

**MINUTES  
CITY OF LONSDALE  
PARK AND RECREATION ADVISORY BOARD  
DECEMBER 11, 2012**

**MEMBERS PRESENT:**

Micki Ziskovsky, Kevin Kodada, and Shelly Narum

**MEMBERS ABSENT:**

Utecht and Carpentier

**STAFF PRESENT:**

City Planner Benjamin Baker and City Administrator Joel Erickson

**1. CALL TO ORDER**

Chairperson Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

**2. AGENDA**

A motion was made by Ziskovsky and seconded by Narum to approve the agenda as presented. Vote for: Ziskovsky, Kodada, and Narum; Against: None. Vote 3-0. Motion carried.

**3. MINUTES**

A motion was made by Ziskovsky and seconded by Narum to approve the minutes from the November 8, 2012 Regular Meeting. Vote for: Ziskovsky, Kodada, and Narum; Against: None. Vote 3-0. Motion carried.

**4. PUBLIC COMMENT**

None

**5. PUBLIC HEARING**

None

**6. GENERAL BUSINESS**

- a. Consider Approval of the Trondhjem Lutheran Church Youth Group as the “Jan-Feb-March 2013 Green Team”.

The Park Board reviewed a completed Green Team application from the Trondhjem Lutheran Church Youth Group (only application on-file). Baker reviewed the list of previous Green Teams, and he mentioned that it has been two years since the church youth group last participated as the Green Team. He recommended approval of the youth group as first-term Green Team in 2013.

A motion was made by Ziskovsky and seconded by Narum to approve Trondhjem Lutheran Church Youth Group as the Jan-Feb-March 2013 Green Team. Vote for: Ziskovsky, Kodada, and Narum; Against: None. Vote 3-0. Motion carried.

b. Consider Approval of the 2012 Tree City USA Application (Year # 4).

The Park Board reviewed a City map of trees planted over the last few years along with a 2013 Tree Order Form from Rice Soil & Water Conservation District. Baker reviewed the 2012 Tree City USA Application submittal with the Park Board. The worksheet stated that 150 small trees and 42 larger trees were planted in 2012 with a total of \$29,363.50 spent on the Lonsdale's Community Forestry Program. A newspaper clipping of the April 27, 2012 Arbor Day event was also included along with the application.

A motion was made by Ziskovsky and seconded by Narum to approve the 2012 Tree City USA Application (Year # 4). Vote for: Ziskovsky, Kodada, and Narum; Against: None. Vote 3-0. Motion carried.

c. Update on the Health Creek Boardwalk Trail Project and Development Agreement between the City of Lonsdale and Generation Home Building Center, LLC

Baker stated that the owner of 601 Central Street East and City staff have been working together over the last two years to finalize a Development Agreement and plan for the Heath Creek Trail. He reviewed and explained the details of the Development Agreement with the Board members along with the associated maps and pictures attached (as exhibits) to the Development Agreement. He said that the 8' x 6' boardwalk sections will be constructed over the winter months and the entire trail extension should be constructed and installed over the upcoming spring-summer months. Baker said that the new trail route will connect the north-side and south-side of town and provide residents with a new aesthetically pleasing trailway and observation deck to enjoy.

The Park Board Members reviewed and recommended approved of the proposed Development Agreement.

d. Update on Play Equipment for Kalina Park & Sticha Park

Baker stated that the Playworld Systems play equipment arrived on December 10<sup>th</sup>. He said that City staff worked together to unload the truck. The Board reviewed pictures of the play equipment in boxes and individually wrapped parts. He stated that the playground equipment will be installed this upcoming spring-summer.

e. Update on the 2013 Sticha Park Pavilion Project

Present at the meeting were Fran Sticha, Clint Sticha, and Curt Sticha, representing the Frank & Adeline Sticha Family (original property owners). Baker announced to the Park Board members and the Sticha Family that results from a preliminary geotechnical report recently came in, and the results were

worse than expected. He stated that the initial soil borings report from Northern Technologies, Inc. showed that “sandy clay” was not hit until 18 ft. on SB-1 (northern boring) and 14 ft. on SB-2 (southern boring). Baker explained that poor soils would require over \$40,000.00 in helical piers and/or soil corrections to properly support the proposed 30’ x 50’ concrete and block structure.

Clint Sticha provided the Park Board with a lighter weight metal post frame building example (designed at Menards) that could possibly work at the park. The Sticha Family stated that they would still like a park pavilion constructed at Sticha Park in 2013 to provide place in Lonsdale for area family’s to host reunions and other similar events. Fran Sticha mentioned that the proposed \$5,000.00 donation from the Sticha Family would only be given to the City for a park pavilion at Sticha Park (and not any other parks in town). The Sticha Family suggested that restrooms are needed at Sticha Park. They recommend using the Webster Park Shelter as a model (a metal post frame building with partial solid walls and some open wall sections).

Kodada stated that the poor soils at Sticha Park are concerning, and he questioned if a large amount of money should be spent on soil and foundation modifications for a park pavilion at Sticha Park. He suggested obtaining recommendations from a structural engineer before moving forward with the project. The Board discussed other types of structures and foundations that could possibly work at the park. Narum suggested that walls and/or overhead doors should be included as an option on the pavilion.

f. Review the Updated Future Parks & Trails Projects/Priorities Improvement Plan & Map

Baker provided the Park Board with an updated “Future Parks & Trails Improvement Projects & Priorities” spreadsheet and an associated map showing upcoming parks and trail projects. He said that the City Council reviewed the spreadsheet and map at their last budget meeting.

Erickson provided an update on the Downtown Park Project. He said that the City recently made a purchase offer for 133 Main Street North. Erickson stated that an appraisal has also been ordered for the property. On a related subject, he said that the EDA is looking to implement the bump-out portion of the 2007 Streetscape Master Plan to improve the aesthetics of Downtown Lonsdale. He said that WSB has already completed some initial survey work and come up with project cost estimates.

Erickson also provided a brief overview on the municipal liquor store’s finances. He said that the Lonsdale Liquor Committee recently met and decided to 1) keep a healthy reserve on hand and 2) to continually payoff portions of the \$710,000.00 Sewer Fund money that was originally borrowed to construct the store. Erickson said that the Committee also decided to fund City parks with the store’s excess

revenues (that were not earmarked for reserves and loan payback). He stated that \$20,000 - \$30,000 will be designated for parks in 2013.

#### **7. MISCELLANEOUS**

- The Park Board members continued their discussion on park pavilion options for Sticha Park. Kodada suggested that a park pavilion structure (as originally proposed - with restrooms and a concession stand) may work better at Kalina Park or a future ball park complex. Ziskovsky agreed.
- Kodada stated that large snow moving equipment should avoid piling snow on/near the Downtown Park vacant lot because the large equipment could damage and crack neighboring building foundations.

#### **8. ADJOURNMENT**

A motion was made by Ziskovsky and seconded by Narum to adjourn the meeting. Vote for: Ziskovsky, Kodada, and Narum; Against: None. Vote 3-0. Motion carried. The meeting ended at 7:18 pm.

Respectfully Submitted:

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Benjamin Baker, City Planner