

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
FEBRUARY 13, 2014**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, Police Chief Jason Schmitz, City Engineer Kevin Kawlewski, Liquor Store Manager Lynette Moe

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any additions, deletions or corrections to the agenda.

A motion was made by Kodada and seconded by Furrer to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**5. APPROVAL OF MINUTES**

None

**6. PUBLIC HEARINGS**

None

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

None

**8. APPROVAL OF THE CONSENT AGENDA**

None

**9. OLD BUSINESS**

None

## 10. NEW BUSINESS

- a. Presentation of a Green Team Youth Recycling Check to the TCU Titans Youth Wrestling Program in the Amount of \$525.00 for Recycling 35.02 Tons of Cardboard/Mixed Paper – Michael Donnelly, Waste Management

Michael Donnelly, Waste Management Public Sector Representative, stated that the TCU Titans Youth Wrestling Program recycled 35.02 tons of cardboard and mixed paper during their term as the Green Team. He presented the youth wrestling group with a check for \$525.00. The Council and audience applauded the recycling efforts made by the Titans Green Team.

- b. Presentation of the 2013 Lonsdale Police Department Annual Report – Jason Schmitz, Chief of Police

Police Chief Jason Schmitz presented the 2013 Annual Lonsdale Police Report to the Council. Schmitz read through the 4-page report in its entirety, including 9 attachments, which showed relevant statistics from throughout the past year. He talked about the new 800 MHz radio system, the Police Reserve Program, promotion of Officer John Gramling, community involvement, training, the Department's new phone system, duties of Records/Receptionist Candis Parkos, squad car replacement, and more. Schmitz ended his report by highlighting the various crime/incident stats.

Mayor Rud and the City Council thanked the Police Department for doing an excellent job. Rud said that he hasn't received a complaint regarding the Police Department in a long time.

- c. Consider Approval of Resolution 2014-08, a Resolution Transferring \$31,600.00 from the Liquor Fund to the Sewer Fund – Joel Erickson, City Administrator

Erickson stated that the Liquor Store Committee met on February 4, 2014, and they recommended transferring \$31,600.00 to the Sewer Fund. Erickson provided the Council with a summary of all transfers from Lonsdale Liquor/Liquor Fund since 2009. The Council also reviewed revenue, expenses, profit, inventory, depreciation, and transfer comparisons between 2012 and 2013. Erickson said that by approving the proposed transfer of \$31,600.00 to the Sewer Fund, a grand total of \$100,000.00 will have been transferred to the Sewer Fund in 2013. He explained that the Liquor Fund has transferred \$413,200.00 or 58% to the Sewer Fund, which leaves a due-to balance of \$296,800 or 42%.

Liquor Store Manager Lynette Moe provided an overview on the happenings at Lonsdale Liquor. She said that the Liquor Store Committee has committed to setting and meeting established goals in regard to product inventory and pricing. She said that she wants the store to be paid off within 3 years. She also mentioned the various events that the store is involved with throughout the year.

Rud thanked the Liquor Store Committee and Staff for making Lonsdale Liquor a true success and for managing a store that is able to give back to the community.

A motion was made by Kodada and seconded by Pelava to approve Resolution 2014-08, a Resolution transferring \$31,600.00 from the Liquor Fund to the Sewer Fund. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- d. Consider Approval of Resolution 2014-09, a Resolution Transferring \$14,000.00 from the Liquor Fund to the Park Fund – Joel Erickson, City Administrator  
On the premise to continue to give back to the community, Erickson stated that the Liquor Store Committee met on February 4, 2014, and they recommended transferring \$14,000.00 to the Park Fund. He said that previously \$10,000 was transferred over to the Park Fund for the Main Street Plaza project and \$10,000 for the new play equipment at Sticha Park and Kalina Park. Erickson recommended that the money be used for a new fencing a Sticha Park.

A motion was made by Daleiden and seconded by Pelava to approve Resolution 2014-09, a Resolution transferring \$14,000.00 from the Liquor Fund to the Park Fund. Vote for: Daleiden, Kodada, Rud, and Pelava. Vote against: Furrer. Abstained: None. Vote: 4-1. Motion carried.

- e. Consider Approval of Pay Voucher No. 7 (Final) in the Amount of \$263,846.25 to Heselton Construction, LLC for the Area No. 2 Street and Utility Reconstruction Project – Kevin Kawlewski, City Engineer  
City and Project Engineer Kevin Kawlewski stated that Heselton has requested final payment for the CIP Area No. 2 Project. He said that the final payment application includes final wear course paving, curb and gutter repair work, erosion control measures, boulevard restoration, and release of the 5% retainage. Furrer questioned if the required amount of jetting work was done correctly. She said that she was just making sure that people paying for the project were getting what they paid for. Erickson and Kawlewski provided further detail concerning the jetting work that was done along with the project. Erickson said that any further issues will be taken care of this spring under the warranty period.

A motion was made by Daleiden and seconded by Kodada to approve Pay Voucher No. 7 (Final) in the amount of \$263,846.25 to Heselton Construction, LLC for the Area No. 2 Street and Utility Reconstruction Project. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval to Pay WSB & Associates, Inc. \$9,000.00 for Additional Work Requested by the City for the Area 2 Street and Utility Improvement Project – Joel Erickson, City Administrator  
Erickson provided a letter from WSB & Associates, which detailed reasons for and requested an additional \$18,526.25 in compensation for additional work necessary for the Area No. 2 Project plus \$2,130.50 billed since then for a total of \$20,656.75. Erickson explained that all of the additional work completed by WSB was essential to making the project successful. He noted that there were unaccounted for software and survey issues that WSB inherited when taking over the project, along with unaccounted for but

necessary drainage and curb improvements that were needed. Erickson also explained that many of the additional work decisions needed to be made in the field. He recommended compensating WSB \$9,000.00 for the services that they provided.

A motion was made by Daleiden and seconded by Furrer to approve payment in the amount of \$9,000.00 to WSB & Associates, Inc. for additional work requested by the City for the CIP Area No. 2 Street and Utility Improvement Project upon receiving a “final” invoice. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

## **11. OTHER BUSINESS**

### **a. Department Reports**

- Baker stated that the City is hosting a Builders Forum on February 20<sup>th</sup> in an effort to hear from area residential lot owners, home builders, and realtors and discuss ideas on how to jump start building again in 2014. Baker said that the Veterans Memorial Committee had their first official meeting on February 12<sup>th</sup>. He said that the City and 3R Landmark Group are looking to partner together to get the old schoolhouse building fixed up this summer. Baker said that the Lonsdale Elementary School is currently applying for a grant to help get a rain garden constructed on the northwest part of their property.

### **b. Council Reports**

#### *Council Member Daleiden*

Daleiden provided an update on the liquor store.

#### *Council Member Kodada*

Kodada provided a review of the February 11<sup>th</sup> Park Board meeting. He said that the Board discussed adding curbing and sidewalks around the new play equipment at Kalina Park. He said that the Lonsdale Aces will be erecting a new scoreboard this summer at the Trenda Memorial Park ballfield, and Kodada noted that Lonsdale Liquor will be sponsoring an advertisement on the scoreboard to help pay for the electrical power.

#### *Council Member Furrer*

Furrer said that the EDA will be meeting next week. Furrer said that Lonsdale Library recently held another movie night. She also mentioned that they might be exploring some new lighting options at the library.

#### *Council Member Pelava*

Pelava said that the Planning Commission is scheduled to meet on February 20<sup>th</sup>.

Rud asked if the Planning Commission could look further into design standards for the new business park.

*Mayor Rud*

Mayor Rud asked the other Council members if they were okay with offering any incentives to home builders if those builders committed to constructing multiple homes or spec homes in 2014. The other Council members agreed that they were fine with the idea. Rud mentioned that the City has been receiving interest in the business park. He said that he attended the last Fire Board meeting earlier in the month. Rud thanked all the volunteers for helping plan for the future Veterans Memorial Park.

## **12. ADJOURNMENT**

A motion was made by Furrer and seconded by Pelava to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 8:05 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator