

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
NOVEMBER 23, 2015**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Kodada, Daleiden, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer Kevin Kawlewski, Public Works Director Russ Vlasak

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Kodada and seconded by Furrer to approve the agenda as proposed. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

A motion was made by Furrer and seconded by Pelava to approve the Minutes from the October 29, 2015 Regular Meeting Minutes and the November 12, 2015 Regular Meeting Minutes. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Daleiden and seconded by Kodada to approve the consent agenda as follows:

- a. Monthly Bills
- b. Treasurer’s Report
- c. Board and Commission Minutes

Vote for: Kodada, Daleiden, Rud, Furrer, and Pleava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval to Authorize Staff to Solicit Bids for the Police Department’s 2001 Ford Explorer

Erickson asked the Council to consider soliciting bids for the Police Department’s 2001 Ford Explorer. He said that the Police Department obtained the Explorer on a forfeiture back in 2003. Erickson said that the vehicle has seen limited use because most of the Department’s newer squads have all-wheel drive. The Council reviewed the description of the vehicle along with the Kelly Blue Book value. Daleiden said that the City has done this in the past. Rud asked how the vehicle will be advertised. Erickson said an ad will be placed in the newspaper and on the City’s website.

A motion was made by Kodada and seconded by Pelava to authorize Staff to solicit bids for the Police Department’s 2001 Ford Explorer. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval to Schedule a Special City Council Meeting for Monday, December 7, 2015 at 6:00 pm in the City Council Chambers to Discuss the Final 2016 City Budget– Joel Erickson, City Administrator

Erickson asked the Council to consider scheduling a special budget meeting before December 10, 2015 to finalize the 2016 Budget. He said that the City is required to allow public comment at the regular City Council meeting on December 10th. After checking their schedules, the Council determined that Tuesday, December 8th would work better than Monday, December 7th.

A motion was made by Kodada and seconded by Furrer to schedule a Special City Council Meeting for Tuesday, December 8, 2015 at 7:00 pm in the City Council Chambers to discuss the Final 2016 City Budget. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

c. Consider Approval to Authorize Staff to Proceed With a Proposal to Allow NG Properties to Sever From the Rolling Ridge Market Place Owners Association – Joel Erickson, City Administrator

Erickson asked the City Council to authorize City Staff to proceed down the track of allowing NG Properties to sever from the Rolling Ridge Market Place Owners Association; similar to the process Fred's Market Place did a few years ago. Erickson explained that the City owns Lonsdale Liquor and is part of the Rolling Ridge Market Place Owners Association (RRMPOA). He said that Snap Fitness, Subway, and NG Properties are the other owners in the association. He mentioned that the RRMPOA is planning to meet and vote on the issue later in the month. Erickson explained that NG properties has a plan to develop the remaining vacant land within the Rolling Ridge Market Place; however, NG Properties is only a partial owner of the remaining land. Therefore, NG Properties needs approval from the other association members to proceed with preparing plans. The Council questioned if a severance agreement would be in place to protect the remaining association members. Erickson said that the RRMPOA would need to work to agree on a severance agreement similar to the one created for Fred's Market Place.

The Council reviewed a draft concept sketch of the proposed development. They warned that the surrounding single-family residential neighborhood may not be happy if any apartments are proposed. Kodada noted that the proposed plan seems to be squishing too many people in a small area. Rud asked if a secondary access would be needed. Kawlewski said that a traffic impact study should be conducted. Overall, the Council was supportive of the vacant property being developed, especially the commercial aspect of the development idea. The Council was also okay with NG Properties severing from the association, as long as an agreement was in place.

The Council directed City Staff to work through the issues brought up by the Council and proceed with an agreement that would allow NG Properties to sever from the Rolling Ridge Market Place Owners Association, which would allow development to take place on the remaining vacant land in the Rolling Ridge Market Place.

d. Consider Approval of Resolution 2015-61, a Resolution to Contract with a Councilmember – Joel Erickson, City Administrator

Erickson explained that Rud Construction was contacted by the Public Works Director to repair a watermain break on Railway Street NW. He said that the emergency watermain repair work was necessary, and he stated that anytime the City contracts with a Councilmember, a resolution is required.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2015-61, a resolution to contract with a Councilmember. Vote for: Kodada, Daleiden, Furrer, and Pelava. Vote against: None. Abstained: Rud. Vote: 4-0-1. Motion carried.

- e. Consider Approval of Resolution 2015-62, a Resolution to Contract with a Councilmember – Joel Erickson, City Administrator

Erickson said that excavating and grading work was completed by Rud Construction at Sticha Park for the purpose of cleaning up the old compost site and adding fill to the outfield area, for a future 300 ft. fence and potentially soccer fields. He noted that the site was hydroseeded and the grass has been establishing nice due to the cool/wet fall weather.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2015-62, a resolution to contract with a Councilmember. Vote for: Kodada, Daleiden, Furrer, and Pelava. Vote against: None. Abstained: Rud. Vote: 4-0-1. Motion carried.

11. OTHER BUSINESS

- a. Department Reports

Vlasak said that the Public Works Department was busy putting up Christmas lights around town.

Kawlewski stated that BCM was working on Area No. 5 punch list items. He said that sewer/water excavation for the Feed Mill Project may start this week.

Erickson said that he has been involved with the Comprehensive Planning process, working on finalizing the 2016 Budget, and completing EDA items.

Baker provided a recap of the first Comp Plan Committee meeting. Rud thanked City staff, the Comp Plan Committee, and Jo Foust of MDG for conducting such a professional and informative meeting. He said that overall, there was good conversation had by over 20 participants.

b. Council Reports

Council Member Daleiden

Daleiden said that the tasting event at Lonsdale Liquor was a success. He encouraged everyone to get in to the liquor store before the upcoming Thanksgiving Holiday.

Council Member Kodada

Kodada stated that the next Park Board meeting is scheduled for December 8th.

Council Member Furrer

Furrer said that the EDA and Chamber participated in a ribbon cutting event for Dollar General and a 5-year anniversary recognition for Lonsdale Hardware. She mentioned that the Library will be advertising for a new shelver.

Council Member Pelava

Pelava relayed a few comments about the Comprehensive Planning meeting.

Mayor Rud

Rud noted that there are a few advisory board openings, and he encouraged residents to apply. He thanked both the Lonsdale Food Shelf and Food from the Heart for their work in the community. He wished everyone a happy Thanksgiving.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 8:00 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator