

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
MAY 12, 2016**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Daleiden, Kodada, Rud, and Furrer

Members Absent: Pelava

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, Public Works Director Russ Vlasak, City Engineer Kevin Kawlewski

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any additions, deletions or corrections to the agenda.

A motion was made by Kodada and seconded by Furrer to approve the agenda as presented.

Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None.

Vote: 4-0. Motion carried.

**5. APPROVAL OF MINUTES**

None

**6. PUBLIC HEARINGS**

None

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

Cory Demuth, 338 2<sup>nd</sup> Avenue NE, stated his concern with the recent traffic/parking issues associated with the new soccer activities happening on Mondays, Wednesdays, and Saturdays at Trendera Memorial Park. He asked the City to consider creating a “no parking” zone or erect “resident parking only” signs on that portion of 2<sup>nd</sup> Avenue NE. He said that 2<sup>nd</sup> Avenue gets congested during soccer times, and he said that it was a public safety concern that needs to be addressed.

Ryan Phelps, President of the Lonsdale Soccer Association, said that he recently sent out emails to the soccer players’ parents, asking them to please park in the DRS Field Parking Lot during soccer practices/games.

Rud suggested that one of the advisory boards should discuss the issue at one of their next meetings. He stated that maybe off-street parking would help alleviate the situation.

The Council thanked Demuth and Phelps for attending the meeting.

## **8. APPROVAL OF THE CONSENT AGENDA**

None

## **9. OLD BUSINESS**

None

## **10. NEW BUSINESS**

- a. Waste Management Green Team Check Presentation in the Amount of \$698.00 to the Friends of the Lonsdale Public Library for Recycling 46.53 Tons of Cardboard and Mixed Paper – Mike Donnelly, Waste Management

Mike Donnelly, of Waste Management, presented Library Director Marguerite Moran, representing the Friends of the Lonsdale Public Library, with a check for \$698.00 for the recycling efforts during their term as the Lonsdale Green Team. He said that over 730 tons of cardboard and mixed paper have been recycled since 2010, and over \$10,000.00 has been paid out to local organizations. The Council congratulated the Green Team, and thanked Waste Management for their support of the program.

- b. Consider Approval of an Application and Permit for an Outdoor Public Fireworks and Associated Road Closure – Jeff Smisek, Lonsdale Freedom Fireworks

Erickson provided the Council with an application and map for the annual 3<sup>rd</sup> of July Fireworks Display. Jeff Smisek, on behalf of the Freedom Fireworks, addressed the Council from the podium. He said that his team will again be shooting from along Idaho Street SW. Smisek said that they plan to have a very nice fireworks display this year. He thanked the City Administrator and Public Works Department for their help. Furrer asked about insurance. Erickson said that the City pays for the insurance out of the Liquor Fund. Daleiden expressed his appreciation for the event.

A motion was made by Daleiden and seconded by Furrer to approve an application and permit for an outdoor public fireworks display and associated road closure. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- c. Consider Approval of a Quote in the Amount of \$8,451.14 Submitted by Zabinski Business Services, Inc. for a Point of Sale System for Lonsdale Liquor – Lynette Moe, Liquor Store Manager

Liquor Store Manager, Lynette Moe asked the Council to consider purchasing a new point of sale system due to poor customer service, compatibility issues, and the rising merchant service rates with the liquor store's current TRS/ARS point of sale system. She recommended going with Zabinski Business Service, Inc., since she has a very good working relationship with Zabinski, who previously worked with TRS/ARS, and now has

his own company. She also explained the savings that would occur with Zabinski over time.

A motion was made by Kodada and seconded by Furrer to approve a quote in the amount of \$8,451.14 submitted by Zabinski Business Services, Inc. for a point of sale system for Lonsdale Liquor. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

Moe provided the Council and audience with an update on the Liquor Store. She said that the store's tasting events help promote new products and can generate up to \$5,000.00 in sales over a 3-hour timespan.

d. Consider Approval of a Sewer Rate Adjustment for the Property Located at 8296 70<sup>th</sup> Street West – Joel Erickson

The Council reviewed a letter from the property owner at 8295 70<sup>th</sup> Street West regarding a sewer rate adjustment. They also reviewed the water usage report for the property. Erickson explained that a leak was found in waterline running to the shed and the water usage spiked in January 2016. He said that the water was shut off running to the shed. He recommended using the months of March, April, and May 2016 as the months used to determine the sewer rate for the remainder of the year.

A motion was made by Daleiden and seconded by Furrer to approve a sewer rate adjustment for the property located at 8296 70<sup>th</sup> Street West. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

e. Consider Approval of a Sewer Rate Adjustment for the Property Located at 569 4<sup>th</sup> Circle Dr. SE – Joel Erickson

The Council reviewed a letter from the property owner at 569 4<sup>th</sup> Circle Drive SE regarding a sewer rate adjustment. They also reviewed the water usage report for the property. The property owner, Steve Sennes, stated that neighborhood kids may have turned his water spigot on while he was out of town, resulting in 24,000 gallons of water being used. Erickson explained that there are very few requests for sewer rate adjustments that pertain to issues with outside spigots, and he said that the argument could be made since it did not go down the sewer, and was not treated, and adjustment could be made on the current bill's sewer rate too. He noted that if an adjustment was made to the current sewer rate, there would be an additional savings of \$136.40 to the Mr. Sennes. Kodada said that he was okay approving both. Furrer questioned if future requests will be based on outside spigots to get the additional adjustment.

A motion was made by Kodada and seconded by Daleiden to approve a sewer rate adjustment for the property located at 569 4<sup>th</sup> Circle Dr. SE. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- f. Consider Approval of a Minnesota Lawful Gambling LG220 Application for Exempt Permit With No Waiting Period Submitted by the Church of the Immaculate Conception – Joel Erickson, City Administrator

Erickson said that this is an annual request from the I.C. Church to conduct bingo and raffle(s) during their August Church Festival. The Council reviewed the attached application for exemption. Erickson recommended approval of the annual request for lawful gambling and to waive the 30 day waiting period.

A motion was made by Daleiden and seconded by Furrer to approve a Minnesota Lawful Gambling LG220 Application for Exempt Permit With No Waiting Period Submitted by the Church of the Immaculate Conception. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

## 11. OTHER BUSINESS

- a. Department Reports

Vlasak stated that the Public Works Department was working on crack filling and getting the parks up and running.

City Engineer Kawlewski stated that it would cost the City about \$47,000.00 to pave the DRS Field Parking Lot and \$32,000.00 to pave the Jaycee Park Parking Lot. He noted that a pre-construction meeting was held earlier in day for the Area No. 5 – Phase II Reconstruction Project. Kawlewski said that he was also working on coming up with a grading plan for the land located north of the Archery Range at the Rezac Nature Preserve.

Erickson said that he has been working on the Community Center Project and the 2015 City Audit. He announced that the EDA will be hosting a Business Forum on May 17<sup>th</sup> from 5:00 – 7:00 pm.

Baker provided an update on various parks and community development projects and events.

- b. Council Reports

*Council Member Daleiden*

Daleiden provided an update on Lonsdale Liquor. He said that April 2016 was a good month for profit at the store.

*Council Member Kodada*

Kodada noted that the Park Board will be hosting two city-wide events in June: 1) a Special Historical Meeting at the 3-R Landmark Building on June 7<sup>th</sup> and 2) a Grand Opening Event for the new Hidden Willow Pond Fishing Pier on June 14<sup>th</sup>.

*Council Member Furrer*

Furrer stated that the Library Board and EDA will be meeting next week. She announced that the Summer Reading Program and Kick Off Party will be happening soon at the Library.

*Council Member Pelava*

N/A

*Mayor Rud*

Rud stated that the Lions Club filled 40 local requests for filling sandboxes. He said that the Lonsdale Spring Clean Up will be held on May 21<sup>st</sup>. He announced that the Legion will be hosting a BBQ rib dinner on May 20<sup>th</sup> from 5:00 – 7:00 pm and that annual Fireman’s Dinner will be on May 21<sup>st</sup> from 5:00 – 8:00 pm.

**12. ADJOURNMENT**

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried. The meeting ended at 7:50 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator