

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
(SPECIAL ANNUAL MEETING)  
JANUARY 3, 2013**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson and City Planner Ben Baker

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Pelava and seconded by Furrer to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**5. APPROVAL OF MINUTES**

None

**6. PUBLIC HEARINGS**

- a. Ordinance 2013-255 (2013 Fee Scheduled), an Ordinance Amending City Ordinance 2012-249 (Fee Schedule)

Rud read the public hearing notice, and he officially opened the public hearing.

Administrator Erickson provided the Council with a copy of the proposed 2013 Fee Schedule, and he explained all the proposed fee changes for 2013, which was detailed on an attached 2013/2012 Fee Schedule Comparison spreadsheet. The proposed changes included:

- Adding minor wording clarifications to Land Use fees
- Increasing the Water Meter fee by 3.5%
- Increasing the Development Signs fee by 25%
- Including the new \$5.00 State Surcharge into applicable flat fee permits
- Adding minor wording clarification to Building Permit Refunds
- Adding a double permit penalty fee for work started without first obtaining a permit

- Adding a grading permits
- Adding an Administrative / General Use Permit
- Formalizing the Adopt-a-Bench Program Fee
- Adding the Adopt-a-Tree Program Fee
- Increasing the Staff Time (Non-Development) fee by 3.5%
- Increasing all the Equipment fees by 3.5%
- Increasing the Attorney fees by an average of 1.5%
- Increasing the Engineering fees by an average of 2.6%
- Increasing the Administrative Staff fee by 3.5%

Furrer asked about minor yard grading work. Erickson stated that grading permits would be required for grading work similar to the grading recently completed at 710 Central Street West. Pelava asked about the Adopt-a-Bench program. Kodada stated that the program covers the cost of the bench.

Rud asked if anyone in the audience wanted to comment on the proposed fee schedule. No comments were received.

A motion was made by Kodada and seconded by Furrer to close the Public Hearing. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The Public Hearing closed at 7:12 pm.

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

None

**8. APPROVAL OF THE CONSENT AGENDA**

None

**9. OLD BUSINESS**

None

**10. NEW BUSINESS**

a. Consider Approval of Resolution 2013-01, a Resolution Designating Official Appointments

Mayor Rud went through and explained the reasoning for his recommendations for the various annual City appointments:

- Mayor Pro-Term: Kevin Kodada
- Ambulance Representative: Dave Pfluke
- Council Liaisons to Departments
  - Lonsdale Liquor: Kevin Kodada and Joe Daleiden
  - Parks & Recreation: Kevin Kodada
  - Street Department: Kevin Kodada
  - Water Department: Scott Pelava



Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

c. Consider Approval of Resolution 2013-03, a Resolution Designating the Official Newspaper for 2013

Erickson stated that Minnesota Statute §412.831 requires Cities to designate an official newspaper at their first meeting of the year. He also reviewed the criteria needed to be an official newspaper.

A motion was made by Kodada and seconded by Daleiden to approve Resolution 2013-03, a resolution designating the Lonsdale Area News Review as the Official Newspaper for 2013. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

Rud thanked the reporters for the Lonsdale Area News Review and the Montgomery Messenger for their continued work covering the City of Lonsdale over the years.

d. Consider Approval of Ordinance 2013-255 (2013 Fee Schedule), an Ordinance Amending City Ordinances 2012-249 (2012 Fee Schedule)

Erickson mentioned that there was a public hearing on the proposed 2013 Fee Schedule earlier in the meeting. He said that there were no verbal or written comments received on the proposed 2013 Fee Schedule.

A motion was made by Daleiden and seconded by Kodada to approve Ordinance 2013-255 (2013 Fee Schedule), an ordinance amending City Ordinances 2012-249 (2012 Fee Schedule). Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

## 11. OTHER BUSINESS

a. Project Updates

None

b. Council / Department Reports

*Council Member Daleiden*

Daleiden stated that customer counts were up for December, and he said that the liquor store should have a profitable month.

*Council Member Kodada*

Kodada said that the Park Board will meet on January 8<sup>th</sup>.

*Council Member Furrer*

None

*Council Member Pelava*

None

*Mayor Rud*

The 2013 State of the City Address / Mayor's Report was read and discussed before Agenda Item 10 - New Business. Rud highlighted excerpts from his recently completed 2013 State of the City Mayor's Report. The report summarized projects and City related initiatives from 2012. He thanked the City Council members, City Staff, and Advisory Board members. He said that copies of the report will be available at City Hall, various businesses around town, and on the City's website.

**12. ADJOURNMENT**

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 7:49 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator