

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
APRIL 26, 2012**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. at Lonsdale American Legion Post # 586, 115 2nd Avenue NW.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, Public Works Director Russ Vlasak, City Engineer Kevin Kawlewski

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Daliden and seconded by Pelava to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**5. APPROVAL OF MINUTES**

A motion was made by Kodada and seconded by Furrer to approve the Minutes from the March 29, 2012 Special Closed Meeting, the March 29, 2012 Regular Meeting, and the April 12, 2012 Regular Meeting. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**6. PUBLIC HEARINGS**

Mayor Rud read the official public hearing notice and opened the public hearing. Rud explained the process for the proposed street reconstruction assessment hearing. City Engineer Kevin Kawlewski provided a 25 slide presentation, which was projected on the screen for everyone in the audience to see. The presentation detailed location maps, proposed improvements, project costs, financing costs, proposed assessments, deferred assessments, total project funding, and project timeline. Rud briefly provided a brief summary of how the Council and project got to this point, and then he opening the floor to the public for comments.

Tom Brennan, 203 3<sup>rd</sup> Avenue NW, stated that he was an advocate for the base bid project, and he asked what the compelling reason was for redoing the watermain on 3rd Avenue NW.

Kawlewski explained that the PVC pipe prices have provided the City with a tremendous opportunity to replace the older watermain at a reasonable cost.

Rud mentioned that the some of the curbs will be replaced and that some of the curbs will be sprayed with a curing agent to look new. He also said that the City will be paying for 56% of the watermain.

Roger Pesta, 533 3<sup>rd</sup> Avenue NW, questioned the age of the water system, and he said that there a lot of older residents in the neighborhood that may not see the entire benefit of the reconstruct project. Kawlewski explained the expected lifespan of the different types of pipe. Rud mentioned that the Council is okay with qualifying deferred assessments.

Bob Brezina, 615 3<sup>rd</sup> Avenue NW, asked if the damaged curb spots will be replaced. Kawlewski stated yes, and explained the process for selecting which spots will get replaced.

Vlasak talked about the substantial amount of watermain breaks in the area. He also said that 3rd Avenue, north of Cottonwood, does have newer watermain than 3rd Avenue south of Cottonwood.

Tom Larson, 414 3<sup>rd</sup> Avenue NW, asked how durable the curbs and infrastructure would be with heavy equipment running over them.

Pelava noted that the life expectancy of infrastructure in Lonsdale can vary due to the adverse soil conditions. Kawlewski said the highly active soils can deteriorate iron pipes and deduce their life expectancy.

Harold Vosejпка, 209 4<sup>th</sup> Avenue NW, stated that the oldest watermains in town were put in the 1920s, and they have lasted a long time.

Ben Sticha, 620 2<sup>nd</sup> Avenue NW, asked why looping the watermain to Main Street was not including in the project, since there have been two watermain breaks in that area since January. Erickson said that conditions have changed since the start of the planning phase for the project and that the loop will be included and funded through the City's Water Fund.

Daleiden asked about the differences between PVC and ductile iron pipe. Kawlewski stated that PVC has a longer life because it is less susceptible to the varying soil conditions.

Roger Pesta asked about the ditch located to the west of 3<sup>rd</sup> Avenue NW along 70<sup>th</sup> Street West. There was discussion concerning possible drainage issues related to that ditch. The Council explained that the ditch was part of the County Ditch System, and any drainage issues should be reported to Rice County.

One of the area residents asked how the street tile system works. Kawlewski explained that 1 ft. of sand will be put in around the new draintile, which will be located under the curblines. He stated that residents will now have the option of connecting their sump pump lines to the new draintile. Rud discussed the past issues that the City has had with cross connections in

this area of town. He explained that it is not ideal to have stormwater running into the sanitary sewer system, which ends up being treated at the Waste Water Treatment Plant.

A resident asked if curb stops will be replaced. Kawlewski said yes.

Roger Pesta asked about future seal coating for the project area. Kawlewski reviewed the City's current road maintenance program. Erickson predicted that the roads in this area would probably be seal coated in 2019-2020. Rud stated that the Public Works Department has been doing a good job maintaining the City's roads to ensure a longer road life.

Kawlewski stated that a WSB Field Inspector will always be on-site during construction if property owners want to talk with someone about their concerns, schedules, or other issues related to the project. He said that contact information will be listed in a newsletter. Rud mentioned that if residents have upcoming parties or gatherings of any kind, that they should call City Hall to make arrangements.

Pastor Ron Mixer (Triumphant Life Church) asked a few questions about how assessment interest is calculated. Erickson explained how the interest is figured, and he stated that the City is following the requirements in State Statute. Mixer also asked why the Triumphant Life Church property is paying such a large portion compared to the total project amount to be assessed. Kawlewski explained how residential and commercial properties assessment amounts were determined.

Leonard McFadden, 403 2<sup>nd</sup> Avenue NW, asked where his water service was proposed to come from, Cottonwood or 2<sup>nd</sup> Avenue. Kawlewski explained where his service would come from. He also mentioned that some sections driveway may need to be taken out and replaced to provide adequate service.

Kawlewski provided details on the proposed construction staging. He said that each day the construction crew will try to make a passable lane down each road. He also mentioned that the property owners will be kept up-to-date on the project's progress throughout construction. He said that the first bituminous asphalt lift will be completed this year, and then a second/final lift will be paved in June 2013. He stated that the project will carry a warranty for two years following the final lift course.

Thomas Brennan, 203 3<sup>rd</sup> Avenue NW, asked when Ash Street, west of 3<sup>rd</sup> Avenue, was going to be reconstructed. He mentioned that the road was in rough shape. Kawlewski stated that the area he was referring to was part of a future CIP reconstruction project, and Kawlewski said that he would not be assessed twice if a future reconstruct project was to go through.

Don Sticha, 402 2<sup>nd</sup> Avenue NW, stated that all the stormwater runoff currently runs towards his property. Kawlewski stated the projects proposed stormsewer improvements should solve the water issues that have been occurring in that area.

Scott Duban, 603 2<sup>nd</sup> Avenue NW, asked if the alley approaches would remain intact. Kawlewski stated that no accesses points will be taken away as part of the project.

Bob Brezina stated that a lot of stormwater from the neighborhood runs towards his property. Kawlewski explained that storm sewer improvements will be made at the intersection of 3<sup>rd</sup> Avenue NW and 70<sup>th</sup> Street West.

Karen Sevcik, 302 3<sup>rd</sup> Avenue NW asked if the new roads will divert water evenly to both sides of the road. Kawlewski explained that the new roads will be designed with a crown in the middle that will direct water towards the curb edges and that water eventually end up in a stormwater catch basin. He also stated that the new road heights will be equal on both sides of the street.

Tom Larson, 414 3<sup>rd</sup> Avenue NW, asked about the timing of assessments.

Don Sticha said that it does not make sense for residents to start paying on a project two years before is complete. Erickson said that the City is just following State Statute.

Rud said that the Council has already had two informational hearings on the project. He explained how they came up with proposed assessment amount.

James Vosejпка, 210 Ash Street NW, asked about the downstream environmental impact that the new stormsewer improvements will cause. Kawlewski explained how the stormwater and ponding system works.

Rud asked if anyone else wanted to speak on the matter.

Pastor Ron Mixer asked if the assessments are due along with the bi-annual property tax statements. Erickson said yes, and he noted that mortgage holders, having an escrow account for property taxes, may want to notify their bank about the proposed assessment, so that adequate funds can be saved.

Rud provided one last opportunity for any more comments. There were no more comments.

A motion was made by Daliden and seconded by Kodada to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The Public Assessment Hearing ended at 8:14 pm.

## **7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

Roger Pesta, 533 3<sup>rd</sup> Avenue NW, asked about the status of the unfinished basement and home remodeling project at 514 3<sup>rd</sup> Avenue NW. The Council directed City staff to follow up on the issue.

## **8. APPROVAL OF THE CONSENT AGENDA**

A motion was made by Kodada and seconded by Furrer to approve the consent agenda as follows:

- a. Monthly Bills
- b. Treasurer's Report
- c. Board and Commission Minutes
- d. Consider Approval of an Application and Permit for a 1 to 4 Day Temporary On-Sale Liquor License Requested by the Church of the Immaculate Conception for their Annual Church Festival on August 5, 2012

Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

## **9. OLD BUSINESS**

None

## **10. NEW BUSINESS**

- a. Presentation of a Waste Management Youth Recycling Green Team Check to the Lonsdale Public Library in the Amount of \$300.00 for Recycling 19.99 Tons of Cardboard and Mixed Paper  
[This Agenda Item was Discussed After the "Approval of the Agenda" and before the "Approval of the Minutes"]

Rick Rud, of Waste Management, presented a check in the amount of \$300.00 to the Lonsdale Public Library - Teen Advisory Board represented by Library Director Diana Tallent. Tallent thanked the City and Waste Management for a the great opportunity to serve as a Green Team and talk with kids and patrons about recycling.

- b. Consider Approval of Resolution 2012-16, A Resolution Approving the Minnesota Department of Transportation Construction Plan for the Lonsdale Landscape Partnership Project and Entering into Minnesota Department of Transportation Agreement No. 01054 and Authorizing the Mayor and City Administrator to Execute Such Agreement  
Baker handed the Council and everyone in the audience a colored landscaping plan to review. He said that after much anticipation and preparation, the City was recently notified that the Minnesota Department of Transportation had approved the proposed Lonsdale landscaping Project Grant, estimated at \$15,000. He said that at their meeting on April 17, 2012, the Lonsdale Park & Recreation Commission recommended approval of the proposed landscaping plan and agreement. Mayor Rud thanked the Park Board and City Staff for their work on the project so far.

A motion was made by Kodada and seconded by Pelava to approve Resolution 2012-16, a resolution approving the Minnesota Department of Transportation Construction Plan for the Lonsdale Landscape Partnership Project and entering into Minnesota Department of Transportation Agreement No. 01054 and authorizing the Mayor and City

Administrator to execute such agreement. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

c. Consider Approval of Resolution 2012-17, a Resolution Adopting Assessments for the Area No. 2 Street and Utility Improvement Project

Kawlewski explained the four options available for the Council to consideration. The Council reviewed the different bid packages and correlating assessment amounts. They also reviewed the proposed assessment roll, which listed each individual property's total proposed assessment amount. Furrer stated that full curb and gutter replacement would be too much cost. Kodada said that he was onboard with the project improvements as proposed. After discussing the options, the Council agreed on that the project should entail the standard base bid items for street and stormsewer improvements (without complete replacement of the existing concrete curb and gutter) along with watermain improvements along both 2<sup>nd</sup> Avenue NW and 3<sup>rd</sup> Avenue NW. The project includes the following streets:

- 2<sup>nd</sup> Avenue NW
- 3<sup>rd</sup> Avenue NW
- Ash Street NW
- Birch Street NW
- Cottonwood Street NW
- Dogwood Street NW
- Elm Street NW

A motion was made by Daleiden and seconded by Pelava to approve Resolution 2012-17, a resolution adopting assessments for the Area No. 2 Street and Utility Improvement Project. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

d. Consider Approval of Resolution 2012-18, a Resolution Accepting Bid for the Area No. 2 Street and Utility Improvement Project

Kawlewski provided a detailed bid sheet for the Council to review. He explained that bids for the project were received on March 20, 2012, and he further explained the differences between the bid packages and alternatives. The Council all agreed that the most productive option was the Base Bid + Alternate B (Low Bid: \$1,068,966.53). The Council also decided to complete the watermain along 3<sup>rd</sup> Avenue NW along with a trunk loop along 70<sup>th</sup> Street West, between 2<sup>nd</sup> Avenue NW and 3<sup>rd</sup> Avenue NW.

A motion was made by Daleiden and seconded by Furrer to approve Resolution 2012-18, a resolution accepting bid for the Area No. 2 Street and Utility Improvement Project. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

e. Consider Approval of a Proposal Submitted by WSB & Associates, Inc. in the Hourly Not-to-Exceed Amount of \$17,668.00 for the Design and Construction Services for the 3rd Avenue NW Watermain Reconstruction

Erickson presented the Council with a proposal submitted by WSB & Associates in the hourly not-to-exceed amount of \$17,668.00 for the design and construction of related services for the replacement of the 3<sup>rd</sup> Avenue NW watermain. He explained that the 3<sup>rd</sup> Avenue NW watermain was not included in the original Feasibility Study and it will have to be designed prior to negotiating a Change Order with the contractor. Kawlewski stated that WSB will have construction field inspector on-site throughout the entire construction process.

A motion was made by Kodada and seconded by Pelava to approve a proposal submitted by WSB & Associates, Inc. in the hourly not-to-exceed amount of \$17,668.00 for the design and construction services for the reconstruction of the 3rd Avenue NW Watermain. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

f. Consider Approval of a Quote Submitted by Ancom in the Amount of \$44,969.07 for 800 MHz Equipment

Erickson said that City staff met with both Whitewater Wireless Inc. and Ancom to discuss and receive proposals for 800 MHz equipment for the City, not including the Fire Department. The quotes received were as follows: 1) Ancon - \$44,969.07 and 2) Whitewater Wireless - \$48,674.84. The Council reviewed the spreadsheet summary for the two proposals, and Erickson recommended to approve the low bid submitted by Ancon.

A motion was made by Kodada and seconded by Furrer to approve a quote submitted by Ancom in the amount of \$44,969.07 for 800 MHz Equipment. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

## 11. OTHER BUSINESS

a. Project Updates

Erickson stated that the Water Treatment Plant has now passed all the bacterial tests for the pressure vessels. Vlasak warned the public that once the new plant goes online and the Public Works Department flushes fire hydrants, the new cleaner water will loosen some of scale deposits in the existing pipes. Vlasak stated that the structure is complete, and he mentioned that the remaining grading, blacktopping, curb work, and restoration will be completed over the next couple of weeks.

Kawlewski stated that City did apply to be on the Project Priority List in preparation for a Street Reconstruction Project in 2013.

Vlasak mentioned that street seal coat bids should be available at the next City Council meeting.

b. Council / Department Reports

*Council Member Daleiden*

Daleiden stated that the Liquor Store numbers are typically weak for the first quarter, but he said that this year the Store is keeping its head above water. He mentioned that the Store has been increasing cash and profits and decreasing inventory.

*Council Member Kodada*

Kodada reviewed a few items from the previous Park Board meeting, including the Sticha Park Shelter, a \$15,000 State grant for landscaping, trail benches, and the Fall 2012 Jaycee Park Improvement Project.

*Council Member Furrer*

Furrer stated that there has been a lot of use at the Library, noting that the doors were opened 16,000 times. She said that the Library Board has been discussing the public meeting room policy. Furrer mentioned that the EDA will be partnering with the Chamber for a 4-part information/educational series for businesses. She also stated that the EDA will take part in judging the Downtown Flower Pots again this year.

*Council Member Pelava*

Pelava stated that the Planning Commission is in the initial stages of coming up with architectural design ideas and guidelines for new businesses to follow. He mentioned that the Planning Commission also discussed vacant lot issues and recent use requests for those lots due to the recent low prices.

*Mayor Rud*

Rud announced that Lonsdale will celebrate Arbor Day 2012 at the elementary school on April 27th @ 1:00 pm. Rud read a letter from the Minnesota Pollution Control Agency congratulating Lonsdale Waste Water Treatment Plant Operator Dale Furrer on the recent award. He announced that May 5th is the Citywide Garage Sale Event, that May 17th is Citywide Cleanup Day, and that May 19th is the Fireman's Steak Fry.

**12. ADJOURNMENT**

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 8:54 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator