

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
DECEMBER 13, 2012**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Daleiden, Kodada, Rud, and Furrer

Members Absent: Pelava

City Staff Present: City Administrator Joel Erickson, City Planner Ben Baker,  
City Engineer Kevin Kawlewski, Public Works Director Russ Vlasak

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

Erickson asked if “Green Team Applications” could be added to the agenda. A motion was made by Furrer and seconded by Kodada to approve the agenda with the noted addition.

Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None.

Vote: 4-0. Motion carried.

**5. APPROVAL OF MINUTES**

None

**6. PUBLIC HEARINGS**

None

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

Steven Jakobitz, 218 3<sup>rd</sup> Avenue SE, told the Council that the roads in his neighborhood need to be fixed soon. He stated his displeasure with the Council’s recent decision to move the Business Park Project in front of the Area No. 5 Project. He questioned what good is a new Business Park if residents can’t get to it (due to poor roads). He stated that a neighborhood boy injured his shoulder because of the holes in the roads in that neighborhood.

Rud stated that the Council was in the process of constructing the southern section of CIP Area No. 5 in 2013, but DEED awarded the City with a highly coveted \$1.5 million grant that forced the Council to pursue the Business Park Project. He stated that the Business Park Project is required to be constructed within three years. He assured Jakobitz that the Area

No. 5 Project will happen sooner-than-later, and he thanked Jakobitz for his support for the proposed reconstruction project.

## **8. APPROVAL OF THE CONSENT AGENDA**

None

## **9. OLD BUSINESS**

None

## **10. NEW BUSINESS**

- a. Consider Approval of Resolution 2012-53, a Resolution Approving the Development Agreement Between the City of Lonsdale and Generation Home Building Center, LLC for the Extension of the Heath Creek Trail Around 601 Central Street East – Ben Baker, City Planner

Baker explained that City staff and the property owner at 601 Central Street East have been working together over the last two years to finalize a Development Agreement and plan for the Heath Creek Trail. Baker stated that a development agreement (requiring that the now dead-ended trail be connected back to Hwy 19) was a listed condition of Resolution 2012-12. Baker stated that the WELCO Hill retaining wall issue was resolved in September 2012 and that the Heath Creek Trail has been reopened. He said that the owner/developer recently completed a 8' x 6' boardwalk trail section that was reviewed and approved by City staff on November 15<sup>th</sup>. Baker read through the proposed development agreement and presented the associated exhibit maps and pictures for review by the Council. Baker stated that the Park Board reviewed and approved the agreement at their meeting on December 11<sup>th</sup>.

Furrer asked if the proposed boardwalk trail would be plowed during the winter months. Baker stated that the boardwalk is being constructed to hold appropriate snow removal equipment. Furrer relayed concern with the proposed bituminous trail section being located too close to the lift station panel. Furrer asked if MNDOT has approved the trail construction plans (within the right-of-way) yet. Baker said that MNDOT officials had provided preliminary approval of the trail crossing earlier in the year, but he said that an official limited use permit application was only recently submitted to MNDOT for review. Daleiden, Kodada, and Rud agreed that the trail extension and connection will be great for the City. Furrer questioned if the City should approve the Development Agreement before an official permit is granted by MNDOT.

A motion was made by Daleiden and seconded by Kodada to approve Resolution 2012-53, a resolution approving the Development Agreement between the City of Lonsdale and Generation Home Building Center, LLC for the extension of the Heath Creek Trail around 601 Central Street East. Vote for: Kodada and Rud. Vote against: Furrer. Abstained: Daleiden. Vote: 2-1. The motion was deemed invalid because Daleiden both initiated and abstained from the vote.

Rud thanked City staff and the Park Board for their work on trail plan and agreement.

b. Allow Public Comment on the City's Fiscal Year 2013 Final City Budget and Final Property Tax Levy – Joel Erickson, City Administrator

Rud announced and provided time for comments on the proposed 2013 City Budget and Property Tax Levy. No one in the audience responded to the invitation to comment on the proposed budget and tax levy.

c. Consider Approval of Resolution 2012-54, a Resolution Setting the Fiscal Year 2013 Final City Budget and Property Tax Levy – Joel Erickson, City Administrator

Erickson summarized the 2013 budget and property tax levy. He briefly described the notable changes for each department. He said that the total levy is set at \$1,649,135.00, and he provided examples of final property tax levy and impacts on different home values. He ran through the 2013 numbers, including the estimated market value (\$226,599,300), taxable market value (\$195,061,400), total tax capacity (\$2,231,865), tax increment (\$53,805), next tax capacity (\$2,178,060), and tax rate (75.716). The 2013 Line Item Budget was provided for reference and review.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2012-54, a resolution setting the Fiscal Year 2013 Final City Budget and Property Tax Levy. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

Rud thanked City staff for their work on the 2013 Budget.

d. Consider Approval of Resolution 2012-55, a Resolution Approving the Issuance of General Obligation Crossover Refunding Improvement Bonds, Series, 2013A – Joel Erickson, City Administrator

Erickson explained that with record low interest rates, the City has the option to refinance Bond 2006A (8<sup>th</sup> Ave NW Street Reconstruction Project) and Bond 2007A (7<sup>th</sup> Avenue NW Street Reconstruction Project). He explained how the City could save an estimated \$46,567.56 if Bond 2006A is paid off and Bond 2007A is refinanced. Erickson provided the Council with a Finance Plan Summary from the City's bond counsel, Northland Securities. Kodada stated that he is in favor of saving money for the City. Rud thanked City staff for doing a good job with the City's finances.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2012-55, a resolution approving the issuance of General Obligation Crossover Refunding Improvement Bonds, Series, 2013A. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

e. Consider Approval to Schedule a Special Meeting for Wednesday, January 2, 2013 at 6:00 pm at the Tri-City United High School to Meet with the Cities of Montgomery and LeCenter, the Tri-City United School Board and Area State Representatives – Joel Erickson, City Administrator

Erickson explained that over the last few years the City has met with the City of Montgomery, the School Board, and area State Representatives at the beginning of the year to touch base on upcoming projects and issues. He mentioned that now that

LeCenter has joined the new Tri-City United School District, the City of LeCenter will also be attending the meeting.

A motion was made by Kodada and seconded by Furrer to schedule a Special Meeting for Wednesday, January 2, 2013 at 6:00 pm at the Tri-City United High School to meet with the Cities of Montgomery and LeCenter, the Tri-City United School Board and Area State Representatives. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

f. Consider Approval of the Trondhjem Lutheran Church Youth Group as the Jan-Feb-March 2013 Green Team – Ben Baker, City Planner

Baker stated that at their meeting on December 11<sup>th</sup>, the Lonsdale Park & Recreation Commission recommended approval of the Trondhjem Lutheran Church Youth Group as the Jan-Feb-March 2013 Green Team (only application on-file).

A motion was made by Daleiden and seconded by Furrer to approve Trondhjem Lutheran Church Youth Group as the Jan-Feb-March 2013 Green Team. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

## 11. OTHER BUSINESS

a. Project Updates

- Kawlewski said that his firm helped create the maps for the Heath Creek Trail Extension and Hwy 19 Trail Crossing Project. He said that WSB is also doing some preliminary survey work and cost estimating for the proposed pedestrian bump-out project along Main Street.

b. Council / Department Reports

*Council Member Daleiden*

Daleiden mentioned that November 2012's statistics surpassed 2011's numbers (for revenue) at the liquor store.

*Council Member Kodada*

Kodada said that the Park Board reviewed the Development Agreement for the Heath Creek Trail and Hwy 19 Crossing Project. He said that the Park Board discussed the results of the Sticha Park Pavilion soil borings. He said that due to the unfavorable soils at Sticha Park, different options are currently being explored.

*Council Member Furrer*

Furrer said that the EDA will be meeting next week.

*Council Member Pelava*

N/A

*Mayor Rud*

Rud said that the 2013 Advisory Board interviews will held on December 20<sup>th</sup>. He thanked all the interested residents for applying. He provided an update on the Business Park Project. He also provided an update on the meeting that was recently held with the TCU Superintendent. He stated that more food shelf volunteers are needed. He wished everyone a Merry Christmas.

**12. ADJOURNMENT**

A motion was made by Kodada and seconded by Daleiden to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, and Furrer. Against: None Vote 4-0. Motion carried. The meeting ended at 7:53 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator