising for \$80.00/hour would be used if a resident called the City to have their sanitary sewer service line televised due to a possible blockage. He said televising for \$75.00 was for city required televising of sanitary sewer service lines to check the integrity of the line and to check for cross connections of a home's footing drain tile that is required by the City each time the ownership of a property changes. Mayor Rud asked what the increase for engineering services was. Erickson said WSB & Associates proposed an overall increase of 1.5%, which is the first increase since 2008. Pelava asked what the Civil Defense Siren fee was for and the location of the City's sirens. Erickson said the fee is paid by developer's at the time a development agreement is approved so that new residents are paying for additional sirens. Erickson said the sirens are located on 10th Ave NW, Fig St. NE and at Sing Hills Park. Pelava said he was satisfied with increasing the fee for the City to abate tall weeds and grass on lots in town. Mayor said he also was in favor of the fee and it generated nearly \$20,000 in each of the past years. A motion was made by Daleiden and seconded by Furrer to approve Ordinance 2012-249, the City's 2012 Fee Schedule. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

f. 2011 Community Development Report

Erickson said in 2011, there were fifteen new homes constructed, total building permits increased by 16 to 175 and there are 369 developed but vacant lots remaining. He said City Planner Ben Baker will present a report at the January 26, 2012 meeting comparing Lonsdale to the surrounding communities.

g. Consider Approval of a Revised November 2011 Treasurer's Report

Erickson said staff is requesting approval of a revised November 2011 Treasurer's Report because the one presented in December was not complete. He said the reason it was not complete was because it was printed prior to posting the monthly revenues and the end of the month bills. A motion was made by Kodada and seconded by Furrer to approve the revised November 2011 Treasurer's Report. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

11. OTHER BUSINESS

a. Department Reports

Liquor Store – Daleiden said sales for the month of December were about \$143,000.00. He said gross sales for 2011 were about \$1,398,000.00 and inventory was reduced by \$50,000.00 during December. He said the next Liquor Store meeting is scheduled for January 10, 2012.

Park Board – Kodada said the next meeting of the Park Board is scheduled for January 10, 2012 at 6:00 pm.

EDA – Furrer said the Lonsdale 1st Program ended on December 31, 2011 and the drawing will be held at the EDA's next meeting scheduled for January 19, 2012.

Library Board – Furrer said the next Library Board meeting is scheduled for January 18, 2012.

Planning Commission – Pelava said the Commission did not meet in December.

Mayor Rud – Mayor Rud said the Lonsdale Area Chamber of Commerce is holding it's Annual Banquet on January 21, 2012 at the American Legion. He said he and staff are working on the Mayor's Report, which will be out to the public next week. Mayor Rud commented on accomplishments in 2011 ranging from construction of the City's first water treatment plant and park improvements to several local businesses changing ownership and making improvements to their buildings. He said goals for 2012 he would like to see accomplished were construction of the Area # 2 street project, construction of the next industrial park and business recruitment.

b. Reminder of January 12, 2012 City Council Meeting – Lonsdale American Legion at 7:00 pm

Mayor Rud reminded everyone the next City Council meeting will be held at the American Legion.

12. ADJOURNMENT

A motion was made by Daleiden and seconded by Pelava to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 7:43 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator