

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
DECEMBER 23, 2013**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson ,City Planner Benjamin Baker, Public Works Director Russ Vlasak, and City Engineer Kevin Kawlewski

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Pelava and seconded by Furrer to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**5. APPROVAL OF MINUTES**

A motion was made by Furrer and seconded by Pelava to approve the Minutes from the November 25, 2013 Regular Meeting and the December 12, 2013 Regular Meeting. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**6. PUBLIC HEARINGS**

None

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

None

**8. APPROVAL OF THE CONSENT AGENDA**

A motion was made by Kodada and seconded by Furrer to approve the consent agenda as follows:

- a. Monthly Bills
- b. Treasurer's Report
- c. Board and Commission Minutes

Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**9. OLD BUSINESS**

None

**10. NEW BUSINESS**

- a. Closed Session – Legacy Land Development of Minnesota's Complaint and Summons and the City of Lonsdale's Answer, Counterclaim and Response to Appeal – Annette Margarit, City Attorney

A Closed Session was held in the City Hall Upstairs Meeting Room from 7:03 – 7:38 pm. The City Council reconvened back in the Council Chambers at 7:39 pm.

A motion was made by Kodada and seconded by Furrer to approve and authorize the City Attorney to serve and file the City's answer, counterclaim, and response to appeal. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval of Resolution 2013-63, a Resolution Accepting the Donation of 1987 Olympia ST-95 Ice Resurfacer – Ben Baker, City Planner

Baker noted that the City currently floods and maintains the Jaycee Park Ice Rink during colder months. He said that a warming house was constructed in 2008-2009. Baker stated that on December 12, 2013, Chris Michael drove over a 1987 Olympia ST-95 Ice Resurfacer from his repair shop to the Fire Department and handed over the keys to City. He said that same afternoon Michael showed City staff all the different components of the resurfacing machine and how to use it. Chris Michael said that his local business, CTM Services, and the Olympia Company thought that it would be good to give back to the Lonsdale community. He mentioned that the smoother rink will be a great thing for the kids to skate on during the winter. Rud and the other Council members thanked Chris Michael for the generous donation to City.

A motion was made by Daleiden and seconded by Pelava to approve Resolution 2013-63, a resolution accepting the donation of 1987 Olympia ST-95 Ice Resurfacer. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval of Cigarette Licenses for 2014 for the Following Businesses: Fred's Market Place, Lonsdale Liquor, Casey's General Store and Jessy Food Mart – Joel Erickson, City Administrator

Erickson said that the Police Chief reviewed the 2014 applications for cigarette licenses, and he recommended approval to issue cigarette licenses to: Lonsdale Liquor, Jessy Food Mart, Fred's Market Place, and Casey's General Store.

A motion was made by Kodada and seconded by Furrer to approve 2014 cigarette licenses for the following businesses: Fred's Market Place, Lonsdale Liquor, Casey's General Store and Jessy Food Mart. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- d. Consider Approval of Resolution 2013-64, a Resolution Approving and Authorizing the City Administrator to Sign Documents Relating to the Rolling Ridge Market Place Association – Joel Erickson, City Administrator

Erickson explained that the City Attorney and City staff have reviewed the documents relating to the severance from the Rolling Ridge Market Place requested by Fred's IGA and recommend approval of all of them.

A motion was made by Daleiden and seconded by Pelava to approve Resolution 2013-64, a resolution approving and authorizing the City Administrator to sign documents relating to the Rolling Ridge Market Place Association. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- e. Consider Approval to Make a Conditional Job Offer to Craig Vlasak as Part-Time Public Works Employee at Grade 3 / Step 1 (\$13.17/hr.) – Russ Vlasak, Public Works Director  
Vlasak asked the Council to consider making a job offer to Craig Vlasak as Part-Time Public Works Employee. He explained that Craig Vlasak has been a seasonal worker for the past two summers. Vlasak said that Craig Vlasak has been dependable and is a hard worker. Vlasak said that it would be beneficial to have Criag Vlasak available this winter for jobs such as snow emergencies, water main breaks, construction of the boardwalk trail, and other maintenance/repair work needed to City equipment. Valsak said that the position was budgeted for in 2014. The Council directed Public Works Director Vlasak to do a review with Craig Vlasak before bringing him on a part-time basis.

A motion was made by Daleiden and seconded by Kodada to make a conditional job offer to Craig Vlasak as Part-Time Public Works Employee at Grade 3 / Step 1 (\$13.17/hr.) conditioned upon passing a criminal background check. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

## **11. OTHER BUSINESS**

- a. Reminder – Special City Council Meeting – January 2<sup>nd</sup> at 7:00 pm TCU High School Media Center

Rud reminded everyone of the Special City Council meeting to be held on January 2, 2014 at TCU High School.

b. Reminder – Special City Council Meeting – January 6<sup>th</sup> at 7:00 pm

Rud reminded everyone of the Special City Council meeting to be held on January 6, 2014 to review the City's fee schedule and to make annual appointments.

c. Department Reports

- Vlasak stated that the Public Works Department used Fire Department's aerial ladder truck to reach the top of the Lions Park Christmas Tree to place a star atop. He said that the ice at Jaycee Park has never been better thanks to the new ice resurfacers. Vlasak said that the resurfacers will be housed in the Fire Department during the winter months, and housed in the warming house during the off season.
- Kawlewski said that a final pay request will be reviewed at the next City Council meeting for the CIP Area No. 2 Project. He noted that minor warranty work will be completed in the spring of 2014.
- Erickson invited the City Council members to the Lonsdale Area Chamber of Commerce's Annual Dinner on January 25, 2014.
- Erickson asked the City Council if they would consider increasing the City's building permit fees to the UBC 1997 Fee Schedule. Rud said that the Council should at least consider the proposed fee adjustments at their January 6, 2014 meeting. Erickson stated that the Building Inspector will be present at that meeting.

d. Council Reports

*Council Member Daleiden*

Daleiden stated that he was confident that the liquor store would close out the year on a real positive.

*Council Member Kodada*

Kodada stated that the Park Board plans to meet in January.

*Council Member Furrer*

Furrer said that the EDA will be wrapping up the Lonsdale First Program at the end of the year. She noted that the EDA Board has hired Live Wire to do marketing for the City. Rud thanked Furrer for hosting the meet-and-greet event at the Lonsdale Library for the new librarian.

*Council Member Pelava*

Pelava said that the Planning Commission is currently reviewing an on-street parking ordinance update as proposed by City staff.

*Mayor Rud*

Rud stated that he and the City Administrator were continuing to market the new business park to potential businesses and developers. He wished everyone a Merry Christmas.

## **12. ADJOURNMENT**

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 8:07 pm.

Respectfully Submitted:

---

Joel A. Erickson, City Administrator