

**MINUTES
CITY OF LONSDALE
PARK AND RECREATION ADVISORY BOARD
January 31, 2012**

MEMBERS PRESENT:

Jeanette Utecht, Micki Ziskovsky, Kevin Kodada, Laura Carpentier, Shelly Narum

MEMBERS ABSENT:

None

STAFF PRESENT:

City Planner Benjamin Baker

1. CALL TO ORDER

Chairperson Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

2. AGENDA

A motion was made by Utecht and seconded by Carpentier to approve the agenda as presented. Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

3. MINUTES

A motion was made by Carpentier and seconded by Ziskovsky to approve the minutes from the December 13, 2011 regular meeting. Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

4. PUBLIC COMMENT

None

5. PUBLIC HEARING

None

6. GENERAL BUSINESS

a. Annual Park Board Officer Appointments

A motion was made by Carpentier and seconded by Ziskovsky to nominate and elect the 2012 Park & Recreation Commission Officers as follows:

- Kevin Kodada, Chair (Council Representative)
- Jeanette Utecht, Vice Chairperson
- Laura Carpentier, Director of Horticulture & Landscape Design
- Mary (Micki) Ziskovsky, Arbor Day Event Planner
- Shelly Narum, Water Recreation Planner
- Benjamin Baker, Secretary

Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None.
Vote 5-0. Motion carried.

- b. Update on MnDOT Roadside Landscaping Partnership Program
The Board reviewed a new landscaping plan created by MnDOT Landscape Architect Todd Carroll. The plan showed a mixture of coniferous trees, deciduous trees, ornamental trees, arborvitae, dogwood shrubs, sumac shrubs, spirea, and reed grasses running along the northeast side of Hwy 19 from approximately 7th Avenue NW to Co Rd 96. Baker noted that mulch would be added throughout the entire planting area. The Board suggested rearranging the plan to allow for a little more screening of the open parking/storage lot areas and making the main entrance look similar on both sides. The Board decided to review the plans in more detail over the next two weeks and provide final comments at their next meeting.
- c. Update on “Adopt-a-Bench” Benches Request
Baker stated that the Sevcik Family is still interested in adopting a trail bench, as long as it can be located on the Heath Creek Trail near the WELCO hill. The Board discussed if more trail benches should be ordered and who determines where the benches are located. Utecht asked the Board members to consider jointly adopting a trail bench. Baker said that he would bring a trail bench map, showing the remaining available locations, to the next meeting.
- d. Update on Downtown Lot Donation
Baker mentioned that at their meeting on December 29, 2011, the City Council accepted a land donation from Tim and Debbie Rud for their vacant downtown lot at 127 Main Street North. He mentioned that the Rud’s indicated that they would like the parcel to be used as a park or sold for a new business building with the proceeds going to the Park Development Fund. The Rud’s also asked that the lot continue to be used as the Mayor’s sandbox as in previous years for community events. The Board reviewed the 2007 Lonsdale Streetscape Masterplan (created by Yaggy Colby Associates) for insight and future ideas.
- e. 2011 Year-In-Review
The Board reviewed park and recreation related initiatives, projects, issues, and discussion from the previous year.
- f. 2012 Park & Recreation Commission Goal Setting & Planning
The Board reviewed the “Proposed Park Improvements” section of the 2007 Master Parks & Open Space Plan. They discussed and noted park improvements that have already been completed and outstanding projects that need to be addressed. The Board also reviewed the “January 2012 Future Parks & Trails Improvement Projects & Priorities” spreadsheet. They briefly discussed each future project/item listed on the spreadsheet. Baker noted that the list can be

somewhat fluid, and he explained that projects, costs, and priorities may change over time.

g. 2012 RSWCD Tree Order

Carpentier provided a status report on the Idaho Street Tree Nursery. Ziskovsky talked about the trees planted at the elementary school. The Board decided to discuss 2012 tree projects and the 2012 Rice Soil & Water Conservation District Order Form at their next meeting.

h. Consider Rescheduling the February 14, 2012 Park & Recreation Commission Meeting to Monday, February 13, 2012.

A motion was made by Carpentier and seconded by Utecht to schedule the next Park Board meeting for Monday, February 13, 2012 @ 6:00pm. Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

7. MISCELLANEOUS

None

8. ADJOURNMENT

A motion was made by Carpentier and seconded by Ziskovsky to adjourn the meeting. Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried. The meeting ended at 8:10 pm.

Respectfully Submitted:

Benjamin Baker, City Planner