

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
MAY 14, 2015**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Present: Daleiden, Kodada, Rud and Furrer

Absent: Pelava

Staff Present: City Administrator Joel Erickson, City Engineer Kevin Kawlewski,
Chief of Police Jason Schmitz and Public Works Director Russ Vlasak

Others Present: Russ Stammer, I & S Group

4. AGENDA

Mayor Rud asked if there were any additions, deletions or corrections to the agenda.

A motion was made by Kodada seconded by Furrer to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

Micki Ziskovsky – 809 Arizona St. NW was in attendance to present a project the Lonsdale Lions are proposing to do. She said the Lions would like to sell residents flag poles/flags so flags can be flown on federal holidays such as Memorial Day, the 4th of July, etc. as a show of patriotism. She said residents would also be given a brochure on flag edicate. Mayor Rud asked if she had any examples of this type of project. Ziskovsky said that in Franklin, TN., a local school band sold the flag poles/flags as a fund raiser and it raised a lot of money and looks beautiful. She said it would look great, especially with the veteran’s memorial being constructed soon. Ziskovsky said the Lion members would go door to door or mail out fliers on the project. She said she met with City staff regarding rules and regulations and said they would need to be located outside of the right of way. Erickson summarized the location of the right of way. The City Council was okay with the Lions proceeding with the project.

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Payment Request No. 2 in the Amount of \$30,685.00 for the Water Tower Reconditioning Project – Russ Stammer, I & S Group
Stammer said the pay request is dated April 24, 2014 and a lot of work has been done since the pay request was submitted. He said the request is in the amount of \$30,685.00 and pertains to structural modifications. Erickson said the interior wet is 100% blasted and primed and the intermediate coating is completed as well. He said the interior dry is 98% blasted and primed and the exterior is 20% blasted and primed. A motion was made by Daleiden and seconded by Furrer to approve Payment Request No. 2 in the amount of \$30,685.00 for the water reconditioning project. Vote for: Daleiden, Kodada, Rud and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- b. Consider Approval to Make a Conditional Appointment of Joseph Craft to the City of Lonsdale’s Police Reserves Program – Jason Schmitz, Chief of Police
Chief Schmitz said that Officer Wade Murray and the City Administrator interviewed two applicants for the Reserve Program. He said Joe Craft did a great job during the interview and is looking to get involved in the community. Schmitz recommended Craft be appointed to the Lonsdale Police Reserve program. A motion was made by Daleiden and seconded by Kodada to appoint Joe Craft to the Lonsdale Police Reserve program. Vote for: Daleiden, Kodada, Rud and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- c. Consider Approval of Resolution 2015-28, a Resolution Approving Amendment No. 1 to the Agreement Between the State of Minnesota Department of Natural Resources and the City of Lonsdale for the “Linking Lonsdale” Trail Project – Joel Erickson, City Administrator
Erickson reviewed the history of the project. He said with several changes required by MnDoT and safety concerns of staff, he contacted MN DNR for the possibility of additional funding. Erickson said through those discussions with the MN DNR, the City was able to obtain an additional \$60,000.00. He recommended approval of Resolution 2015-28. A motion was made by Kodada and seconded by Daleiden. Vote for: Daleiden, Kodada, Rud and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried. Furrer asked if the completion date was the same. Erickson replied yes.

- d. Consider Approval of Resolution 2015-29, a Resolution to Contract With a Councilmember – Joel Erickson, City Administrator
Erickson said this item relates to a condition imposed when the City approved the vacation of the Colorado St. SW. right of way last fall. He said the City required the installation of the curb cut to provide access to the alley between 3rd and 4th Avenues SW. Erickson said the applicants were required and did provide the City escrow funds to pay for the curb cut and the City obtained quotes at that time to determine the escrow amount. He recommended approval of Resolution 2015-29. A motion was made by Daleiden and seconded by Furrer to approve Resolution

2015-29. Vote for: Daleiden, Rud and Furrer. Vote against: None. Abstained: Kodada. Vote: 3-0-1. Motion carried.

- e. Consider Approval of Resolution 2015-30, a Resolution Authorizing Issuance and Sale of \$1,335,000 General Obligation Improvement Bonds, Series 2015A – George Eilertson, Northland Securities, Inc.

Eilertson said he was at the meeting to present the financing plan and to review Resolution 2015-30 for the Area No. 5 – Phase 1 project financing. He said the City has a AA- bond rating, which is very strong and the City should benefit with a lower than average interest rate. He said it is currently estimated the interest rate will be 2.5% over a fifteen year term. Mayor Rud asked if there were any questions. Erickson said the debt service is reasonable, averaging \$40,000 from the property tax levy annually. Kodada asked what the difference between a A- and AA- bond rating. Eilertson said the City should be commended for the rating and it is based on strong management and Lonsdale's proximity to the metro area. He said the list of communities the size of Lonsdale with a AA- rating is short and the City should be proud. Eilertson said the sale will take place on June 11th. A motion was made by Kodada and seconded by Furrer to approve Resolution 2015-30. Vote for: Daleiden, Kodada, Rud and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- f. Consider Approval of Resolution 2015-31, a Resolution to Contract with a Councilmember – Joel Erickson, City Administrator

Erickson said the trucks in Public Works Department need to have annual DOT inspections completed on them and staff obtained two quotes: (1) Westman Freightliner for \$235.40 and (2) Lonsdale AutoWorks for \$319.80. Erickson said with associated staff costs of transporting the truck to Faribault and staff down time, it was his recommendation to approve Resolution 2015-31. Kodada asked if other businesses in town perform DOT inspections. Vlasak said he would check into it for next year. A motion was made by Daleiden and seconded by Furrer to approve Resolution 2015-31. Vote for: Daleiden, Kodada, Rud and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- g. Consider Approval of a Proposal Submitted by WSB & Associates, Inc. in the Amount of \$109,802.00 for Area No. 5 – Phase I Construction Observation – Joel Erickson, City Administrator

Erickson provided a summary of how engineering services were bid when the project was first initiated by the City Council in March of 2014. He said the proposal submitted by WSB & Associates, Inc. is in the amount of \$109,802.00 and covers all services starting with contract administration through completion of as-builts. Erickson said the construction observer will be Ross Engleking, who has experience in Lonsdale and is familiar with the City's expectations. A motion was made by Kodada and seconded by Furrer to approve the proposal submitted by WSB & Associate, Inc. in the amount of \$109,802.00. Vote for: Daleiden, Kodada, Rud and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried. Kawlewski thanked the City Council for their support and approval of the proposal.

h. Consider Approval of a Proposal Submitted by James Duban to Cut the Alfalfa in the Lonsdale Business Park – Joel Erickson, City Administrator

Erickson said the city solicited proposals last month and only one bid was received, which was submitted by James Duban. He said since the bid was submitted, he met with Duban on site and discussed the proposal. He said after meeting on site, Duban proposed \$150.00 per acre for the land south of Commerce Dr. SE and \$25.00 per acre for the land north of Commerce Dr. SE. Erickson explained the reasons for the bid of \$25.00 per acre and recommended approval of the bid. Kodada asked if Duban would be able to do the first cutting on the property sold to TMI. Erickson said based on their construction schedule, he did not think so. A motion was made by Kodada and seconded by Daleiden to approve the proposal submitted by James Duban in the amount of \$150.00 per acre for the land south of Commerce Dr. SE and \$25.00 per acre for the land north of Commerce Dr. SE. Vote for: Daleiden, Kodada, Rud and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

i. Consider Approval to Reschedule the June 25, 2015 Regular City Council Meeting to Monday, June 22, 2015 at 7:00 pm – Joel Erickson, City Administrator

Erickson requested the June 25th meeting be rescheduled to June 22nd due to the League of Minnesota's Annual Conference and staff attending it.. Kodada asked if the meeting could be held on June 23rd. A motion was made by Kodada and seconded by Furrer to reschedule the June 25th meeting to June 23rd at 7:00 pm. Vote for: Daleiden, Kodada, Rud and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

j. Consider Approval to Transfer a Five (5) Foot Piece of Property (PID 19.26.1.52.045) From the City of Lonsdale to Larry and Kellie Lefebre – Joel Erickson, City Administrator

Erickson said City Planner Baker has been working recently with the adjacent property owner on this matter. He said he is not sure why the City owns the five foot strip of land and the adjacent property owners garage is on the City's property. Erickson said the City has no need for it and there are no utilities on the property. Erickson recommended the City transfer the five foot parcel to the Lefebre's. Kodada asked if the City would need the parcel in the future for utilities. Vlasak replied no. A motion was made by Daleiden and seconded by Furrer to approve transfer the parcel to Lefebre's. Vote for: Daleiden, Kodada, Rud and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

11. OTHER BUSINESS

Department Reports:

Vlasak provided an update on the water tower project, he said staff is crackfilling and then will be patching.

Kawlewski said the Area No. 5 street project will begin in early June, the 10th Ave NW/Florida St. project will begin after Memorial Day and last three to four weeks. He provided an update on the trail project as well.

Mayor Rud asked if staff will be completing the section of boardwalk trail or if it should be hired out. Kodada said if the boardwalk trail is not too far from the parking lot, a crane could be hired to relocate the boardwalk sections.

Erickson said the City closed on the first lot in the Lonsdale Business Park with Technical Methods, Inc. and the start of building construction is imminent.

Liquor Store:

Daleiden said the tasting held last week was the best one ever. He reminded everyone that this month, Lonsdale Liquor will be donating 5% of gross sales up to \$5,000.00 to the Lonsdale Area Veteran's Memorial Project.

Park Board:

Kodada said the Park Board did not meet this month.

Library Board:

Furrer said the Library Board will be meeting next week.

EDA:

Furrer said the EDA will be meeting next week.

Planning & Zoning:

No report.

Mayor Rud said the Firemen's steak fry is this weekend. He said applications are being accepted for the Lonsdale Ambassadors and he wished everyone a happy Memorial Day.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud and Furrer. Against: None Vote 4-0. Motion carried. The meeting ended at 7:43 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator