

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
MARCH 14, 2013**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Ben Baker,
City Engineer Kevin Kawlewski, Police Chief Jason Schmitz, and
Fire Chief Mike Yetzer

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda. Erickson asked if "scheduling a CUP public hearing" could be added to the agenda.

A motion was made by Kodada and seconded by Furrer to approve the agenda with the noted addition. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Presentation of the 2012 Lonsdale Fire Department Annual Report –Mike Yetzer, Fire Chief

Fire Chief Mike Yetzer presented the City Council with the 2012 Fire Department Annual Report, including an activity report, proposed budget, City and Township valuations, revenues/expenses, fire calls, unpaid fire calls, and vehicle information. He said that the Fire Department is working to finish up various department policies. He stated that Scott Sticha and Dave Dols were elected as Captains.

The Council thanked Yetzer for his report.

- b. Consider Approval of the Proposed 2014 Fire Department Budget – Mike Yetzer, Fire Chief

Yetzer said that the Fire Department will be budgeting for new bunker gear, which is over twenty years old. He stated that the new fire truck has been ordered. Rud stated that it is extremely important to upgrade equipment. He mentioned that the Department is also looking to acquire a Lukas CPR device sometime in the future, which will help save lives. Yetzer stated that the proposed 2014 budget represents a 0% increase from last year.

A motion was made by Kodada and seconded by Pelava to approve the proposed 2014 Fire Department Budget. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval of the Proposed Fire Service Contract Between the City of Lonsdale and Erin, Forest, Webster and Wheatland Townships – Joel Erickson, City Administrator

Erickson explained that the current fire service contract has been in effect for ten years and needs to be updated. He stated that over the last several months, City staff has worked with the four surrounding townships to draft an updated Fire Service Contract. Erickson reviewed the 18 main points of the agreement. Rud said that the area townships have been very supportive of the Fire Department, and he said that the current Fire Board is a good group to work with. Erickson said that the contract has been through legal review.

A motion was made by Daleiden and seconded by Pelava to approve the proposed Fire Service Contract between the City of Lonsdale and Erin, Forest, Webster and Wheatland Townships. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- d. Consider Approval to Make a Conditional Job Offer to John Gramling as Full Time Police Officer at Grade 8 / Step 1 (\$17.64/hr.) – Jason Schmitz, Police Chief
Police Chief Schmitz said that after the resignation of a full-time officer in July 2012, the City Council budgeted funds to replace that position in April/May 2013. Schmitz said that the Human Resource Committee interviewed six out of 90 total applicants. He mentioned that the Committee was very pleased with the applicants that were interviewed, and they recommended selecting John Gramling for the full-time police officer position. Rud mentioned that Committee made a good choice out of an excellent pool of applicants.

A motion was made by Daleiden and seconded by Furrer to make a conditional job offer to John Gramling as Full Time Police Officer at Grade 8 / Step 1 (\$17.64/hr.). Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- e. Consider Approval to Make a Conditional Job Offer to John Pesta as Part Time Police Officer at Grade 8 / Step 1 (\$17.64/hr.) – Jason Schmitz, Police Chief
Schmitz said that with the promotion of John Gramling to full-time status, he would like to replace his part-time position with John Pesta. He mentioned that Pesta also interviewed well for the full-time position. Schmitz said that Pesta ranked second out of the six interviewees.

A motion was made by Kodada and seconded by Furrer to make a conditional job offer to John Pesta as Part Time Police Officer at Grade 8 / Step 1 (\$17.64/hr.). Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of Girl Scout Troop No. 25432 as the April, May and June Youth Recycling Green Team – Ben Baker, City Planner
Baker mentioned that the City of Lonsdale currently has two Green Team applications on file: 1) Girl Scout Troop 25432 and 2) New Prague Girls Fastpitch Association. He said that Trondhjem Lutheran Church Youth Group is the current Green Team. He stated that the Park Board recommended approval of the local Girl Scout Troop as the April-May-June 2013 Green Team at their meeting on March 12th. Kodada said that it is good to see a new youth group become the Green Team.

A motion was made by Kodada and seconded by Pelava to approve Girl Scout Troop No. 25432 as the April, May and June Youth Recycling Green Team. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

Rud showed the Council a thank you card that Holy Cross gave the City for their recent term as the Green Team.

- g. Consider Scheduling a Public Hearing for Thursday, April 11, 2013 at 7:00 pm for Review of a Conditional Use Permit Amendment Request by Tri-City United School District

Baker asked the Council to consider scheduling a public hearing for a proposed classroom addition to the Lonsdale Elementary School. He said that an amendment to CUP 2005-01 is needed before a building permit may be issued.

A motion was made by Kodada and seconded by Furrer to schedule a public hearing for Thursday, April 11, 2013 at 7:00 pm for review of a Conditional Use Permit Amendment request by Tri-City United School District. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

- a. Project Updates

- Kawlewski stated that Spring Load Limits go into affect tonight at 12:01 am. He mentioned that the Landscape Architect at WSB is making a few tweaks to the streetscape plan for presentation to the EDA next Thursday.
- Baker stated that tomorrow morning, the City and Generation Building Center will be installing a few of the wooden boardwalk sections for the Heath Creek Trail. Baker also mentioned that he plans to apply for a DNR Local Trails Connection Grant by the end of the month.
- Erickson handed out the latest Lonsdale Business Park concept plan created by I & S Engineers to the City Council members for review. Rud and Erickson provided an update on the status of the land negotiations. Rud stated that the Council should hold a special meeting after the Steele-Waseca Board meets at the end of the month.

A motion was made by Kodada and seconded by Furrer to schedule a special meeting for Thursday, April 11, 2013 at 6:00 pm to discuss land ownership options for the Lonsdale Business Park. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Council / Department Reports

Council Member Daleiden

Daleiden provided an update on sales at the liquor store. He said that typically sales are lower during the first few months of the year, but he stated that 2013 is looking very promising so far. Rud thanked the Staff at Lonsdale Liquor for their help with the post-prom event.

Council Member Kodada

Kodada stated that Arbor Day is tentatively scheduled for May 3rd. He mentioned that the Park Board recommended approval of a quote from Trcka Tree Sales to install over 50 trees along Idaho Street SW. He said that the Park Board starting searching for a future community-wide park location. Kodada mentioned that WSB will be sketching up a plan for the Main Street North to RayAnn Trail connection. He also noted that the new playground equipment, including a Web Climber and Zip Line, will be installed later this Spring.

Council Member Furrer

Furrer stated that the EDA will be meeting next Thursday. She also said that the Library Board will be meeting next Wednesday.

Council Member Pelava

Pelava stated that the Planning Commission will be meeting next week. He mentioned that the Commission will be reviewing a proposed classroom addition at the elementary school, the latest business park concept plan, and a section of the comprehensive plan.

Mayor Rud

Rud thanked the Lonsdale Area Chamber of Commerce for doing a tremendous job with both the Business Expo and Fireworks Bailout events. He announced that the Lonsdale Area Food Shelf will be holding a Food Bag Distribution event this Saturday. Rud also announced the upcoming Lions Breakfast. He said that the Elementary School Staff did a great job with this year's Kindergarten Round Up event.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 7:45 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator