

**MINUTES  
CITY OF LONSDALE  
PARK AND RECREATION ADVISORY BOARD  
MARCH 12, 2013**

**MEMBERS PRESENT:**

Jeanette Utecht, Micki Ziskovsky, Kevin Kodada, and Shelly Narum

**MEMBERS ABSENT:**

Laura Carpentier

**STAFF PRESENT:**

City Planner Benjamin Baker

**1. CALL TO ORDER**

Chairperson Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

**2. AGENDA**

A motion was made by Utecht and seconded by Narum to approve the agenda as presented. Vote for: Utecht, Ziskovsky, Kodada, and Narum; Against: None. Vote 4-0. Motion carried.

**3. MINUTES**

A motion was made by Utecht and seconded by Ziskovsky to approve the minutes from the February 12, 2013 Regular Meeting. Vote for: Utecht, Ziskovsky, Kodada, and Narum; Against: None. Vote 4-0. Motion carried.

**4. PUBLIC COMMENT**

None

**5. PUBLIC HEARING**

None

**6. GENERAL BUSINESS**

a. Update on the 2013 Lonsdale Arbor Day Event

Baker stated that he has been in contact with Melissa Barnett at Lonsdale Elementary School and with the local forestry office in an effort to help organize the 2013 Lonsdale Arbor Day event. He mentioned that the event is scheduled for the afternoon of May 3<sup>rd</sup>. He provided further details on the proposed event, including responsibilities and items needed from each group. Ziskovsky stated that she would invite the Lions Club members to help with preparing the trees. She also suggested moving the time up to a 1:30 pm start to provide adequate time for the children to plant and receive a tree.

- b. Update on Recent City Council Action Concerning Proposed 2013 Parks Projects  
The Board reviewed a map showing all of the upcoming 2013 parks projects. Baker reviewed the latest City Council action concerning proposed park improvement projects. He said that a MNDOT Limited Use Permit for the Hwy 19 Trail Crossing Project was approved. He said that the Council agreed to advertise for quotes for the proposed Sticha Park and Kalina Park improvement projects, which would include construction of a park pavilion structure and play area prep work.

- c. Discuss a Location for the Viewing Deck Section along the new Heath Creek Trail Boardwalk  
The Park Board viewed an aerial map of the Generation Home Building Center property and WELCO wetland area. The Park Board agreed that if the weather is nice out on April 9<sup>th</sup> that they would like to meet near the Heath Creek Trail Boardwalk route in order to select the best location for the proposed viewing deck sections. Baker said that he would contact the Members a few days before the next Park Board meeting to confirm the site visit meeting.

- d. Consider Approval of Girl Scout Troop 25432 as the April-May-June 2013 Green Team  
Baker mentioned that the City currently has two Green Team applications on file: 1) Girl Scout Troop 25432 and 2) New Prague Girls Fastpitch Association. He said that Trondhjem Lutheran Church Youth Group is the current Green Team. Baker noted that both groups were new applicants to the Green Team Program, and he said that the local Girl Scout Troop marked April-May-June as their preferred term.

A motion was made by Utecht and seconded by Ziskovsky to recommend approval of Girl Scout Troop 25432 as the April-May-June 2013 Green Team. Vote for: Utecht, Ziskovsky, Kodada, and Narum; Against: None. Vote 4-0. Motion carried.

- e. Consider Approval of an Updated Quote Submitted by Trcka Tree Moving & Sales in the Amount of \$7,860.00 for the 2013 Idaho Street SW Tree Planting Project  
The Park Board reviewed an updated tree planting map and quote from Trcka Tree Moving & Sales in the amount of \$7,860.00 for 27 deciduous trees and 34 coniferous trees. Baker noted that all the trees would be planted along Idaho Street SW except for two replacement trees for the welcome sign landscaping area. He said that six total quotes for the Idaho Street SW Tree Planting Project were reviewed by the Park Board in September 2012 but the Board decided to wait until Spring to plant the trees.

Ziskovsky said that the proposed evergreen trees near the Idaho Street SW-Main Street South intersection could cause some visibility issues for drivers. Utecht stated that the proposed planting plan looks good. Baker noted that the quote included a \$5/tree increase due to higher fuel and fertilizer costs. Although most of the trees will be planted in the platted easement area, Kodada suggested obtaining a right-of-entry agreement from the affected property owners.

A motion was made by Ziskovsky and seconded by Narum to recommend approval of an updated quote submitted by Trcka Tree Moving & Sales in the amount of \$7,860.00 for the 2013 Idaho Street SW Tree Planting Project. Vote for: Utecht, Ziskovsky, Kodada, and Narum; Against: None. Vote 4-0. Motion carried.

f. Review and Discuss a Possible Trail Connection between the Main Street North Sidewalk the Rayann Trail around the Trendera Memorial Park - DRS Field Parking Lot

The Board reviewed a map of the Trendera Memorial Park – DRS Field Parking Lot area. The map showed two trail route options connecting the north end of the Downtown to the dead end RayAnn Trail: 1) Route One showed a trail/sidewalk running alongside Main Street North and the northern property line and 2) Route Two showed a trail/sidewalk running along the southern property line and along the western ball field boundary fence. Baker noted that there could be potential obstacles along Route One, including an existing gas vent, trees, and signs. Kodada said that he preferred Route One if it was located right along the backside of the Main Street curbline. Ziskovsky and Narum agreed with Kodada. Kodada said that a sidewalk along Main Street would be a nice place to sit during parades.

The Board directed City Staff to bring back a detailed sketch plan, showing existing obstacles, to the next Park Board meeting. Kodada suggested tying the project in with the Hwy 19 Trail Crossing Project.

g. Review and Provide Comments Regarding a Preliminary Concept Plan for the Lonsdale Business Park

The Park Board reviewed a preliminary concept plan for the Lonsdale Business Park development submitted by I & S Group. The concept plan showed a trail meandering through the southern wetland and wooded area then running north-south along a 75 ft. wide greenway buffer. Baker mentioned that the trail would connect over to the Southern Trail on 15<sup>th</sup> Avenue SE along the north side of Connecticut Drive SE. Kodada suggested adding a trail stub to the south property line near the large pond. He also suggested adding off-street parking along the future Pond View Drive SE extension. Ziskovsky suggested that one of the area sportsman clubs should utilize the large pond to put on a fishing clinic/contest. She also suggested eventually running the trail over to the Lonsdale Telephone Co. property, located south of Hwy 19 and west of 15<sup>th</sup> Avenue SE. She said that it would be great to incorporate an in-ground amphitheater at that site once the proposed improvements are complete.

h. Identify Possible Locations for a Larger Communitywide Park

Baker reviewed the “Park Search Area” section of the Lonsdale Comprehensive Plan with the Park Board. He stated that the Board should identify a few locations for a future larger community-wide park and athletic complex. Baker suggested that larger parks and athletic complexes should be located near a major roadway and away from residential neighborhoods. After reviewing the Comp Plan and aerial photo maps of all the properties surrounding Lonsdale, the Park Board Members selected four potential locations for a large community park or athletic complex:

1. One of the 40 acre parcels located south of the elementary school at the intersection of Co Rd 4 and Idaho Street SW.
2. The Bremmer Bank property located directly south of the proposed Lonsdale Business Park along Garfield Avenue.
3. The Picha property and/or the Chaska Investments property located along Co Rd 96, north of Fig Street, which would be near the once proposed school location.
4. The Bixby property located south of Co Rd 96 between Hwy 19 and 3<sup>rd</sup> Avenue NW.

**7. MISCELLANEOUS**

- Utecht and Kodada asked City Staff to check with On-Site Market to see if there was still a chance to develop a public archery range on one of their Harmony Meadows 2<sup>nd</sup> Addition Outlots near Heath Creek.
- Baker mentioned that he had sent out information and pictures to the Park Board members from Midwest Playscapes regarding fitness equipment options.
- Baker said that although the 2013 construction season will be a busy year for parks and trails projects, he suggested that the Board members start thinking about 2 - 3 future projects that the Park Board should be focusing on.

**8. ADJOURNMENT**

A motion was made by Utecht and seconded by Ziskovsky to adjourn the meeting. Vote for: Utecht, Ziskovsky, Kodada, and Narum; Against: None. Vote 4-0. Motion carried. The meeting ended.

Respectfully Submitted:

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Benjamin Baker, City Planner