

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
MARCH 26, 2015**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, and Public Works Director Russ Vlasak

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda. Erickson stated that the City Auditor was not available to attend this meeting, so he asked that "Approval of the City's 2014 Financial Statements" be moved to the next meeting. Erickson also asked to add Resolution 2015-20.

A motion was made by Daleiden and seconded by Kodada to approve the agenda with the noted corrections to the agenda. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

A motion was made by Kodada and seconded by Furrer to approve the Minutes from the February 26, 2015 Regular Meeting and the March 12, 2015 Regular Meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Kodada and seconded by Pelava to approve the consent agenda as follows:

- a. Monthly Bills
- b. Treasurer's Report
- c. Board and Commission Minutes

Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of a Refuse Collection, Transportation and Disposal Agreement Between the City of Lonsdale and Waste Management – Joel Erickson, City Administrator

Erickson stated that the Council reviewed proposals from three companies at their February 26, 2015 meeting, and he said that City Staff was directed to negotiate with the low bidder, Waste Management. Erickson said that Waste Management and the City will enter into a 5-year agreement for refuse within Lonsdale. He noted that the service is only for low-density residential units/homes. Erickson summarized the details of the agreement. He also provided the Council with a chart that showed current rates vs. the new rates. The chart showed significant monthly/yearly savings for Lonsdale's residential service users. Furrer asked if a cart replacement fee would be charged. Erickson said that Waste Management should replace the carts free-of-charge. Kodada asked if recycling would be picked up every week. Erickson said that residents could ask Waste Management for a free additional recycling cart in lieu of weekly recycling pickup.

A motion was made by Daleiden and seconded by Pelava to approve a Refuse Collection, Transportation and Disposal Agreement between the City of Lonsdale and Waste Management. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval to Make a Conditional Job Offer to Michael Cienciwa as Part Time Liquor Store Clerk at Grade 2 / Step 1 (\$10.42/hr.) – Joel Erickson, City Administrator
Erickson said that the Lonsdale Liquor Store Committee and Managers interviewed two people for the open part time liquor store position, and they recommended making a conditional job offer to Michael Cienciwa. Kodada said that Cienciwa was well qualified for the position. Daleiden asked how long the background check would take. Erickson said that the Police Department could do the check in less than a week.

A motion was made by Kodada and seconded by Pelava to make a Conditional Job Offer to Michael Cienciwa as Part Time Liquor Store Clerk at Grade 2 / Step 1 (\$10.42/hr.).
Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval of the I.C. Council of Catholic Women as the Waste Management Recycling Green Team for the 2nd Quarter – Ben Baker, City Planner
The Council reviewed four Green Team applications currently on file at City Hall. They also reviewed the Green Team Selection Priority Policy. He said that at their meeting on March 10th, the Parks & Recreation Commission recommend approval of the I.C. Council of Catholic Women as the 2nd Quarter Green Team.

A motion was made by Kodada and seconded by Daleiden to approve the I.C. Council of Catholic Women as the Waste Management Recycling Green Team for the 2nd Quarter.
Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

Baker noted that the American Legion recently submitted a Green Team application to help fund the 3 flags/poles for the Veterans Memorial Project.

- d. Consider Approval of Resolution 2015-16, a Resolution Authorizing the City Administrator to Apply for the DNR's FY 2016 Outdoor Recreation Grant to Help Fund the Construction of a Fishing Pier at the Rezac Nature Preserve – Ben Baker, City Planner

Baker stated that the Parks and Recreation Commission and City Council budgeted for and planned to construct a fishing pier at the Rezac Nature Preserve. He said that the DNR offers an Outdoor Recreation Grant that is due by March 31, 2015. He said that if awarded, grants are reimbursed up to 50% of the total eligible costs. Baker noted that grant awards will be announced in June 2015. He said that at their meeting on March 10, 2015, the Park Board recommended applying for the DNR's Outdoor Recreation Grant.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2015-16, a resolution authorizing the City Administrator to apply for the DNR's FY 2016 Outdoor Recreation Grant to help fund the construction of a Fishing Pier at the Rezac Nature Preserve. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

Rud thanked Erickson and Baker for their work in securing millions of dollars worth of grants over the last few years.

- e. Consider Approval of Resolution 2015-17, a Resolution Approving a Quote Submitted by R & L Woodcraft for a Fishing Pier in the Amount of \$28,876.00 and a Quote for 20 Wooden Boardwalk Trail Sections in the Amount \$17,800.00 – Ben Baker, City Planner
The Council reviewed three fishing pier quotes/proposals submitted from Minncor Industries, Circle Lake Area Sales & Service, and R & L Woodcraft. Baker said that at their meeting on March 10, 2015, the Lonsdale Parks & Recreation Commission recommended approval the fishing pier and boardwalk quotes submitted by R & L Woodcraft. Furrer stated that it will be a great project.

A motion was made by Furrer and seconded by Kodada to approve Resolution 2015-17, a resolution approving a quote submitted by R & L Woodcraft for a Fishing Pier in the amount of \$28,876.00 and a quote for 20 wooden boardwalk trail sections in the amount \$17,800.00. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of Resolution 2015-18, a Resolution Approving a Parcel Split / Minor Subdivision Located South of Willow Creek Heights – Ben Baker, City Planner
The Council reviewed a few maps and surveys of Willow Creek Heights. Baker mentioned that the City has been working with OP3 Lonsdale LLC to secure 16.52 acres on the west side of the Rezac Nature Preserve and 4.3 acres south of Kalina Park for public access and maintenance purposes. He noted that by securing these properties, the City will be able to better control and maintain these areas. Baker said that the Planning Commission recommended approval of the parcel split and survey at their meeting on March 19, 2015. Pelava said that the new property will also allow for a future trail connection between Kalina Park and the Rezac Nature Preserve.

A motion was made by Daleiden and seconded by Pelava to approve Resolution 2015-18, a resolution approving a parcel split / minor subdivision located south of Willow Creek Heights. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- g. Consider Approval of Resolution 2015-19, a Resolution Approving a Parcel Split and Parcel Combination at 109 2nd Avenue NE and 112 Lonsdale Boulevard W – Ben Baker, City Planner
The Council reviewed maps and a survey of the 2nd Avenue NE and Central Street area. Baker said that Chris Michael, CTM Services, is interested in purchasing 109 2nd Avenue NE and the north half of Parcel 1926177003. He said that the building at 109 2nd Avenue NE is currently encroaching onto Parcel 1926177003, but the proposed parcel split and combination would eliminate the encroachment issue and lessen the non-conforming status of the property. The Council agreed that it will be nice to clean up the boundary issues and property at 109 2nd Avenue NE. Baker said that the Planning Commission recommended approval of the parcel split and parcel combination at their meeting on March 19, 2015.

A motion was made by Pelava and seconded by Furrer to approve Resolution 2015-19, a Resolution approving a parcel split and parcel combination at 109 2nd Avenue NE and 112 Lonsdale Boulevard W. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- h. Consider Approval of a Quote Submitted by Buscho Enterprises, LLC in the Amount of \$13,679.00 for Hauling and Applying of Bio-Solids – Russ Vlasak, Public Works Director

Vlasak said that City Staff solicited seven quotes for spring bio-solid hauling/application, and that Buscho Enterprises was the only company that submitted a quote. He recommended contracting with Buscho for the hauling of bio-solids, and he said that the Public Works Department has been satisfied with their service in the past. Kodada asked about spring road restrictions. Vlasak said that Buscho will follow Industrial Drive SE and Industrial Park Drive SE, which are both 7-ton roads. Vlasak mentioned that the City is always looking for more land to apply bio-solids to.

A motion was made by Daleiden and seconded by Furrer to approve a quote submitted by Buscho Enterprises, LLC in the amount of \$13,679.00 for hauling and applying of bio-solids. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- i. Consider Approval of a Bid Submitted by Jaeckels Well Drilling in the Amount of \$1,000.00 for a Culvert – Russ Vlasak, Public Works Director

The Council reviewed an offer by Jaeckels Well Drilling for a 10' x 30' culvert. Vlasak said that Jaeckels is willing to purchase the culvert for \$1,000.00. Kodada asked if the City had any need for the culvert. Vlasak said that the City obtained two culverts a decade ago from the Rolling Ridge Market Place development, and he said that there is no identified City use for the culvert. Furrer asked if the other culvert was already spoken for. Vlasak said yes, referring to a potential location for the culvert south of Lonsdale, along Heath Creek.

A motion was made by Kodada and seconded by Pelava to approve a bid submitted by Jaeckels Well Drilling in the amount of \$1,000.00 for a culvert. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- j. Consider Approval of Resolution 2015-20, a Resolution to Contract with a Councilmember

The Council reviewed an invoice and conflict-of-interest resolution for an embroidered promotional table cloth recently used by the EDA at the Lonsdale Showcase. The invoice was from Five Star Embroidery in the amount of \$71.00.

A motion was made by Kodada and seconded by Pelava to approve Resolution 2015-20, a resolution to contract with a Councilmember. Vote for: Daleiden, Kodada, Rud, and Pelava. Vote against: None. Abstained: Furrer. Vote: 4-0-1. Motion carried.

11. OTHER BUSINESS

a. Department Reports

Vlasak said that a pre-construction meeting was held with Timm's Trucking, the contractor for the Linking Lonsdale Project. He said that Timm's will be starting in early May.

Vlasak and Erickson provided an update on the Water Tower Reconditioning Project that will start on April 1st.

Erickson said that the Human Resource Committee met and selected applicants to interview for the Full-Time Public Works position.

Baker stated that Ed & Nan Corazalla generously donated \$7,500.00 towards the Veterans Memorial Project at the recent Lions Breakfast. Rud mentioned that the Veterans Memorial Dedication should be its own standalone event, separate from Community Days. Rud said that he would attend the next American Legion meeting.

b. Council Reports

Council Member Daleiden

Daleiden stated that Lonsdale Liquor will be hosting a "Spring into Summer Tasting" event on May 2nd from 4:00-7:00 pm. He noted that 5% of all sales would go towards the Veterans Memorial Project.

Council Member Kodada

Kodada stated that the Park Board will be meeting again in April.

Council Member Furrer

Furrer said that the Lonsdale Public Library will be having its 5th Birthday on Friday, April 10th from 4:00-6:00 pm.

Council Member Pelava

Pelava provided a recap on the items discussed at the March 19th Planning Commission meeting.

Mayor Rud

Rud stated that the Fireworks Fish Fry Fundraiser will be held at the American Legion on Friday, March 27th from 5:00-8:00pm. He said that the Lions are now accepting scholarship applications. He said that there will be two Easter Egg hunts in Lonsdale: 1) on Tuesday, March 31st and 2) on Saturday, April 4th.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 7:52 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator