

MINUTES
CITY OF LONSDALE
REGULAR PLANNING & ZONING COMMISSION MEETING
OCTOBER 25, 2012

MEMBERS PRESENT:

Jim Freid, Dave Dols, John Duban, and Ben Sticha

MEMBERS ABSENT:

Kodada and Pelava

STAFF PRESENT:

City Planner Benjamin Baker and City Engineer Kevin Kawlewski

1. CALL TO ORDER

Chair Dols called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

2. AGENDA

Dols asked if anyone had any additions or deletions to the agenda.

A motion was made by Duban and seconded by Sticha to approve the agenda as presented. Vote for: Freid, Dols, Duban, Sticha; Against: None. Vote: 4-0. Motion carried.

3. APPROVAL OF MINUTES

A motion was made by Freid and seconded by Duban to approve the minutes from the September 20, 2012 meeting. Vote for: Freid, Dols, Duban, Sticha; Against: None. Vote: 4-0. Motion carried.

4. PUBLIC COMMENT

None

5. PUBLIC HEARINGS

- a. Review Ordinance 2012-252, an Ordinance Enacting & Adopting a Supplement to the Code of Ordinances for the City of Lonsdale and Declaring an Emergency (Codification of Ord. 2009-228 through Ord. 2012-251)

Baker said that the City has adopted 24 ordinances to the City Code since that last Codification back in 2009. The Council was provided with a list of the approved ordinances over the last four years. He stated that in order to officially update the City Code with the latest ordinances, the City must approve the supplements prepared by

American Legal Publishing Corporation. Copies of the Lonsdale Ordinance Amendment Book and Supplements S-4 and S-5 were on hand for reference.

Dols read the public hearing notice and opened the public hearing. He asked if anyone in the audience wanted to speak on the matter.

No verbal or written comments were received.

A motion was made by Duban and seconded by Fried to close the public hearing. Vote for: Freid, Dols, Duban, Sticha; Against: None. Vote: 4-0. Motion carried. The public hearing closed.

b. Review Ordinance 2012-253, an Ordinance Amending Lonsdale City Code Chapter 151, Floodplain Management, Updating Regulation Language Recommended by FEMA and the Minnesota DNR

Baker explained that Lonsdale was “mapped” for the first time on April 3, 2012, when a new FEMA FIRM map went into effect for all of Rice County. He said that the DNR recommended that Lonsdale update its ordinance along with the map update. Baker said that the DNR provided an ordinance template for floodplain regulations. The Commission reviewed a copy of the proposed ordinance, the new FIRM map, and six pages of floodplain management information.

Dols read the public hearing notice and opened the public hearing. He asked if anyone in the audience wanted to speak on the matter.

No verbal or written comments were received.

A motion was made by Duban and seconded by Sticha to close the public hearing. Vote for: Freid, Dols, Duban, Sticha; Against: None. Vote: 4-0. Motion carried. The public hearing closed.

c. Review Ordinance 2012-254, an Ordinance Amending Lonsdale City Code §153.072, Permitted Yard Encroachments, Updating Yard Encroachment Regulations

Baker provided relevant background information pertaining to the proposed ordinance amendment. He said that the Planning Commission researched the many different types of existing yard encroachments within Lonsdale. He said that the Commission found that many of the encroachments were in the older neighborhoods (before the establishment of setback regulations and Code enforcement). Baker said that the Commissioners agreed that an ordinance amendment should be adopted that would allow restricted yard encroachments in the older neighborhoods (pre-1990) and very limited yard encroachment in the newer developments. Baker explained that the new ordinance will provide more clarity compared to the existing regulations.

Dols read the public hearing notice and opened the public hearing. He asked if anyone in the audience wanted to speak on the matter.

No verbal or written comments were received.

A motion was made by Fried and seconded by Duban to close the public hearing. Vote for: Freid, Dols, Duban, Sticha; Against: None. Vote: 4-0. Motion carried. The public hearing closed.

6. GENERAL BUSINESS

a. City Updates

City Engineer Kevin Kawlewski provided an update on the CIP Area No. 2 Project (2012 Street Reconstruction Project). He also provided an update on the 2013 Street Reconstruction Project (CIP Area No. 5).

Baker provided an update on park and recreation items, including the 2013 Sticha Park Pavilion Project and play equipment for parks within the Willow Creek Heights neighborhood. He also gave a building permit update, and he invited all the Commissioners to attend the Rice County Housing Meeting in Faribault on November 8th.

b. Consider Approval of Ordinance 2012-252, an Ordinance Enacting & Adopting a Supplement to the Code of Ordinances for the City of Lonsdale and Declaring an Emergency (Codification of Ord. 2009-228 through Ord. 2012-251)

Baker recommended approval of Ordinance 2012-252. The Commissioners briefly reviewed and disused the proposed ordinance amendment.

A motion was made by Duban and seconded by Sticha approve to Ordinance 2012-252, an ordinance enacting & adopting a Supplement to the Code of Ordinances for the City of Lonsdale and declaring an emergency (codification of Ord. 2009-228 through Ord. 2012-251). Vote for: Freid, Dols, Duban, Sticha; Against: None. Vote: 4-0. Motion carried.

Duban stated that it would be nice for the City Police Department to enforce Ordinance 2011-246 with a noise (decibel) meter.

c. Consider Approval of Ordinance 2012-253, an Ordinance Amending Lonsdale City Code Chapter 151, Floodplain Management, Updating Regulation Language Recommended by FEMA and the Minnesota DNR

Baker recommended approval of Ordinance 2012-253. The Commissioners briefly reviewed and disused the proposed ordinance amendment.

A motion was made by Duban and seconded by Freid to approve Ordinance 2012-253, an ordinance amending Lonsdale City Code Chapter 151, Floodplain Management. Vote for: Freid, Dols, Duban, Sticha; Against: None. Vote: 4-0. Motion carried.

Duban said that the FIRM map should show "DuBan Lake" as "Cody Lake". Baker said that the name correction was previously forwarded and noted Rice County.

- d. Consider Approval of Ordinance 2012-254, an Ordinance Amending Lonsdale City Code §153.072, Permitted Yard Encroachments, Updating Yard Encroachment Regulations
Baker recommended approval of Ordinance 2012-254. The Commissioners briefly reviewed and disused the proposed ordinance amendment.

A motion was made by Duban and seconded by Freid to approve Ordinance 2012-254, an ordinance amending Lonsdale City Code §153.072, updating yard encroachment regulations. Vote for: Freid, Dols, Duban, Sticha; Against: None. Vote: 4-0. Motion carried.

7. MISCELLANEOUS

None

8. ADJOURNMENT

A motion was made by Freid and seconded by Sticha to adjourn the meeting. Vote for: Freid, Kodada, Dols, Duban, and Sticha; Against: None. Vote: 4-0. Motion carried. Motion carried. The meeting ended at 6:47 pm.

Respectfully Submitted:

Benjamin Baker, City Planner