

**MINUTES
CITY OF LONSDALE
LONSDALE PUBLIC LIBRARY BOARD
May 15, 2013**

1. CALL TO ORDER

The meeting was called to order by President Furrer at 6:36pm in the large library meeting room, 1006 Birch Street NE

2. ROLL CALL

MEMBERS PRESENT: Bev Boyda, Cindy Furrer, Carla Krammer, and Amanda Motz

MEMBERS ABSENT: Stacy Kodada

STAFF PRESENT: Jenni Geist, Darlene Smisek

Joel Erickson, City Administrator

VISITORS: None

3. APPROVAL OF AGENDA

A motion was made by Motz to approve the agenda and seconded by Krammer. Vote for: Boyda, Furrer, Motz and Krammer. Against: None. Motion carried 4-0.

4. APPROVAL OF THE MINUTES

A motion was made by Motz to approve the minutes from March 20,2013 and April 17, 2013 and seconded by Krammer. Vote for: Boyda, Furrer, Motz and Krammer. Against: None Motion carried: 4-0.

5. PUBLIC HEARINGS

None

**6. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS-
COMMENTS LIMITED TO TWO (2) MINUTES**

None

7. APPROVAL OF THE CONSENT AGENDA

None

8. FINANCIAL REPORT

A motion was made to approve the Financial report as presented by Furrer and seconded by Krammer. Vote for: Boyda, Furrer, Motz and Krammer. Against: None Motion carries 4-0.

9. COMMITTEE REPORTS

None

10. DIRECTORS REPORT

Diana Tallent was absent so no report was given

11. OLD BUSINESS

- a. There were 13 applicants that applied for the shelver position. Furrer is to get in contact with Tallent to proceed with selecting applicants to interview. A special meeting will need to take place to select the applications for interviews. Special meeting date was tentavily scheduled for Wednesday May 29, 2013.
- b. Amanda Motz placed back on the agenda the directors position. She was not at the April 17, 2013 meeting to discuss what all took place regarding the position. With the frugal spending in the last three years and the back up funds she was questioning why we couldn't give her the 40hrs per week. The board reevaluated the position and it will stay as is for 32hr per week position. The job description for the director's position will be done at a future meeting.

12. NEW BUSINESS

Diana Tallent submitted a letter of resignation for the director's position to be effective May 22, 2013 as her last day.

Furrer made a motion to approve Diana Tallent letter of resignation being May 22, 2013. Krammer seconded the motion. Vote for: Furrer, Boyda, Motz and Krammer. Against: None, Motion carries 4-0.

A memorandum was given to the board members to review changes in the library hours and the hiring process timeline.

Hrs proposed to be change to are Monday closed, Tuesday through Friday 12-5:30pm (patron hrs 1:00pm to 5:30pm) Closed on Saturday and Sunday. Staff would have 22hours and patrons would have 18 hours.

A motion was made by Boyda to approve the proposed hours effective Tuesday May 28th until further notice or until director is hired. Seconded by Motz. Vote for: Boyda, Furrer, Motz and Krammer. Against: None Motion carries 4-0.

A Motion was made by Furrer to advertise for the hiring of a new director at 32 hours a week. Seconded by Motz. Vote for: Boyda, Furrer, Motz and Krammer. Against: None Motion carries 4-0.

13. NEXT MEETING DATE

Scheduled for Wednesday, June 19, 2013 6:30pm Large meeting room.

14. ADJOURNMENT

A motion was made by Motz and second by Krammer. The meeting adjourned 7:56pm.

Submitted by
Beverly Boyda
Secretary