

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
OCTOBER 9, 2014**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Rud, Furrer, and Pelava

Members Absent: Kodada

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, and City Engineer Kevin Kawlewski

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any additions, deletions or corrections to the agenda. Erickson asked if “Lonsdale Business Park Retainage Discussion” could be added to the agenda.

A motion was made by Daleiden and seconded by Pelava to approve the agenda with the noted addition. Vote for: Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Resolution 2014-38, a Resolution Proclaiming October 2014 as Domestic Violence Awareness Month – Joel Erickson, City Administrator

Erickson said that the City has been requested by the HOPE Center to approve a resolution which proclaims October 2014 as domestic violence awareness month. Erickson read through a list of reasons and stats for why domestic violence awareness is very important, and he read through Resolution 2014-38.

A motion was made by Daleiden and seconded by Furrer to approve Resolution 2014-38, a resolution proclaiming October 2014 as Domestic Violence Awareness Month. Vote for: Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

Renee Thompson, HOPE Center representative, thanked the Council.

- b. Consider Approval of Resolution 2014-39, a Resolution to Contract with a City Councilmember – Joel Erickson, City Administrator

Erickson said that grading work was performed along the future Pond View Drive SE, on the City's vacant lot located west of the wastewater treatment plant, and around the archery range. He said the work was done to get projects moving along and completed on-time and to address safety concerns. Erickson said that the City was invoiced \$1,487.50 for work valued at \$2,500.00.

A motion was made by Daleiden and seconded by Pelava to approve Resolution 2014-39, a resolution to contract with a City Councilmember. Vote for: Daleiden, Furrer, and Pelava. Vote against: None. Abstained: Rud. Vote: 3-0-1. Motion carried.

- c. Consider Approval to Schedule a Public Hearing on November 13, 2014 at 7:00 pm or Shortly Thereafter to Consider Adopting Assessments for Delinquent Accounts – Joel Erickson, City Administrator

Erickson stated that the City will hold a second public hearing on November 13th to allow people with delinquent bills to voice their comments and/or questions. He said that the delinquent accounts pertain to water/sewer accounts, abatement of nuisances, and fire calls.

A motion was made by Pelava and seconded by Furrer to schedule a public hearing on November 13, 2014 at 7:00 pm or shortly thereafter to consider adopting assessments for delinquent accounts. Vote for: Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- d. Consider Approval to Reschedule the November 27, 2014 City Council Meeting to Monday, November 24, 2014 at 7:00 pm – Joel Erickson, City Administrator

Erickson explained that the Thanksgiving Holiday falls on November 27th this year, which is the same day as a scheduled Council meeting. He recommended moving the Council meeting to Monday, November 24th.

A motion was made by Furrer and seconded by Pelava to reschedule the November 27, 2014 City Council Meeting to Monday, November 24, 2014 at 7:00 pm Vote for: Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- e. Consider Approval to Reschedule the December 25, 2014 City Council Meeting to Monday, December 22, 2014 – Joel Erickson, City Administrator
Erickson explained that Christmas also falls on the same day as a scheduled City Council Meeting. He recommended moving the Council meeting to Monday, December 22nd.

A motion was made by Daleiden and seconded by Pelava to reschedule the December 25, 2014 City Council Meeting to Monday, December 22, 2014. Vote for: Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- f. Consider Approval of Application for Payment No. 1 in the Amount of \$153,795.17 to Heselton Construction, LLC for the DRS Park Sanitary Sewer Extension Project – Kevin Kawlewski, City Engineer

Kawlewski explained that Heselton Construction submitted an application for payment for the DRS (Trenda Memorial Park) Sanitary Sewer Extension Project. The Council reviewed the Staff Memo and payment request. Kawlewski said that substantial completion was on October 1, 2014. He said that only a few remaining minor items need to be completed next week. He said that the work was completed to City specifications, and he noted that the project finished around \$10,000.00 under budget. Furrer asked if the savings were due to hydro-seeding instead of sodding. Kawlewski said yes. Pelava asked if the project went smoothly. Kawlewski stated that the contractor was better to work with this time around compared to the Area No. 2 Project.

A motion was made by Daleiden and seconded by Pelava to approve Application for Payment No. 1 in the amount of \$153,795.17 to Heselton Construction, LLC for the DRS Park Sanitary Sewer Extension Project. Vote for: Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- g. Consider Approval of a Quote in the Amount of \$52,257.00 Submitted by Owatonna Granite & Monument for the Lonsdale Veteran's Memorial and Authorizing a Down Payment of \$26,128.50 – Ben Baker, City Planner

Baker asked the Council to consider making a half-down payment for the granite monuments that will be installed at the new Veterans Memorial in 2015. He said that it takes about 4 ½ months to construct and deliver the granite pieces to the site. Baker went through the invoice, and he provided the Council with an update on the project's fundraising progress to-date. Rud stated that he was delighted with the project advancement and fundraising efforts so far, and he mentioned that the Lonsdale Lions are trying to raise enough money to sponsor a plaza bench.

A motion was made by Daleiden and seconded by Pelava to approve a quote in the amount of \$52,257.00 submitted by Owatonna Granite & Monument for the Lonsdale Veteran's Memorial and authorizing a down payment of \$26,128.50. Vote for: Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

h. Consider Approval to Add an Agenda Item to the October 13, 2014 Special Meeting: Discuss Resolution 2014-40, a Resolution Concerning Retainage for the Lonsdale Business Park Project and

Erickson explained that there are still outstanding items that need to be resolved pertaining to the Lonsdale Business Park Project, and he does not foresee them getting done anytime soon. He said that the City Attorney has recommended using retainage money to complete the outstanding items as-soon-as-possible, and Erickson suggested that the Council discuss this issue at their next meeting on October 13, 2014.

A motion was made by Furrer and seconded by Pelava to approve adding Resolution 2014-40 to the agenda for discussion at their October 13, 2014 Special City Council Meeting to be held at the American Legion. Vote for: Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

11. OTHER BUSINESS

a. Reminder of the Special Meeting Scheduled for Monday, October 13, 2014 at 6:30 pm at the American Legion

Rud reminded everyone of the Special City Council Meeting scheduled for 6:30 pm on October 13th to be held at the American Legion.

a. Department Reports

- Kawlewski provided an update on the Jodi Hruby drainage improvement project.
- Baker provided an overview of the October 7th Grand Opening & Hayride Showcase event for Kalina Park, Rezac Nature Preserve, and the Lonsdale Archery Range. He said that it turned out to be a fantastic event that was enjoyed by more than 85 people. He said that the City is currently applying for another \$3,000 grant for the archery range and a \$5,000 grant for the Kalina Park wetland.

b. Council Reports

Council Member Daleiden

Daleiden stated that the Liquor Store will be participating in the Lonsdale Crawl on October 16th from 4:00- 8:00 pm.

Council Member Kodada

N/A

Council Member Furrer

Furrer said that the next Library Board meeting is scheduled for next month. She stated that the EDA is trying to get at least 20 local businesses involved in the Lonsdale First Program. She said the winners of the drawing get Chamber Bucks to spend locally.

Council Member Pelava

Pelava stated that the Planning Commission has a few public hearings scheduled for October 16th, including a petition for partial vacation of Colorado Street SW.

Mayor Rud

Mayor Rud encouraged everyone to support the Lonsdale Crawl and breast cancer awareness. Rud stated that last Tuesday's Hayride Showcase event was very successful, and read a thank you card from Richard and Deloris Kalina. He thanked the Furrer family, Brokl family, and Schmitz family for bringing in there hay wagons and tractors. He announced that Meeting with Mayor will be held on Saturday the 11th from 8:30 – 10:30 am. He said that the Lonsdale Lions will hosting a breakfast event on October 26th.

12. ADJOURNMENT

A motion was made by Daleiden and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Rud, Furrer, and Pelava. Against: None Vote 4-0. Motion carried. The meeting ended at 7:30 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator