

**MINUTES
CITY OF LONSDALE
PARKS AND RECREATION ADVISORY BOARD
APRIL 8, 2014**

MEMBERS PRESENT:

Jeanette Utecht, Micki Ziskovsky, Kevin Kodada, Laura Carpentier, and Shelly Narum

MEMBERS ABSENT:

None

STAFF PRESENT:

City Planner Benjamin Baker

1. CALL TO ORDER

Vice Chair Utecht called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

2. AGENDA

Baker noted that he had a few items to discuss under Agenda Item 7 - Miscellaneous.

A motion was made by Carpentier and seconded by Ziskovsky to approve the agenda as presented. Vote for: Utecht, Ziskovsky, and Carpentier; Against: None. Vote 3-0. Motion carried.

3. MINUTES

A motion was made by Carpentier and seconded by Utecht to approve the Minutes from the March 11, 2014 Meeting. Vote for: Utecht, Ziskovsky, and Carpentier; Against: None. Vote 3-0. Motion carried.

4. PUBLIC COMMENT

None

5. PUBLIC HEARING

None

Shelly Narum and Keven Kodada arrive to the meeting.

6. GENERAL BUSINESS

- a. Update on the Rezac Nature Preserve – 2014 Archery Range Project & Community (Archery Target Frame) Build Day

Baker provided the Park Board members with an update on the Community Build Day that took place on Saturday, April 5th. He provided the Board with a list of the 13 volunteers who helped that morning, along with pictures of the event and a

related article from the Lonsdale Area News Review. Baker stated that it was a great event, and that the volunteers worked diligently from 8:00 until noon, completing 2 portable target frames, 6 stationary target frames, and a 6' x 10' shooting platform. Baker thanked the Tri-Lakes Sportsman Club for their donation of \$3,000, along with a donation received from Field Logic in the amount of \$1,448. Baker said that another Community Build Day will probably be held at the new archery range site sometime in June or July, once Garfield Avenue and the site are completely graded. He noted that the 6 stationary targets and the 6' x 10' platform will need to be erected on footings and finished at the site.

b. Update on the Main Street Plaza & Veterans Memorial Park

Baker provided a summary of the Main Street Plaza Project. He said that the project commenced last fall, but due to the cold weather, the project had to be put on hold until spring 2014. He noted that the project is approximately half complete. He said that site furniture was not ordered for the project because the City did not want to store the items over the winter months and because the City wanted to wait until the landscape walls were constructed to see how much room there really was at the site. Utecht noted that the Park Board also wanted to wait until 2014 to take advantage of the new sales tax regulations. Baker mentioned that recently City staff was able to take some measurements and pictures of the site. The Board members reviewed a few site visualization pictures, showing the proposed 5-seat Rendezvous table inserted into the site. The Board liked the way the tables looked shown on the pictures and site plan.

A motion was made by Carpentier and seconded by Utecht to approve a quote submitted by Upbeat Site Furnishings in the amount of \$12,311.19 for:

- (6) – Rendezvous Contour Benches
- (2) – Rendezvous 40 Gallon Trash Receptacles
- (2) – Rendezvous 5-Swivel Seat Tables

Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None.
Vote 5-0. Motion carried.

Baker also provided a brief update on the happenings with the Veterans Memorial Task Force. He said that their next meeting is scheduled for April 16th, where the group will be discussing and finalizing a site plan, monument designs, and fundraising ideas. Baker mentioned that if fundraising efforts go well over the next year that a commencement event could take place around Independence Day 2015 or Veterans Day 2015.

c. Update on the 2014 Historic 3-R Landmark School Project

Baker stated that the City was recently awarded a grant from the Southern Minnesota Initiative Foundation and Valspar Corporation for painting the historic 3-R Landmark School. Baker stated that Steve Vosejka, Joe Daleiden, Joel

Erickson, Russ Vlasak, and himself met with Einstein Remolding & Construction of Northfield at the site on April 7th to look at what needs to be done to the old school building's exterior. Baker said that Einstein Construction will be providing options and cost estimates for roofing, siding, painting, and window work. He said that the City will be meeting with Valspar on April 23rd to get more information on the grant. He said that the project should be under construction in June-July and fully completed in time for Community Days 2014 (August 8th-9th). Baker asked the Board to think of creative ways to better utilize and advertise the 3-R facility.

d. Update on the Proposed Kalina Park Playground Area Concrete Border and Sidewalks

Baker stated that the Council approved the Kalina Park Site Plan and authorized advertisement for bid for the play area border concrete work at their meeting on March 27th. The Board reviewed the site plan and bid documents. He said that once the project is completed that the City should probably hold a grand opening event similar to the August 2013 Sticha Park Grand Opening.

e. Consider Approval of a Quote from Summit Supply Corp. for Benches at Kalina Park

Baker presented the Board with two quotes from Summit Supply Corporation for benches to be placed around the Kalina Park Play Area: 1) Quote 1: \$2,736.50 for 5 benches/surface mount covers, and 2) Quote 2: \$3,285.80 for 6 benches/surface mount covers. The Board looked at the Kalina Park Play Area site plan to see if there should be 5 or 6 benches around the playground. After further discussion, the Board determined that 6 benches would better serve the popular park.

A motion was made by Carpentier and seconded by Ziskovsky to approve a quote from Summit Supply for 6 benches/surface mount covers in the amount of \$3,285.80. Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

f. Update on Arbor Day 2014 - Scheduled for Friday, April 25th

The Park Board reviewed a tentative schedule for the 2014 Arbor Day event to be held on April 25th at Lonsdale Elementary School. Baker provided a brief overview on the event. Kodada, Narum, Ziskovsky, and Carpentier all stated that they would try to attend the event and help prepare trees to give out to the students.

g. Discuss Ballfield Fencing for the Sticha Park Ballfield

Baker showed the Park Board the plans for a 300 ft. fence at Sticha Park. He said that the fence would probably total around \$14,000 - \$15,000 to complete. Baker mentioned that the City is probably not going to pursue this budgeted item at this time because of the recent news regarding the cancelation of the 2014 Lonsdale Men's Softball League. The Board discussed the effect that the League's

cancelation will have on the Lonsdale Lions, a local community organization that runs the concessions at the Jaycee Park during the ball season. Ziskovsky explained that the concession stand money made at Jaycee Park is the Lions main revenue source for the year. The Board discussed many different potential reasons that may have led to the cancelation of the 2014 softball season and a few ideas that may help generate extra revenue for the Lions.

7. MISCELLANEOUS

- Idaho Street Tree Nursery. The Park Board discussed doing a tree inventory at the Idaho Street Tree Nursery sometime this spring once the ground dries up. Baker said that Lonsdale Elementary School has requested a few trees from the nursery.
- Linking Lonsdale Project. Baker provided a brief update on the Linking Lonsdale Project. He explained how the paved trails would line up and connect with the boardwalk section.
- Utecht and Ziskovsky stated that the trail along Idaho Street near Grand Avenue is in need of sweeping. They mentioned that rocks and gravel from the watermain break have collected and hardened on the path surface making it unsafe for trail users.
- Kodada mentioned that backstop area at Jaycee Park Ball Field No. 1 needs the gravel to be raised up before the season starts.

8. ADJOURNMENT

A motion was made by Utecht and seconded by Ziskovsky to adjourn the meeting. Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried. The meeting ended at 7:17 pm.

Respectfully Submitted:

Benjamin Baker, City Planner