

**MINUTES
CITY OF LONSDALE
PARKS AND RECREATION ADVISORY BOARD
MARCH 8, 2016**

MEMBERS PRESENT:

Jeanette Utecht, Kevin Kodada, Laura Carpentier, and Shelly Narum

MEMBERS ABSENT:

Micki Ziskovsky

STAFF PRESENT:

City Planner Benjamin Baker

1. CALL TO ORDER

Chair Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

2. AGENDA

A motion was made by Utecht and seconded by Carpentier to approve the agenda as presented. Vote for: Utecht, Kodada, Carpentier, and Narum; Against: None. Vote 4-0. Motion carried.

3. MINUTES

A motion was made by Carpentier and seconded by Utecht to approve the Minutes from the February 9, 2016 Regular Meeting. Vote for: Utecht, Kodada, Carpentier, and Narum; Against: None. Vote 4-0. Motion carried.

4. PUBLIC COMMENT

None

5. PUBLIC HEARINGS

None

6. GENERAL BUSINESS

- a. Review DRAFT Comp Plan Chapter 7 – Parks, Recreation & Open Space
The Park Board members briefly reviewed the 50-page Comp Plan Chapter 7, Parks, Trails, Open Space & Recreation document while Baker highlighted a few of the key points. He asked the Board to review the draft document in further detail over the new few weeks and provide comments.
- b. Update on the Rezac Nature Preserve – Hidden Willow Pond Boardwalk & Fishing Pier
The Park Board reviewed pictures of the recently installed wooden fishing pier and boardwalk at Rezac Nature Preserve. Baker provided an update on the project. He said that the boardwalk legs will need to be readjusted and that a pond access road will be constructed this spring-summer.
- c. Schedule a Grand Opening for the Boardwalk & Fishing Pier
Baker asked the Board members if they wanted to host a grand opening event for the new fishing pier. The Board suggested waiting until the fish were transferred into the pond by the DNR. The Board discussed if aeration would be needed to keep the fishing population healthy over the winter months. The Board tentatively agreed on a date of Tuesday, June 14, 2016 at 6:00 pm.
- d. Consider Approval of the Soccer Field Site Plans for Trenda Memorial & Sticha Parks
The Park Board member reviewed a proposed site plan layout, showing soccer fields, for both Sticha Park and Trenda Memorial Park. The Sticha Park Site Plan showed a U-14 Field overlapping the outfield of the ballfield, a U-10 Field located directly east of the playground area, and two U-6 Fields. The Trenda Memorial Park Site Plan showed a U-10 Field located in the outfield of the ballfield, and two U-6 Fields north of the playground area. Baker noted that Sticha Park could accommodate ages up to 14, where Trenda Memorial Park could only host ages up to 10 years old. He also said that the fields were laid out in a way to avoid any interference or collisions between the soccer goals and the ball players. Carpentier wondered if it was the 6-8 ft. of overlap into the ballfield's infield ag-lime would cause any issues. Kodada explained that it was typical for smaller towns to have multi-use baseball, football, and soccer fields. Overall, the Park Board agreed that soccer could be played at either park. Baker stated that before any ball is played in 2016, City Staff will need to evaluate the ground conditions at Sticha Park due to the grading/seeding project that took place during the Fall of 2015.

e. Consider Approval of Soccer Goals/Nets for Public Use in Lonsdale

The Park Board members reviewed different soccer goal sizes, material options, and prices. They also reviewed suggestions made from the Minnesota Youth Soccer Association and Tri-City United Community Education. TCU noted that Lonsdale's inaugural 2015 soccer season consisted of two U-6 Teams, one U-9 Team, and one U-13 Team. They recommended using portable Pugg goals for the younger kids, 12 ft. wide goal for U-10 ages, 21 ft. wide goals for U-12, and 24 ft. wide goals for U-13 and up. After reviewing the suggestions and site plan layouts, the Park Board recommended ordering a set of 12 ft. and 24 ft. wide soccer goals to accommodate one U-14/Adult Field and one U-10 Field.

A motion was made by Utecht and seconded by Narum to recommend approval to order a set of 12 ft. wide and 24 ft. wide soccer goals in the not-to-exceed amount of \$4,500.00, not including tax and shipping costs. Vote for: Utecht, Kodada, Carpentier, and Narum; Against: None. Vote 4-0. Motion carried.

f. Consider Approval of the Lonsdale Area Food Shelf & Knights of Columbus as the 2016 2nd & 3rd Term Green Teams

Baker noted that the City currently had seven Green Team applications on file, in which two service organizations have never had the opportunity to previously serve as the Recycling Green Team before: 1) Lonsdale Area Food Shelf, and 2) Knights of Columbus. Baker stated that the Friends of the Lonsdale Public Library was the current Green Team. After reviewing the list of applicants, the Park Board suggested giving the two new organizations a chance to participate in the program. Carpentier mentioned that she struggles with allowing non-youth organizations to partake in the easy fund-raising program.

A motion was made by Carpentier and seconded by Narum to approve the Lonsdale Area Food Shelf as the 2016 2nd Term Green Team and the Knights of Columbus as the 2016 3rd Term Green Team. Vote for: Kodada, Carpentier, and Narum; Against: None; Abstained: Utecht. Vote 3-0-1. Motion carried. Utecht stated that she was the Vice President of the Lonsdale Area Food Shelf.

g. Update on Arbor Day 2016

Baker asked the Park Board members to mark May 6th as a potential date for Lonsdale's 2016 Arbor Day event. He mentioned that many of the familiar staff that helped with Lonsdale's past Arbor Day event, from RSWCD and the local DNR Forestry Office, won't be around this year. He said that Forester Brett Anderson of the DNR did place an order for a few pine and spruce trees for the event. The Board also reviewed information on the DNR's highly regarded School Forest Program.

h. Provide Input on Potential Outdoor Recreation Options and Other Community Education Programming for Fall-Winter 2016/2017

The Park Board Members reviewed a list of activities advertised by Three Rivers Park District, New Prague Community Education, and Tri-City United Community Education. Baker asked the Board to review the different programming options and provide three outdoor and three indoor activities that they want to see offered in the Lonsdale in 2017.

7. MISCELLANEOUS

Baker mentioned that a citizen group interested in seeing a community center constructed in Lonsdale would be meeting shortly after the Park Board meeting at City Hall.

8. ADJOURNMENT

A motion was made by Carpentier and seconded by Utecht to adjourn the meeting. Vote for: Utecht, Kodada, Carpentier, and Narum; Against: None. Vote 4-0. Motion carried. Motion carried. The meeting ended at 6:34 pm.

Respectfully Submitted:

Benjamin Baker, City Planner