

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
JANUARY 8, 2015**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, Public Works Director Russ Vlasak, City Engineer Kevin Kawlewski

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any additions, deletions or corrections to the agenda.

A motion was made by Furrer seconded by Pelava to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

Ordinance 2015-261 (2015 Fee Schedule), an Ordinance Amending City Ordinance 2014-258 (2014 Fee Schedule) – Joel Erickson, City Administrator

Rud read the public hearing notice and opened the public hearing. Erickson read through the proposed changes to the City's Fee Schedule, and he provided an explanation for each proposed change. The Council reviewed the proposed 2015 Fee Schedule, including: three increases for land use permit escrows, a review of the SAC/WAC deferral option, a new base rate for sewer usage for new utility customers, added language for sewer rate adjustments, an increase in the park reservation permit, equipment fee increases, and other fee items that reflect the changes in staff/consultant fees.

Rud asked if anyone in the audience had any comments on the proposed fee schedule changes. No one responded to his invitation. Erickson noted that no written or verbal comments were received by City Hall on the matter.

A motion was made by Daleiden seconded by Kodada to close the public hearing. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Ordinance 2015-261 (2015 Fee Schedule) an Ordinance Amending City Ordinance 2014-258 (2014 Fee Schedule) – Joel Erickson, City Administrator
Erickson stated that a public hearing was held earlier in the meeting and that no public comments were received. He recommended approval of the proposed fee schedule. Daleiden said that City staff did their due-diligence and provided an explanation for each proposed change.

A motion was made by Daleiden seconded by Furrer to approve Ordinance 2015-261 (2015 Fee Schedule) an ordinance amending City Ordinance 2014-258 (2014 Fee Schedule). Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval of Resolution 2015-01, a Resolution Designating Official Appointments – Joel Erickson, City Administrator
Mayor Rud presented his list of nominations for the current Advisory Board openings. He also recommended appointments for Mayor Pro-Tem, Liaisons to Departments, Human Resource Committee, Consulting Engineer, Consulting City Attorney, and Consulting Building Inspector. He thanked the other Council members and the Advisory Board members for their service to the community. Rud noted the various accomplishments that each Advisory Board completed over the previous year. He said that he is proud to serve alongside Lonsdale's Board and Commission members, and that each Board has done a great job. After going through his list of nominations, Rud thanked all the applicants who applied for the Advisory Board positions. Rud said that although a few candidates really stuck out during the interviews, he said that all the applicants were well qualified. Kodada thanked Mayor Rud, for greatly improving and advancing the City by leaps-and-bounds during his leadership.

A motion was made by Kodada seconded by Furrer to approve Resolution 2015-01, a resolution designating official appointments. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval of Resolution 2015-02, a Resolution Designating Official Depositories for City Funds – Joel Erickson, City Administrator
Erickson said that the City needs to annually approve the official depositories for City funds within the first 30-days of the new year. He recommended keeping the same official depositories as in previous years.

A motion was made by Pelava seconded by Furrer to approve Resolution 2015-02, a resolution Designating Official Depositories for City Funds. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- d. Consider Approval of Resolution 2015-03, a Resolution Designating the Official Newspaper for 2015 – Joel Erickson, City Administrator
Erickson said that the City is required to select an official newspaper at the first meeting of the new year. He recommended approval of the Lonsdale Area News Review since there is a satellite office located in town and because the News Review reaches all of the households in town.

A motion was made by Kodada seconded by Daleiden to approve Resolution 2015-03, a resolution designating the Official Newspaper for 2015. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

Rud and the Council thanked Reporter Lori Nickel for doing an excellent job serving the Lonsdale community for over nine years.

- e. Consider Approval of Resolution 2015-04, a Resolution to Contract With a Councilmember – Joel Erickson, City Administrator
Erickson explained that Lonsdale Auto Works was called to help winch out City equipment from the wetland located near Generation Building Center and Kalina Park. He said that the City is required to approve a conflict-of-interest resolution when working with a Council member.

A motion was made by Kodada seconded by Furrer to approve Resolution 2015-04, a resolution to contract with a Councilmember. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: Pelava. Vote: 4-0-1. Motion carried.

- f. Consider Approval of Resolution 2015-05, a Resolution to Contract With a Councilmember – Joel Erickson, City Administrator
Erickson said that Lonsdale Auto Works was contacted to replace a headlight on a squad car. He recommended approving the required conflict-of-interest resolution. Pelava mentioned that he did not charge the City for the full amount of work that was performed to rewire/replace the broken headlight.

A motion was made by Daleiden seconded by Kodada to approve Resolution 2015-05, a resolution to contract with a Councilmember. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: Pelava. Vote: 4-0-1. Motion carried.

- g. Discuss Refuse and Recycling Contract Options – Joel Erickson, City Administrator
Erickson stated that the City's contract for refuse and recycling with Waste Management terminates on March 31, 2015. He asked the Council if the City should proceed by: 1) negotiating directly with Waste Management on a new contract, 2) solicit proposals for Refuse and Recycling services from a single hauler, or 3) discuss allowing multiple haulers to provide these services. Erickson provided the Council with a brief overview on Lonsdale's past history with waste hauling services. Erickson said that Waste Management has done a good job in town and that Waste Management Representative Mike Donnelly has been great to work with. Erickson stated that typically an exclusive contract results in lower hauling costs for the residents. The Council reviewed a proposed timeline for requesting bid proposals.

The Council directed City Staff to pursue the RFP option to advertising for bids for residential refuse and recycling services.

- h. Consider Approval of an Agreement for Yard Waste Composting Between the City of Lonsdale and Rice County – Joel Erickson, City Administrator
Erickson said that the City can be reimbursed by Rice County for hosting and performing certain work at the City's compost site. He reviewed the City's obligations noted in the proposed agreement update. Erickson said that the agreement was updated to reflect Lonsdale's projected population of 3,803. He explained that the County provides a subsidy to the City based on \$0.89 per person.

A motion was made by Kodada seconded by Furrer to approve an agreement for yard waste composting between the City of Lonsdale and Rice County. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- i. Consider Approval to Authorize Staff to Contact Area Landowners to Gauge Interest in Selling Land for Application of Bio-Solids – Joel Erickson, City Administrator
Erickson said that MSA Engineering has completed a draft study for bio-solid alternatives. Erickson said that in order to complete the study, area landowners need to be contacted to see how much land is actually available and to gauge the willingness of land owners to sell their land. He said that this will be the last component of the study.

A motion was made by Kodada seconded by Furrer to authorize Staff to contact area landowners to gauge in selling land for application of bio-solids. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

j. Consider Approval to Accept Ryan Jirik's Letter of Resignation as Part-Time Maintenance Worker – Joel Erickson, City Administrator

The Council reviewed Ryan Jirik's Letter of Resignation. Erickson said that Jirik recently accepted another position. He said that that Jirik was a good employee, and that he was offered a better opportunity somewhere else. Rud said that Jirik was a polite young man, good with the public, and that he will do well at his next job.

A motion was made by Pelava seconded by Furrer to accept Ryan Jirik's Letter of Resignation as Part-Time Maintenance Worker. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

k. Consider Approval to Authorize Staff to Solicit for Sale Wastewater Treatment Plant Lab Equipment – Russ Vlasak, Public Works Director

Vlasak asked the Council to consider to allow the Public Works Department to sell unused lab items from the Waste Water Treatment Plant on Craigslist. Kodada asked if other communities could use the items. Furrer suggested using the League of Minnesota Cities website to list these items for sale.

A motion was made by Furrer seconded by Pelava to authorize Staff to solicit for sale Wastewater Treatment Plant lab equipment. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

l. Consider Approval of the DRS Sanitary Sewer Extension Project Final Application for Payment in the Amount of \$10,329.98 to Heselton Construction – Kevin Kawlewski, City Engineer

The Council reviewed a final pay application from Heselton Construction for the DRS Sewer Project. Kawlewski stated that the project was completed on time and under budget. He said that the final pay application reflects a deduction for damage done to the north entrance to the DRS parking area and the release of the remaining 5% retainage. He said that additional work to install a street light was also included in the final pay application.

A motion was made by Kodada seconded by Pelava approve the DRS Sanitary Sewer Extension Project Final Application for Payment in the amount of \$10,329.98 to Heselton Construction. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

a. Department Reports

Vlasak said that the City is working on a getting a tentative land application agreement for bio-solids. He said that Public Works Department has been busy snow plowing. He said that they will be working on the boardwalk when the weather cooperates.

Kawlewski said that the Linking Lonsdale Project and Area No. 5 Project are out for bids and will be opened on January 29th.

Erickson said that the annual meeting with Tri-City United School District and State Legislators is tentatively scheduled for Thursday, February 5th at 7:00 pm.

Baker stated that he hopes to advertise for bids on the Veterans Memorial Project in February. He also mentioned that he will be compiling a 2014 Community Development Report.

b. Council Reports

Council Member Daleiden

Daleiden stated that the Liquor Store Committee will be reviewing the final numbers for 2014, along with potential sewer payback and contributions. He announced that Lonsdale Liquor is preliminarily committed to giving \$5,000.00 towards the Veterans Memorial Project.

Council Member Kodada

Kodada said that the Park Board will meet on January 13th.

Council Member Furrer

Furrer said that the EDA will be meeting on January 15th. She thanked Harold Kuchinka and Chris Pierskalla for their years served on the EDA. She said that the Library Board will also be meeting next week. She thanked Stacy Kodada for her years of service on the Library Board.

Council Member Pelava

Pelava said that the Planning Commission will be meeting on January 15th.

Mayor Rud

Mayor Rud stated that "Meeting with the Mayor" is scheduled for Saturday, January 10th. He read a thank you note from the Lonsdale Community Days Committee, thanking the City for providing Platinum Level sponsorship for the 2014 Community Days festival. He announced that the Chamber of Commerce will be hosting their annual dinner on January 24th.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 8:13 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator