

**MINUTES
CITY OF LONSDALE
PARKS AND RECREATION ADVISORY BOARD
MARCH 10, 2015**

MEMBERS PRESENT:

Jeanette Utecht, Kevin Kodada, Laura Carpentier, and Shelly Narum

MEMBERS ABSENT:

Micki Ziskovsky

STAFF PRESENT:

City Planner Benjamin Baker

1. CALL TO ORDER

Chair Kodada called the meeting to order at 5:45 pm in the Council Chambers at 415 Central Street West.

2. AGENDA

A motion was made by Carpentier and seconded by Narum to approve the agenda as presented. Vote for: Kodada, Carpentier, and Narum; Against: None. Vote 3-0. Motion carried.

3. MINUTES

A motion was made by Carpentier and seconded by Narum to approve the Minutes from the February 10, 2015 Regular Meeting. Vote for: Kodada, Carpentier, and Narum; Against: None. Vote 3-0. Motion carried.

Utecht arrives to the meeting.

4. PUBLIC COMMENT

Bradley Kodada, 715 Birch Street NE, stated that the City needs a Community Center with an indoor basketball court similar to the St. Peter Community Center, which has an elevated track and a high ceiling.

5. PUBLIC HEARINGS

None

6. GENERAL BUSINESS

a. Mayor Rud

Due to the warm weather, Mayor Rud noted that it seemed that many residents were out-and-about today using in the City walking paths and parks. He thanked the members of the Parks & Recreation Commission for serving on a community advisory board. He said that the Park Board has done a terrific job of initiating

projects like the archery range, zip line, Main Street Plaza, and trails. He thanked the Board for having a vision and goals, which helps set the table for Lonsdale's future. He stated that quality of life amenities are important to a community. Rud complimented the Board for doing such a great job, and he ensured the Board members that the Council would work to implement the Board's goals. Kodada provided an overview of the February meeting that was held in Montgomery with TCU and area representatives. He said that area leaders were very impressed with Lonsdale's parks and trails. Utecht noted that the public library was another nice amenity recently added to the community. Rud told the Board to keep up the good work.

b. Consider Approval of the Immaculate Conception Council of Catholic Women as the Second Quarter Waste Management Green Team

Baker provided the Board with four Green Team applications to review, including: 1) Boy Scout Troop 327, 2) Falcon Ridge Elementary Student Council, 3) Immaculate Conception Council of Catholic Women, and 4) Golden Ageds. After reviewing the application priority policy, the Board members recommended that the I.C. Council of Catholic Women should be the next Green Team.

A motion was made by Utecht and seconded by Carpentier to approve the Immaculate Conception Council of Catholic Women as the Second Quarter Waste Management Green Team. Vote for: Utecht, Kodada, Carpentier, and Narum; Against: None. Vote 4-0. Motion carried.

c. Consider Approval to Send Park Board Member Laura Carpentier to the 53rd Annual Minnesota Shade Tree Short Course in the Amount of \$95.00.

Baker stated that the City has paid for Laura Carpentier to attend the annual Minnesota Shade Tree Short Course in the past, and he recommended sending her to the tree course again from March 17th -18th. He said that the City has benefited tremendously from Carpentier's volunteerism and expertise in horticulture and landscape design work. The Board members thanked Carpentier for her service to the community.

A motion was made by Utecht and seconded by Narum to approve sending Park Board Member Laura Carpentier to the 53rd Annual Minnesota Shade Tree Short Course in the Amount of \$95.00. Vote for: Utecht, Kodada, Carpentier, and Narum; Against: None. Abstained: Carpentier. Vote 3-0-1. Motion carried.

d. Update on the Linking Lonsdale Project

The Board members reviewed the trail plans for the Linking Lonsdale Project. Baker noted that a pre-construction meeting was scheduled for March 19th. He said that more concrete curb may be added to along the Railway Street-Main Street North entrance to the DRS Field Parking Lot to delineate the new trail from the gravel drive. Kodada suggested that new curb should be installed in front of the DRS Field concession stand/field entrance too. Carpentier said that she was

contacted by Mr. Vosejпка of the Lonsdale Aces to provide landscaping ideas for the area around the concession stand. Baker noted that the Aces were thinking about doing some new payment work in that area as well.

e. Consider Approval to Authorize City Staff to Apply for a 2015 DNR Outdoor Recreation Grant, a Matching Funds Grant

The Board members reviewed the DNR's Outdoor Recreation Grant Program application form/info. Baker said that if awarded, the City could be reimbursed for up to 50 percent of the total project cost. He noted that the grant application is due by the end of the month, and the grant awards will be announced in June 2015. The Board agreed that it is worth trying to get the extra funding help from the DNR.

A motion was made by Carpentier and seconded by Utecht to recommend authorizing City Staff to apply for the 2015 DNR Outdoor Recreation Grant. Vote for: Utecht, Kodada, Carpentier, and Narum; Against: None. Vote 4-0. Motion carried.

f. Review and Discuss Constructing a Fishing Pier/Boardwalk at the Rezac Nature Preserve

Baker stated that three quotes were received for the proposed fishing pier at the Rezac Nature Preserve 9-Acre Pond, including: 1) Minncor Industries (St. Paul), 2) Circle Lake Area Sales & Service (Faribault), and 3) R & L Woodcraft (Lonsdale). He stated that R & L Woodcraft submitted the lowest quote for a 104 ft. long wooden floating fishing pier. Baker said that at their February 2015 meeting, the Park Board relayed their preference for a long, wooden, floating fishing pier. Baker said that R & L Woodcraft also submitted a quote for 20 sections of boardwalk that would lead from the new fishing pier to the existing paved trail. He noted that a fishing pier was specifically budgeted for in 2015.

A motion was made by Carpentier and seconded by Utecht to approve two quotes submitted by R & L Woodcraft: 1) fishing pier – \$28,296.00, and 2) no more than 20 boardwalk sections in the not-to-exceed amount of \$17,800.00. Vote for: Utecht, Kodada, Carpentier, and Narum; Against: None. Vote 4-0. Motion carried.

g. Update on the 2015 Veterans Memorial Project

The Park Board reviewed the Veterans Memorial site plan. Baker provided the Board with an update on the project. He said that the Veterans Memorial Task Force will be meeting tomorrow to discuss the project bids, flags, site furniture, pavers, donation stone, and possible dedication dates. He said that Common Grounds Lawn & Landscape was the low bid on the project. Baker stated that Common Grounds has agreed to maintain the Main Street Plaza and Veterans Memorial grounds for the next two years. Baker mentioned that the Council will review the bid at their meeting on March 12th.

- h. Review the Tri-City United Safe Routes to School Plan Created by Region 9
The Park Board reviewed the Safe Routes to School (SRTS) Plan for Tri-City United Schools created by Region 9 Development Commission. Baker noted that a meeting is scheduled for March 16th at City Hall to give community and school officials a chance to review and comment on the planning document. He said that now that the planning document is complete, the City and School District can start applying for implementation and infrastructure grants.

- i. Consider Creating a Community Parks & Recreation Survey
The Board reviewed a parks survey that was conducted by the City a decade ago. He asked the Board members to review the survey and provide comments on what specific questions should be asked. He also asked them to provide ideas on how to conduct and advertise the survey. The Board agreed that multiple survey methods may be required to reach the different age groups in town, including: 1) hand delivering or mailing hard copy surveys for older residents, and 2) utilizing social media (Facebook, Twitter, Instagram, etc.) and/or survey monkey for younger families. They also suggested that an incentive/prize may be needed to encourage residents to actually fill out the survey. Carpentier said that maybe the Boy Scouts could deliver the surveys.

7. MISCELLANEOUS

None

8. ADJOURNMENT

A motion was made by Carpentier and seconded by Narum to adjourn the meeting. Vote for: Utecht, Kodada, Carpentier, and Narum; Against: None. Vote 4-0. Motion carried. The meeting ended at 6:43 pm.

Respectfully Submitted:

Benjamin Baker, City Planner