

**MINUTES  
CITY OF LONSDALE  
PARK AND RECREATION ADVISORY BOARD  
March 13, 2012**

**MEMBERS PRESENT:**

Micki Ziskovsky, Kevin Kodada, Laura Carpentier, Shelly Narum

**MEMBERS ABSENT:**

Jeanette Utecht

**STAFF PRESENT:**

City Planner Benjamin Baker

**1. CALL TO ORDER**

Chairperson Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

**2. AGENDA**

A motion was made by Carpentier and seconded by Ziskovsky to approve the agenda as presented. Vote for: Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 4-0. Motion carried.

**3. MINUTES**

A motion was made by Carpentier and seconded by Ziskovsky to approve the minutes from the January 31, 2012 regular meeting. Vote for: Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 4-0. Motion carried.

**4. PUBLIC COMMENT**

None

**5. PUBLIC HEARING**

None

**6. GENERAL BUSINESS**

a. Review and Discuss Park Shelter Ideas for Sticha Park

Baker explained that according to the "Future Parks & Trails Improvement Project & Priorities" spreadsheet, one of the large scale park improvement projects slated for 2012 – 2013, is a new park pavilion at Sticha Park. In preparation for the proposed new shelter structure, Baker asked the Park Board members specific questions to initiate discussion on the type of park shelter that the City should construct at Sticha Park. Fran Sticha and Valerie Nelson (Sticha) were present at the meeting, and they provided comments on the proposed park shelter idea. The group reviewed a proposed site plan (showing a 30' x 50' pavilion), along with different building layouts/designs, materials, building sizes,

and accessories (such as drinking fountains, hose spigots, and rollup garage doors). After discussing the proposed shelter construction project, the group agreed on the following building related items:

- The pavilion should be constructed out of masonry rock faced block
- The roof should be hipped and made out of metal
- A concession stand should be included in the project, but it could be left unfinished until an agreement can be reached with a local organization to furnish and run the stand
- A two-sink, two-toilet stall restroom (for both men and women) should be included into the building design
- A food serving counter with nearby electrical outlets should be provided inside the picnic shelter area
- The shelter should be able to accommodate nine picnic benches
- Recessed lighting should be installed in the ceilings
- The picnic shelter should be designed to allow for future rollup garage doors

Baker mentioned that City staff will be meeting with Fran Sticha and Liz Thalhauber (Sticha) the following day to discuss a possible donation of labor, materials, and money towards the proposed shelter project from the Sticha Family.

b. Consider Approval of a Quote Submitted by Caron Fence for Fencing at the Trendera Memorial Park (DRS Field and Rayann Field)

Baker presented the Park Board with quotes from Caron Fence and Midwest Fence for two different fencing projects at Trendera Memorial Park: 1) DRS Field – 540 ft. (4’ tall) chain-link and 2) Rayann Field – 100 ft. (6’ tall) chain-link Caron Fence submitted a bid of \$6,196.00 for the first project, compared to a bid of \$6,245.00 by Midwest Fence. Caron Fence submitted a bid of \$1,862.00 for the second project, compared to a bid of \$2,400.00 by Midwest Fence. After reviewing the quotes and associated project maps, the Park Board members decided to go with the low bids from Caron Fence.

A motion was made by Carpentier and seconded by Narum to recommend approval of both quotes submitted by Caron Fence in the amount of \$6,196.00 for the DRS Field Fencing Project and \$1,862.00 for the Rayann Field Fencing Project. Vote for: Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 4-0. Motion carried.

Ziskovsky leaves the meeting to attend a prior commitment.

c. Donation from the Melissa Ann Friedges Memorial Foundation (Accepted by the City Council on March 8, 2012)

Kodada noted that at the March 8, 2012 City Council meeting, Al Friedges, of the Melissa Ann Friedges Foundation, provided the City of Lonsdale - Parks Department a check in the amount of \$300.00 to be used for the development of

ball fields within the City. Kodada explained that the Foundation hosts an annual softball tournament that generates funds for area ball fields. The Park Board members discussed the topic of overnight camping for softball tournaments.

d. Update on the Roadside Landscaping Project (Resolution 2012-11 Approved by the City Council on March 8, 2012)

The Park Board reviewed the proposed landscape plan, associated staff report, and a resolution presented to the City Council at their March 8, 2012 meeting. He stated that the City Council approved Resolution 2012-11 which designated the City of Lonsdale as the official sponsoring unit for the project and the City Administrator as the main contact person. Baker mentioned that City suggested revisions to the proposed landscape plan were sent to MnDOT Landscape Architect Todd Carroll for final review.

e. Consider Approval of the Lonsdale Boy Scout Troop # 327 as the April-May-June 2012 Green Team

Baker mentioned that the City currently has one Green Team Application on file: Lonsdale Boy Scout Troop # 327 (application received 9/21/11). He stated that the group is still interested in being the next Green Team. The Park Board members reviewed the Troop's application form.

A motion was made by Carpentier and seconded by Narum to recommend approval of Boy Scout Troop # 327 as the April-May-June 2012 Green Team. Vote for: Kodada, Carpentier, and Narum; Against: None. Vote 3-0. Motion carried.

f. Review and Discuss Trail Bench Items

The Park Board briefly reviewed and discussed trail benches and the Adopt-a-Bench Program. Baker mentioned that Tim & Debbie Rud and Rosemary Sevcik recently purchased trail benches. The Park Board members decided to wait until the full Park & Recreation Commission was present before making any decisions.

g. Review North-South Trail Connection (Heath Creek Trail – Northeast Trail)

Baker provided the Park Board with an update on the Heath Creek Trail Project. The Board reviewed a map showing a proposed trail route connecting the northeast part of Lonsdale with the southeast part of Lonsdale near Heath Creek. The map showed three trail sections labeled with associated cost estimates. The Board also reviewed a detailed construction cost estimate comprised by the City Engineer.

## 7. MISCELLANEOUS

- Baker provided the Park Board with a copy of a quote from Gopher Service Co. for light pruning of 25 trees throughout the Lonsdale.
- In correlation with the recent land donation (127 Main Street North) from the Rud Family to the City of Lonsdale, Baker provided the Park Board with an aerial

view photo and a street view picture of the Downtown Belle Plaine Park as an example of what can be done to develop a similar vacant downtown lot. He mentioned that the City Administrator may be forming a committee comprising of a few Park Board member and a few EDA members to help develop ideas for the downtown park.

**8. ADJOURNMENT**

A motion was made by Narum and seconded by Carpentier to adjourn the meeting. Vote for: Kodada, Carpentier, and Narum; Against: None. Vote 3-0. Motion carried. The meeting ended at 7:30 pm.

Respectfully Submitted:

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Benjamin Baker, City Planner