

**MINUTES  
CITY OF LONSDALE  
LONSDALE PUBLIC LIBRARY BOARD  
March 16, 2011**

**1. CALL TO ORDER**

The meeting was called to order by President Zellner at 6:30 p.m. in Library Meeting Room, 1006 Birch Street NE

**2. ROLL CALL**

MEMBERS PRESENT: Furrer, Langer, Zellner, Boyda, Matchinski

MEMBERS ABSENT: none

STAFF PRESENT:

Library Director Diana Tallent

City Administrator Joel Erickson

**3. APPROVAL OF AGENDA**

Motion by Langer, 2nd by Matchinski to approve the agenda; Vote for: Langer, Furrer, Zellner, Boyda, Matchinski. Against: None. Vote: 5-0. Motion carried.

**4. APPROVAL OF THE MINUTES**

Minutes from the January 19, 2011 and February 16, 2011 meetings will be presented at the April 20, 2011 meeting.

**5. PUBLIC HEARINGS**

None

**6. PRESENTATION OF CITIZENS PETITIONS AND COMMENTS – COMMENTS LIMITED TO TWO (2) MINUTES**

None

**7. APPROVAL OF THE CONSENT AGENDA**

The items listed on the Consent Agenda are considered routine and non-controversial and are to be acted upon by the Board in a single motion. There will be no discussion of these items unless a Board Member or citizen so request, in which event the item will be removed from the Consent Agenda and considered during the New Business.

None

**8. FINANCIAL REPORT**

Diana Tallent reported that the meeting room generated \$88.00 of income. Villages of Lonsdale billing was discussed. Property taxes with regard to the Library were discussed. Motion by Matchinski, 2<sup>nd</sup> by Langer to approve the treasurer report. Vote for: Langer, Furrer, Zellner, Boyda, Matchinski. Against: None. Vote: 5-0. Motion carried.

**9. COMMITTEE REPORTS**

None

**10. DIRECTOR'S REPORT**

Diana Tallent reported that we had 18 participants in the Hot Reads program. One patron read over 100 books.

The new bookshelf is in place. It is stocked with books for sale and has already generated \$23.50 in sales.

Diana will speak at St. Olaf at the statewide library conference in August. This conference helps educate staff.

Tax forms are on display in the library. There is no charge to the patrons to print tax forms.

Yoga classes in the library meeting room yielded \$88.00 in rental income. This was 25% of the income from the cost of the class.

Girl scouts will tour the library the week of 3/21.

Diana read a thank you note from the family of Alec Grebis, which included a \$25 donation.

The state report is due on 4/1/2011. There are several pages of financial information in the lengthy report. It is collected by the state Dept. of Ed. And serves to compare libraries around the state.

Harper Collins may impose checkout limits on their e-books which could result in changes to the way Overdrive works. There are over 800 titles of e-books. More information to come.

Diana has sent flyers to Family Night for parents of ML preschoolers regarding story time and preschool reading. Also has been in contact with ECFE regarding partnering again for the Books for Babies program.

Meeting room use is increased.

Lighting in the meeting room cannot be changed; the bulb wattages are fixed and fitted to the fixture.

**11. OLD BUSINESS**

A. The invoice from the Villages of Lonsdale was discussed. Questions about property taxes were brought up, and if the 6.7% portion of the current formula (% of square footage of the building) would stay the same. Tallent reported that in her talks with Ann Hutton (Director of SELCO), Michael Scott (Assistant Director of SELCO) and Lynne Young (Director of Northfield Public Library) no one could supply an instance they knew of wherein a tax exempt library could be legally expected to pay taxes of any kind.

Motion by Langer, 2<sup>nd</sup> by Matchinski to pay the Villages of Lonsdale bill as received a long as the tax formula stays the same. Vote for: Langer, Furrer, Zellner, Boyda, Matchinski. Against: None. Vote: 5-0. Motion carried.

An invoice was presented from the city attorney. Diana will contact the city attorney to discontinue any further review of Villages of Lonsdale billing. Motion by Zellner, 2<sup>nd</sup> by Boyda to pay the invoice. Vote for: Langer, Furrer, Zellner, Boyda, Matchinski. Against: None. Vote: 5-0. Motion carried.

B. Friends of the Library letters will be sent out for the April meeting. Bill North from the Northfield Friends will be invited to attend. The library board meeting will start at 6:00 with the Friends meeting to follow at 6:30p.

**12. NEW BUSINESS**

A. President Deb Zellner signed the MN Library reciprocal borrowing contract.

B. The next library board meeting will be April 20, 2011 at 6:00.

**13. ADJOURNMENT**

**Motion by Langer, 2<sup>nd</sup> by Matchinski to adjourn the meeting.** Vote for: Langer, Furrer, Zellner, Boyda, Matchinski. Against: None. Vote: 5-0. Motion carried. Meeting was adjourned at 7:20 p.m.

Submitted by  
Cindy Furrer  
Secretary