

**MINUTES
CITY OF LONSDALE
REGULAR CITY COUNCIL MEETING
OCTOBER 13, 2011**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chamber, 415 Central St. W.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Present: Daleiden, Kodada, Rud, Furrer and Pelava

Absent: None

Staff Present: City Administrator Joel Erickson and City Planner Benjamin Baker

4. AGENDA

Mayor Rud asked if anyone had any additions or deletions to the agenda.

A motion was made by Daleiden and seconded by Pelava to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None
Vote 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Kodada and seconded by Furrer to approve the consent agenda:

- a. Consider Approval of Resolution 2011-35, a Resolution Scheduling a Public Hearing for Assessment of Delinquent Accounts Pertaining to Abatement of Violations of City Code § 91.04 Public Nuisances Affecting Health (K), Noxious Weeds and Tall Grass, and Water and Sewer Accounts and Fire Calls

Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None
Vote 5-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of the City's 2011/2012 Property and Liability Insurance Renewal Premium in the Amount of \$63,824.00 – Pete Flicek
Pete Flicek, of Flicek Insurance Agency - Montgomery, presented his annual insurance presentation to the City Council. He provided a three year premium comparison table for the Council to review, which showed 2011's premium as a minimal, \$396.00, increase. He reviewed a breakdown list of the City's current insurance coverage along with associated deductibles and premiums. Flicek also provided a detailed list of covered vehicles and properties for review. Furrer asked about the Library. Erickson noted that coverage for the Library did increase from \$71,000 to \$100,000. Rud and Daliden asked about vandalism coverage for City parks. Erickson said that there is a \$1,000 deductible for vandalism. Flicek noted that the water treatment plant is currently being covered by the contractor, but once it is completed it will be transferred over to the City's policy.

A motion was made by Daleiden and seconded by Kodada to approve the City's 2011/2012 Property and Liability Insurance Renewal Premium in the amount of \$63,824.00. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

- b. Consider Approval of Resolution 2011-36, a Resolution Removing Joyce Skluzacek as a Signer on All City of Lonsdale Financial Accounts and Access to the City's Safety Deposit Box and Authorizing Tami Brokl to be a Signer on All City of Lonsdale Financial Accounts and Access to the City's Safety Deposit Box
Erickson explained that with the resignation of the City Treasurer, the City will need to remove her as a signer on City accounts and authorize another employee as a signer on all of the City's financial accounts and provide access to the safety deposit box. He asked the Council to consider authorizing Tami Brokl to be a signer.

A motion was made by Pelava and seconded by Furrer to approve Resolution 2011-36, a resolution removing Joyce Skluzacek as a signer on all City of Lonsdale financial accounts and access to the City's safety deposit box and authorizing Tami Brokl to be a signer on all City of Lonsdale financial accounts and access to the City's safety deposit box. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

- c. Consider Approval of Resolution 2011-37, a Resolution Authorizing Initiation of Legal Action Against Heritage Heating & Air, Inc.
Erickson provided the City Council with a letter from City Attorney Annette Margarit regarding unpaid payments on an EDA loan from Heritage Heating & Air / Leading Edge (current company name). He provided a brief summary on

the matter, including owner Duane Moe's Chapter 7 bankruptcy filing. He stated that the outstanding principal balance on the loan is \$44,451 with an accrued interest of \$2,277. Erickson said that the total of delinquent payment as of October 6, 2011 is \$7,616.06. The Council reviewed the City Attorney's letter, and they considered making a claim against Leading Edge in order to collect the outstanding debt. Rud stated that the City and EDA needs to take appropriate measures to reduce the risk of future loans.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2011-37, a resolution authorizing initiation of legal action against Heritage Heating & Air, Inc. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

- d. Consider Approval of Resolution 2011-38, a Resolution Awarding Sale, Prescribing the Form and Details and Providing for the Payment of \$1,175,000.00 General Obligation Improvement Crossover Refunding Bonds, Series 2011A
Erickson explained that the sale did not happen due to the increased interest rate. Erickson explained that the City did receive a positive credit rating of A+ from Standard & Poors. Erickson also reviewed the City outstanding bonds for the wastewater treatment plant and reconstruction projects.

No action was taken by the Council.

- e. Consider Approval of a Proposed Job Description for Part Time Liquor Store Clerk
The City Council reviewed a proposed job description for a Part-Time Liquor Store Clerk.

A motion was made by Kodada and seconded by Furrer to approve a proposed Job Description for Part Time Liquor Store Clerk. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

- f. Consider Approval to Reschedule the Thursday, November 24, 2011 Regular City Council Meeting to Tuesday, November 29, 2011
Erickson explained that the last Thursday of the month falls on Thanksgiving evening. Therefore, he asked the Council to consider moving the meeting to Tuesday, November 29th, 2011.

A motion was made by Kodada and seconded by Pelava to reschedule the Thursday, November 24, 2011 Regular City Council Meeting to Tuesday, November 29, 2011. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

- g. Consider Approval to Authorize Staff to Advertise for Two (2) Part Time Police Officers at Grade 8 / Step 1 (\$17.64/hr)

Chief Schmitz asked the City Council to consider advertising for two part-time police officers to fill in the staffing needs at the Police. He said part-timers will help keep compensation-time to a minimum.

A motion was made by Daleiden and seconded by Pelava to authorize Staff to advertise for two (2) Part Time Police Officers at Grade 8 / Step 1 (\$17.64/hr).
Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0.
Motion carried.

h. Consider Approval to Authorize Staff to Advertise for Two (2) Volunteer Firefighters

Erickson explained that the Fire Department recently had two volunteer firefighters resign. He said that Fire Chief Yetzer is requesting that the Council consider filling those volunteer vacancies within the Fire Department.

A motion was made by Kodada and seconded by Pelava to authorize Staff to advertise for two (2) Volunteer Firefighters. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

11. OTHER BUSINESS

a. Department Reports

Council Member Daleiden

Daleiden reported on the latest statistics for the Liquor Store.

Council Member Kodada

Kodada stated that the Park Board will meet on October 25, 2011. He said that 29 trees were recently installed along 8th Avenue NE.

Council Member Furrer

Furrer mentioned that the Library received a 2% increase in funding from Rice County. She said that the EDA and Library Board will be meeting next week.

Council Member Pelava

Pelava stated that the Planning Commission will be meeting next week. He said that there may be a presentation on metal roofs at that meeting.

Erickson provided an update on the progress of the Water Treatment Plant.

Mayor Rud

Rud stated that the next Meeting with the Mayor will be held on October 22, 2011. He thanked Joyce Skluzacek for all her years of service at the City of Lonsdale, and he announced that the City will be hosting a special farewell luncheon in her honor on October 14, 2011.

12. ADJOURNMENT

A motion was made by Pelava and seconded by Furrer to adjourn the meeting.
Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0.
Motion carried. The meeting ended at 7:51 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator