

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
APRIL 24, 2014**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Kodada Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, Public Works Director Russ Vlasak, Police Chief Jason Schmitz

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda. Erickson asked if two items could be added to the agenda: 1) "Consider a Special City Council Meeting for May 15, 2014" and 2) "Consider Approval of Seeding Agreement with James Schmitz".

A motion was made by Daleiden and seconded by Furrer to approve the agenda along with the noted additional agenda items. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

A motion was made by Kodada and seconded by Pelava to approve the Minutes from the March 27, 2014 Regular Meeting and the April 10, 2014 Regular Meeting. Vote for: Daleiden, Kodada, Rud, and Pelava. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Kodada and seconded by Furrer to approve the consent agenda as follows:

- a. Monthly Bills
- b. Treasurer's Report
- c. Board and Commission Minutes

Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of a Water and Sewer Rate Adjustment for 320 Central St. E. Due to a Frozen Water Service Line – Joel Erickson, City Administrator

Erickson said that the property owner at 320 Central Street East has requested a water/sewer rate adjustment for the month of March due to a water service line that froze twice. He explained that after line froze for a second time, the City recommended that the water be allowed to run constantly at a stream the size of pencil. Erickson said that the property's water usage was 4,000 gallons higher than normal during the month of March due to the continuous running of water.

A motion was made by Kodada and seconded by Furrer to approve a water and sewer rate adjustment 320 Central St. E. due to a frozen water service line. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval of the Lonsdale Area Chamber of Commerce's Requests for 2014 Community Days – Joel Erickson, City Administrator

The Council reviewed a request letter from Karmin Stanley, Event Manager of behalf of the Lonsdale Area Chamber of Commerce, along with a temporary liquor license application, outdoor movie screen permit, residential courtesy notification, ZJs 5k Run map, and Community Days Logistics map. Erickson and Stanley provided an overview of the events and requests to the City Council. Stanley explained why the Community Days Committee decided to bring the main events back to Main Street this year. The Council thanked Stanley and the rest of the Committee members for their volunteerism and hard work in putting together such an event. Pelava asked if the requested funds would come out of the Liquor Store Fund. Erickson said yes.

A motion was made by Pelava and seconded by Kodada to approve the Lonsdale Area Chamber of Commerce's requests for 2014 Community Days. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

c. Presentation and Approval of the City of Lonsdale's 2013 Financial Statements – Joel Stencel, Eide Bailly

Joel Stencel, City Auditor from Eide Bailly, went through an executive summary of the City's financial statements. Stencel commented that the audit process went very smoothly and quickly this year and that cash tied out exactly within the first hour of the audit. He also reviewed project and debt service fund balances. Rud thanked City Staff for doing such a good job with City's finances. Stencel stated that the City is in a strong financial position.

A motion was made by Kodada and seconded by Furrer to approve the City of Lonsdale's 2013 Financial Statements/Year End Audit. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

d. Consider Approval of an Application and Permit for a 1 to 4 Day Temporary On-Sale Liquor License Requested by the Lonsdale Firemen's Relief Association for Their Annual Steak Fry May 17, 2014 – Joel Erickson, City Administrator

Erickson stated that the Lonsdale Fireman's Relief Association will again be hosting their annual Steak Fry on May 17th. He said that a liquor license is required for the event, and he recommended approval of the Firemen's request for a 1-to-4 day temporary liquor license.

A motion was made by Daleiden and seconded by Furrer to approve a 1-to-4 Day Temporary On-Sale Liquor License requested by the Lonsdale Firemen's Relief Association for their annual steak fry on May 17, 2014. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

e. Consider Approval of an Agreement Between the City of Lonsdale and James and Sharon Schmitz for the Spreading of Bio-Solids – Joel Erickson, City Administrator

Erickson explained that City Staff recently reached an agreement with James and Sharon Schmitz that would allow the City to spread bio-solids on Schmitz's property in the spring of 2014. He went through the terms of the proposed agreement with the Council. Erickson explained that the Schmitz's are the only permitted landowners willing to allow the City to spread bio-solids on their property. Rud thanked Erickson for initiating the agreement and saving the City from a major dilemma. Vlasak said that bids are currently out for the hauling portion of the bio-solids project.

A motion was made by Kodada and seconded by Pelava to approve an agreement between the City of Lonsdale and James and Sharon Schmitz for the spreading of bio-solids. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of the Project Scope of Work for the 3 R Landmark School House and Authorize Staff to Advertise the Project for Bids – Joel Erickson, City Administrator
Erickson noted that the City has saved \$20,000.00 for each of the last three years in preparation for repair work needed at the historic 3-R Landmark School. The Council reviewed the proposed bid sheet details while Erickson provided a brief explanation on the proposed scope of work. He also mentioned that the City was fortunate to have been awarded a grant from the Southern Minnesota Initiative Foundation and Valspar Corporation for over \$1,000.00 worth of paint for the project. Erickson recommended that the Council approve the project's scope of work and authorize Staff to advertise for bids.

A motion was made by Kodada and seconded by Furrer to approve the project scope of work for the 3 R Landmark Schoolhouse and authorize Staff to advertise the project for bids. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

Erickson and the Council briefly discussed the historic building's future in terms of use, location, and costly maintenance expenses. Kodada suggested contacting the Historical Society or the National Registry for Historic Places. Furrer stated that the City was fortunate during the last major renovation project in the late 1970s - early 80s to have a very involved and motivated 3-R Landmark Group who raised the funds necessary to restore the then deteriorating building.

- g. Consider Approval of Resolution 2014-18, a Resolution Approving Sponsorship of the Lonsdale Snow Wizards – Joel Erickson, City Administrator
Erickson explained that the City of Lonsdale essentially acts as a pay agent for the Lonsdale Snow Wizards to receive their annual grant funding from the Minnesota Department of Natural Resources. The Council reviewed the Staff Report and proposed Resolution.

A motion was made by Pelava and seconded by Furrer to approve Resolution 2014-18, a resolution approving sponsorship of the Lonsdale Snow Wizards. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- h. Consider Approval of Ordinance 2014-257, an Ordinance Amending Chapter 71, Parking Regulations (On-Street Parking Regulations) – Ben Baker, City Planner
Baker provided the Council with the reasoning why City Staff initiated a parking ordinance update. Baker read through the proposed ordinance noting changes and updates compared to the current parking ordinance. He said that the new ordinance is based on comments and feedback received from the Police Chief, Public Works Director, City Administrator, City Planner, City Attorney, and Planning Commissioners. He noted that the Planning Commission did hold a public hearing at their meeting on April 17, 2014, and they recommended approval of the proposed ordinance. Due to concerns from

snow plow drivers, Furrer stated that she was disappointed that rules for “no seasonal overnight parking” were not included in the final ordinance to get cars off the road during snow events. Vlasak and Schmitz explained the process for calling and enforcing snow emergencies. Vlasak stated that ultimately it would be nice if no vehicles are allowed to park on City streets while Public Works crew is out plowing snow. Kodada asked how many vehicles are parking on the streets during a given night. Erickson said that up to 100 vehicles may be parked overnight on City streets. Pelva noted that the Planning Commission discussed and tried to account for all aspects of on-street parking. Furrer stated that the new ordinance must be enforced by the Police Department to be effective.

A motion was made by Furrer and seconded by Pelava to approve Ordinance 2014-257, an ordinance amending Chapter 71, Parking Regulations. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

i. Consider a Special City Council Meeting for May 15, 2014

Erickson relayed a request from Steve Kubes, asking the Council to consider meeting on May 15th to review his Land Use Application for a proposed mini-storage building at 836 Industrial Park Drive SE.

A motion was made by Kodada and seconded by Furrer to schedule a Special City Council Meeting for May 15, 2014 at 6:00pm. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

j. Consider Approval of Seeding Agreement with James & Sharon Schmitz

Erickson stated that the City currently has a NPDES permit for the Lonsdale Business Park Project which was approved by the Minnesota Pollution Control Agency. He explained that the City is in need of erosion control services on its property to be compliant with the NPDES permit requirements. Erickson said that the City has come to terms with James Schmitz to provide seeding/erosion control measures on the property by planting oats and/or alfalfa as soon as conditions allow. Erickson reviewed the terms of the agreement. Erickson said that agriculture uses are allowed in the I-2 Zoning District.

A motion was made by Kodada and seconded by Pelava to approve the proposed seeding agreement with James Schmitz. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

a. Department Reports

- Baker provided an update on the Main Street Plaza Project and Rud provided an update on the second phase of the project, a Veterans Memorial. Erickson announced that the City was recently awarded a \$9,900.00 grant for the Veterans Memorial. Rud stated that the City should erect a fundraising thermometer at the site.
- Baker announced that Arbor 2014 will be held on April 24, 2014 from 8:45-noon at Lonsdale Elementary School.

b. Council Reports

Council Member Daleiden

Daleiden said that sales at the liquor store are up 14% compared to April 2013, and he announced that a beer and wine tasting event was coming up.

Council Member Kodada

Kodada said that the Parks & Recreation Commission will be meeting on May 13th.

Council Member Furrer

Furrer said that the Library Board met last Wednesday to review signage option designs. She said that the EDA is still working to get a Lonsdale promotional/advertisement sign out on I-35.

Council Member Pelava

Pelava provided a recap of the items discussed at the April 17, 2014 Planning Commission meeting.

Mayor Rud

Rud noted that there have not been any neighborhood meetings concerning the Area No. 5 Project yet contrary to a recent article. He said that the City will probably hold the first neighborhood meetings in August or September 2014. He said that the annual Fireman's Steak Fry event will be held on May 17th. He mentioned that the Citywide Garage Sale Event will be on May 10th.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 8:10 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator