

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
FEBRUARY 12, 2015**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker,
Public Works Director Russ Vlasak, City Engineer Kevin Kawlewski

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any additions, deletions or corrections to the agenda.

A motion was made by Kodada seconded by Furrer to approve the agenda as presented.
Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained:
None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Presentation of a Waste Management Green Team Recycling Program Check in the Amount of \$629.00 to the Lonsdale American Legion Post # 586 Auxiliary for Recycling 41.90 Tons of Cardboard and Mixed Paper – Mike Donnelly, Waste Management
Mike Donnelly, Waste Management, presented American Legion Post # 586 Auxiliary President Molly Smisek will a check in the amount of \$629.00. He said that the Auxiliary helped recycle 41.9 tons of cardboard and mixed paper during their term as the Green Team, which will go towards the Veterans Memorial project. The Council and audience applauded and congratulated Smisek and the Auxiliary Unit for doing a great job as the Green Team. Rud thanked Waste Management and the Auxiliary.

- b. Presentation of the Lonsdale Fire District’s 2014 Annual Report and Consider Approval of the 2016 Budget – Mike Yetzer, Fire Chief
Fire Chief Mike Yetzer presented the Council with a detailed annual report and a proposed budget for 2016. The report included meeting minutes, an activity report, a training report, vehicle information, unpaid fire calls information, a revenues generated sheet, an expenses paid out sheet, and a summary sheet of revenue and expenses. Yetzer said that the 2016 budget is proposed to increase by \$5,900.00 to a total of \$211,787.00. He noted that revenues were up considerably compared to what was budgeted due to an increase in state aid and a contribution from the Fireman’s Relief Association. He said that that the “repairs/ maintenance account” was higher than projected due to repairs needed on the aerial truck. Yetzer said that the Fire Board met with the Townships, and they all approved the proposed budget. Daleiden asked if the Fire Department was going to be replacing any vehicles in the near future. Yetzer said that the rescue squad or tanker truck will probably be one of the next vehicles needing to be replaced. Furrer asked about how unpaid fire call bills will be collected. Yetzer explained that some of the surrounding Townships have all the information that they need, but they are still reluctant to assess unpaid fire call bills. Pleava mentioned that some insurances may cover the cost of fire calls. Kodada and Daleiden thanked Yetzer for presented a good report and doing a great job as Fire Chief.

Yetzer also provided an overview on recent changes to officers within the Fire Department. He said that there is currently an ad in the newspaper and online for new volunteer fire fighters. He noted that nine applications have already been received.

A motion was made by Pelava seconded by Kodada to approve the 2016 Fire Department Budget. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

The Council thanked Yetzer and the Fire Department for doing an excellent job.

c. Presentation of the 2014 Lonsdale Police Department Annual Report – Jason Schmitz, Chief of Police

Police Chief Jason Schmitz presented the 2014 Annual Police Department Report to the Council. He talked about staffing/training, the Police Reserve Program, vehicle/equipment changes, and grants awarded. The report provided graphs and summaries including: total incidents, crimes against persons and property crimes, traffic related incidents, other incidents, pictures of elementary school visits, event by-hour/day/week, and event count-by event type. He noted that there was a significant increase in the amount of incidents in 2015, however, he explained that most of the incidents were self-initiated by the police officers. The Council thanked Police Chief Schmitz for a very good and complete report. Pelava stated that it is good to have a stable staff again compared to staff issues from the past.

d. Consider Approval to Solicit Bids to Cut the Crop on +/- 37 Acres in the Lonsdale Business Park – Joel Erickson, City Administrator

Erickson explained that the Council contracted with Jim Schmitz in 2014 to seed the Business Park with oats and alfalfa. He noted that the work was done by Schmitz and a crop was cut once. Erickson said that the crop/land cover agreement allowed the City to be compliant with the NPDES permit. He recommended that the City solicit bids to rent the land to cut, rake, and bail any crop produced on the land at least twice and possible three times in 2015.

A motion was made by Kodada seconded by Furrer to authorize City staff to advertise and soliciting bids to cut the crop on +/- 37 acres in the Lonsdale Business Park. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

e. Consider Approval to Change the Location of the February 26, 2015 City Council Meeting to the Lonsdale American Legion, 115 2nd Ave NW, Lonsdale, MN – Joel Erickson, City Administrator

Erickson said that the City Council approved Resolution 2015-09, which scheduled a public hearing for the proposed assessments for Phase I of the Area No. 5 Street and Utility Reconstruction Improvement project. He said that due to the number of anticipated residents attend the public hearing, the City scheduled the meeting to be held at the American Legion building.

A motion was made by Kodada seconded by Furrer to change the location of the February 26, 2015 City Council meeting to the Lonsdale American Legion, 115 2nd Ave NW, Lonsdale, MN. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

f. Consider Approval to Advertise for a Part-Time Liquor Store Clerk at Grade 2 / Step 1 (\$10.42/hr.) – Joel Erickson, City Administrator

Erickson explained that the Liquor Store needs to hire additional staff. He noted that the Liquor Store Manager is proposing to be specific with the advertisement, such as clearly stating preference for adults over the age of 21 and the ability to work the weekend afternoon-night shifts. Kodada stated that the City should get a letter of resignation from Diane Vesely, who has not worked many hours due to other commitments.

A motion was made by Kodada seconded by Furrer to approve authorizing City staff to advertise for a Part-Time Liquor Store Clerk at Grade 2 / Step 1 (\$10.42/hr.). Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

g. Discuss the Proposed Infrastructure Improvements Associated with the Expansion of the Lonsdale Feed Mill – Kevin Kawlewski, City Engineer

Kawlewski provided the Council with a detailed staff report, site plan and itemized engineers estimate to review concerning a proposed regional storm water retention pond associated with the development of a new 10,000 sq. ft. building expansion at Lonsdale Feed Mill. He explained that the Feed Mill is looking to construct a new building over the existing open ditch. Kawlewski explained that the current stormwater system would be diverted to a new regional pond to be located on the very southwest corner of the property. He further explained that the City does not have an easement over the existing ditch and portions of the storm sewer system. Kawlewski explained that the City has identified this parcel as the perfect location for a regional storm pond, because it collects stormwater drainage from a 6-7 block area. He said that the owner of the Feed Mill, Steven Vosejpka, has agreed to pay for around 10% of the stormwater pond's construction and deed the necessary pond land over to the City.

Rud stated that it is absolutely terrific that a new building will be coming to the center of town. Steven Vosejpka said that he has been in the Feed Mill business since the early 1980's. He provided the Council with the latest proposed building elevation sketch. Erickson explained the Conditional Use Permit process that Vosejpka will be going through in order to erect the new building. He informed the Council that the new stormwater pond was not included in the 2015 Budget, and it may cost around \$100,000.00 to construct. Furrer stated that access, traffic flow, and easements should be clarified. Daleiden and Kodada said that it great to see an existing business expand. Overall, the Council agreed with the proposed regional stormwater pond idea.

h. Presentation of the Park and Recreation 2014 Year-in-Review and Future Project – Ben Baker, City Planner

Baker went through a comprehensive list of items accomplished, events, presentations, discussion items, and other miscellaneous subjects associated with parks and recreation from 2014. He also went through a list of planned projects and other potential future projects, including a community-wide parks/trails/recreation survey that will be conducted later in the year. Kodada stated that one of the Board's main focuses for 2015 will be a fishing pier at the Rezac Nature Preserve. The Council discussed working with the DNR to establish a decent fish population.

Rud thanked the Park Board for doing such a great job in the community. He noted that the Board has saved the City money by using Development Funds, obtaining significant grants, and utilizing volunteers.

11. OTHER BUSINESS

a. Department Reports

None

b. Council Reports

Council Member Daleiden

Daleiden stated that the Lonsdale Liquor just made a \$61,600.00 transfer back to the Sewer Fund. He said that the store made a slight profit in January, which is a good start to the year.

Council Member Kodada

Kodada provided a summary on the February 10th Park Board meeting.

Council Member Furrer

Furrer said that the Library Board will meet on February 19th and the EDA meet on February 19th.

Council Member Pelava

Pelava stated that the Planning Commission will be holding a public hearing to review a conditional use permit application submitted by the Lonsdale Feed Mill.

Mayor Rud

Mayor Rud stated that that Lonsdale Firemen's Banquet will be on Saturday, February 14th. He mentioned that Lonsdale made its presents known at the joint-City/School District meeting in Montgomery. He announced that TCU's Kindergarten Round-Up will be held on the evening of February 17th.

12. ADJOURNMENT

A motion was made by Daleiden and seconded by Furre to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 7:59 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator