

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
MARCH 28, 2013**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker,  
City Treasurer Tami Brokl

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Pelava and seconded by Kodada to approve the agenda as presented.

Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**5. APPROVAL OF MINUTES**

A motion was made by Furrer and seconded by Pelava to approve the Minutes from the February 28, 2013 Regular Meeting and the March 14, 2013 Regular Meeting. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**6. PUBLIC HEARINGS**

None

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

None

**8. APPROVAL OF THE CONSENT AGENDA**

A motion was made by Kodada and seconded by Furrer to approve the consent agenda as follows:

- a. Monthly Bills
- b. Treasurer's Report
- c. Board and Commission Minutes
- d. Consider Approval of a Minnesota Lawful Gambling LG220 Application of Exempt Permit With No Waiting Period Submitted by the Church of the Immaculate Conception

Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

## **9. OLD BUSINESS**

None

## **10. NEW BUSINESS**

- a. Consider Approval of the City's 2012 Year End Audit – Joel Stencel, Eide Bailly  
The City Council reviewed an Executive Summary of the 2012 Year End Audit, while the City Auditor Joel Stencel, of Eide Bailly, highlighted the main points throughout the 18-page summary. Stencel reported that the City has a healthy fund balance, a good bond rating, and that the City's financial position is incredibly strong for a city of Lonsdale's size. Stencel said that 2012 Audit went very smoothly thanks to help from City Treasurer Tami Brokl.

A motion was made by Kodada and seconded by Furrer to approve the City's 2012 Year End Audit. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

Rud thanked the City Auditor, City Staff and the City Council.

- b. Consider Approval of a Request Submitted by U.S. Office Furniture to Use the Months of January, March and April as the Months Used to Calculate the Sewer Rate for the Remainder of the Year – Joel Erickson, City Administrator

The Council reviewed a request letter from Tim Branson, owner of U.S. Office Furniture, requesting to use a different month other than February to calculate their sewer rate for the remainder of the year. Erickson explained that there was a leaky toilet that contributed to over 31,000 gallons used compared to 4,000 gallons used in January. Erickson said that the February water bill was already paid.

A motion was made by Pelava and seconded by Furrer to approve a request submitted by U.S. Office Furniture to use the months of January, March and April as the months used to calculate the sewer rate for the remainder of the year. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval of Resolution 2013-11, a Resolution Proclaiming April 2, 2013 as “Wear Blue and Teal Day” in Recognition of April Being National Sexual Assault Awareness / Child Abuse Prevention Month – Troy Dunn, Rice County Sheriff  
Rice County Sheriff and Hope Center Board Member Troy Dunn provided an overview on the people that the Hope Center served in 2012. Rud read through Resolution 2013-11 in its entirety.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2013-11, a resolution proclaiming April 2, 2013 as “Wear Blue and Teal Day” in recognition of April being National Sexual Assault Awareness / Child Abuse Prevention Month. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- d. Consider Approval of Resolution 2013-12, a Resolution Accepting a Monetary Donation from the Sticha Family for Construction of a Pavilion at Sticha Park – Ben Baker, City Planner

Fran Sticha, Clint Sticha, Lynn Lemke, Rita Sticha, Bonnie Code, and Lyndon Code presented Mayor Rud and Park Board Chair Kevin Kodada \$5,000.00 to go towards the construction of a new pavilion at Sticha Park. Baker noted that the monetary donation was part of a commitment made by the Sticha Family back in September of 2007, when the City Council approved the renaming of the developing parkland located along Industrial Drive SE from Heath Creek Park to Sticha Park. Fran Sticha thanked the City for getting the pavilion project back on track. The Council thanked the Sticha Family for their generous donation towards the pavilion project at Sticha Park.

A motion was made by Kodada and seconded by Pelava to approve Resolution 2013-12, a resolution accepting a monetary donation from the Sticha Family for construction of a pavilion at Sticha Park. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- e. Consider Approval of Resolution 2013-13, a Resolution Supporting a Grant Application to the Minnesota Department of Natural Resources Regarding the Local Trail Connections Program – Ben Baker, City Planner

The City Council reviewed a DNR grant application completed by City Staff, requesting \$94,941 to help fund the Hwy 19 Trail Connection Project and the Trendera Memorial Park/DRS Field Trail Connection Project. Baker explained the scope of the two trail connection project, and he said that grant recipients will be announced in July 2013.

A motion was made by Daleiden and seconded by Furrer to approve Resolution 2013-13, a resolution supporting a grant application to the Minnesota Department of Natural Resources regarding the Local Trail Connections Program. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of a Quote Submitted by Tim Skluzacek Construction in the Amount of \$83,396.00 for the 2013 Park Improvement Projects – Ben Baker, City Planner  
The City Council reviewed four quotes submitted for the 2013 Lonsdale Parks Project: 1) Midwest Playscapes - structure only quote, 2) Tim Skluzacek Construction - \$83,396.00, 3) Joe Kodada Construction - \$83,734.00 (quote did not include underground utility materials), and 4) Premiere One/ACCM Inc. - \$103,247.51. The Council reviewed a detailed quote comparison spreadsheet and bid sheet, which noted the project specifications and associated maps. Baker explained the scope of the project along with a proposed timeline. Kodada stated that upcharges may be warranted due to the proposed project deadline and frost/weather concerns. Furrer asked if the parks would be closed during construction. Kodada suggested fencing the construction site off from the remainder of the park. Rud noted that the City is committed to moving the compost site from Sticha Park over Garfield Avenue along with the new Lonsdale Business Park project.

A motion was made by Daleiden and seconded by Pelava to approve a quote submitted by Tim Skluzacek Construction in the amount of \$83,396.00 for the 2013 Park Improvement Projects. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: Kodada. Vote: 4-0-1. Motion carried.

- g. Consider Approval of a Quote Submitted by Trcka Tree Moving & Sales in the Amount of \$7,860.00 for 27 Deciduous Trees and 34 Coniferous Trees to be Planted Adjacent to Idaho Street SW and the City's Western Welcome Sign  
The City Council reviewed the 2013 Idaho Street SW Tree Planting Map. Baker mentioned that over the last few years, the City has made it priority to add trees along the major road corridors and trailways throughout Lonsdale. He said that the Lonsdale Park Board identified the long barren stretch of Idaho Street SW, between Co Rd 4 and Main Street South, as the next tree planning priority area. He stated that the Park Board received three comparable quotes in September of 2012 from: 1) Trcka Tree Moving & Sales - \$5,715.00, 2) Knecht's Nursery & Landscaping - \$6,000.00, and 3) Skluzacek Tree Movers - \$7,420.00. He said that the Park Board approved the quote from Trcka Tree Moving & Sales, but they decided to wait until Spring 2013 before planting the trees. He noted that at their February meeting, the Park Board reviewed an updated quote from Trcka Tree Moving & Sales in the amount of \$7,860.00, which included the addition of 16 more coniferous trees and a \$5/tree increase to account for increased fuel and fertilizer costs in 2013.

A motion was made by Kodada and seconded by Furrer to approve a quote submitted by Trcka Tree Moving & Sales in the amount of \$7,860.00 for 27 Deciduous Trees and 34 Coniferous Trees to be planted adjacent to Idaho Street SW and the City's western welcome sign. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

h. Consider Approval of Resolution 2013-14, a Resolution to Contract with a Councilmember – Joel Erickson, City Administrator

Erickson stated that a resolution needs to be approved by the Council in order for the City to obtain and pay for services provided by a Councilmember. He said that Lonsdale Auto Works, owned by Scott Pelava, recently provided emergency towing and repair service to a Police Department squad car.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2013-14, a resolution to contract with a Councilmember. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: Pelava. Vote: 4-0-1. Motion carried.

i. Consider Approval of a Proposal Submitted by WSB & Associates, Inc. in the Amount of \$11,658.00 for Design and Construction Observation for the 8<sup>th</sup> Ave NE and Highway 19 Trail and the DRS Trail Connection – Joel Erickson, City Administrator

The Council reviewed a proposal submitted by WSB in the amount of \$11,658.00 for remaining design work, bidding services, and construction observation associated with the Hwy 19 Trail Connection Project and the DRS Trail Connection Projects. Erickson said that it was internally discussed and determined that the Public Works Department would not be able to do the construction observation given other project and commitments.

A motion was made by Kodada and seconded by Pelava to approve a proposal submitted by WSB & Associates, Inc. in the amount of \$11,658.00 for design and construction observation for the 8<sup>th</sup> Ave NE and Highway 19 Crossing, Heath Creek Trail, and the DRS Trail Connection. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

j. Consider Approval of a Mosquito Control Proposal Submitted by Common Grounds Lawn and Landscape, Inc. in the Amount of \$7,250.00 - Joel Erickson, City Administrator

The Council reviewed three quotes for 2013 mosquito control: 1) Common Ground Lawn & Landscape - \$7,250.00, 2) Owatonna Groundskeeper - \$8,000.00, and Clarke - \$8,200.00. Erickson explained that both Owatonna Groundskeeper and Clarke have provided the City with mosquito control services in the past. He said that Common Ground just expanding their services to include larger city-wide mosquito control. Erickson recommended approval of a two-year contract with Common Ground because they submitted the lowest bid, provided a 0% increase for 2014, and are a local company. After discussing the two-year contract option, the Council members all agreed that a multi-year contract could be risky with a newer company. Kodada suggested revisiting the contract in October. The Council further discussed spraying priority dates and locations.

A motion was made by Kodada and seconded by Furrer to approve a one-year mosquito control proposal submitted by Common Grounds Lawn and Landscape, Inc. in the amount of \$7,250.00. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

## 11. OTHER BUSINESS

- a. Reminder of April 11, 2013 Special City Council meeting at 6:00 pm  
Rud announced that the Council will be meeting at 6:00 pm on April 11, 2013 for a Special Meeting to discuss the Lonsdale Business Park.
- b. Project Reports  
None
- c. Council / Department Reports

### *Council Member Daleiden*

Daleiden held up an article from the Minnesota Muni magazine that featured the recent success at Lonsdale Liquor. He said that weather definitely affects sales at the liquor store. Rud thanked the Liquor Store Staff for doing a great job with the recent After-Prom Event for TCU.

### *Council Member Kodada*

Kodada said that the Park Board will be meeting on April 23<sup>rd</sup>. He mentioned to the audience that Jacyee Park was renovated during the Fall of 2012, which included new dugouts, drain tile, grass seed, and safety fencing.

### *Council Member Furrer*

Furrer said that there was recently a birthday party event for Library, which included fine forgiveness. She told the audience that the Summer Reading Program had over 300 kids in attendance.

### *Council Member Pelava*

Pelava stated that the Planning Commission discussed the classroom addition to the elementary school, reviewed the latest site plan for the Lonsdale Business Park, and continued reviewing the comprehensive plan.

### *Mayor Rud*

Rud announced that TCU will host an initial Superintendent Search meeting on April 4<sup>th</sup> to allow for comments on what is important to the local communities in the search for a new school superintendent. He announced that the city-wide garage sale, city-wide cleanup, and Arbor Day events are all coming up in May.

## **12. ADJOURNMENT**

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 8:08 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator